

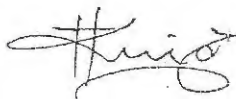
APPLICATION FOR SPECIAL DEVELOPMENT: ERVEN 7586, 7588 AND 7592 LOWER DORP STREET

Avoidance of waste, nuisance and risk

144. Where in the opinion of the "Municipality" a lack of maintenance of any service constitutes a nuisance, health or other risk to the public the "Municipality" may give the "Developer" and or HOA written notice to remedy the defect failing which the "Municipality" may carry out the work itself or have it carried out, at the cost of the "Developer" and or HOA.

Streetlighting

145. The "Developer" will be responsible for the design and construction at his own expense of all internal street lighting services and street lighting on link roads leading to his development (excluding Class 1, 2 and 3 Roads) according to specifications determined by the municipality's electro technical engineer and under the supervision of the consulting engineer, appointed by the "Developer";
146. Prior to commencing with the design of street lighting services, the consulting electrical engineer, as appointed by the "Developer" must acquaint himself with, and clarify with the municipality's electro technical engineer, the standards of materials and design requirements to be complied with and possible cost of connections to existing services;
147. The final design of the complete internal street lighting network of the development must be submitted by the consulting electrical engineer, as appointed by the "Developer", to the municipality's electro technical engineer for approval before any construction work commences;
148. Any defect with the street lighting services constructed by the "Developer" which may occur during the defects liability period of 12 (TWELVE) months and which occurs as a result of defective workmanship and/or materials must be rectified immediately / on the same day the defect was brought to the attention of the consulting electrical engineer, appointed by the "Developer". Should the necessary repair work not be done within the said time the "Municipality" reserves the right to carry out the repair work at the cost of the "Developer";
149. The maintenance and servicing of all private internal street lighting shall be the responsibility and to the cost of the "Developer" and or Home Owners Association.



TYRONE KING
HEAD: DEVELOPMENT SERVICES AND PROJECT MANAGEMENT

APPLICATION FOR SPECIAL DEVELOPMENT: ERVEN 7586, 7588 AND 7592 LOWER DORP STREET

ATTACHMENT X

Geographic Information System (GIS) data capturing standards

In drawing up the As-build Plans relating to this development, the consultant must create the following separate layers in ESRI .shp, electronic file format in order for the data to reflect spatially correct.

| Layer name | Content |
|--------------------|---|
| TITLE | Title information, including any endorsements and references |
| NOTES | All noted information, both from the owner / surveyor and SG |
| PARENT_PROPLINES | Parent property lines |
| PARENT_PROPNUM | Parent erf number (or portion number) |
| PROPLINES | New portion boundaries |
| PROPANNO | New erf numbers |
| SERVLINES | Servitude polygons |
| SERVANNO | Servitude type |
| STREET_NAMES | Road centre lines with street names |
| STREET_NUMBERS | Points with street numbers |
| COMPLEX BOUNDARIES | Where applicable, polygon with complex name (mention whether gated or not and if so, where gates are) |
| SUBURB | Polygon with suburb name, where new suburb / township extension created |
| ESTATE | Where applicable, polygon with estate name (mention whether gated or not and if so, where gates are) |

When data is provided in a .shp format it is mandatory that the .shx, .dbf, files should accompany the shapefile. The prj file containing the projection information must also accompany the shapefile.

It is important that different geographical elements for the GIS capture process remains separate. That means that political boundaries like wards or suburbs be kept separate from something like rivers. The same applies for engineering data types like water lines, sewer lines, electricity etc. that it is kept separate from one another. When new properties are added as part of a development, a list of erf numbers with its associated SG numbers must be provided in an electronic format like .txt, .xls or .csv format.

For road layer shapefiles; the road name, the from_street and to_street where applicable as well as the start en end street numbers needs to be included as part of the attributes. A rotation field needs to be added to give the street name the correct angle on the map.

In addition to being geo-referenced and in WGS 1984 Geographic Coordinate System, the drawing must be completed using real world coordinates based on the Stellenbosch

APPLICATION FOR SPECIAL DEVELOPMENT: ERVEN 7586, 7588 AND 7592 LOWER DORP STREET

Municipality standard as follows:

A1

- Datum : Hartebeeshoek WGS 84
- Projection : Transverse Mercator
- Central Longitude/Meridian 19
- False easting : 0.00000000
- False northing : 0.00000000
- Central meridian : 19.00000000
- Scale factor : 1.00000000
- Origin latitude : 0.00000000
- Linear unit : Meter



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PRELIMINARY

Based on data as per TV3
Drawing: "Floor Layouts" Dwg
No 2970-A-103

2016-05-25

Development Contributions

Project No: 2015/120/00
Alt Project Ref: Erf 7586 (Remgro)
Town Plan Ref:
Project Name: Erf 7586 (Remgro)
Location: Stellenbosch
Developer: The Developer / Owner / Applicant
Contact:
Tel No's:
Developer Ref:
VAT No:

Registration Date: 25-May-16
BICLS FY: 2015/6
BICLS Date: 25-May-16
Project Status: Estimate

Active:

Address:

| |
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| |
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| |
| |
| |

| New/Existing | Development | Usage Category | Area (m ²) | Units | UOM | Contribution | VAT |
|--------------|-------------|----------------|------------------------|-------|-----|--------------|-----|
|--------------|-------------|----------------|------------------------|-------|-----|--------------|-----|

TOTAL CONTRIBUTION: 20 869

1 885 792 264 010

GRAND TOTAL (VAT Incl):

R 2 149 802

SubTotal Contribution for New: 20 869

1 885 792 264 010

| New | Shops and Offices | ALL Business | 3 065 | 3 065 | m ² GLA | 1 817 830 | 254 496 |
|-----|-------------------|--------------|-------|-------|--------------------|-----------|---------|
|-----|-------------------|--------------|-------|-------|--------------------|-----------|---------|

| Service | Calc Type | UOM | Demand | Usage | UOM | Service Tariff | Contribution | VAT | TOTALS |
|-------------|---------------------------|-------------------|--------|---------|-----------|----------------|--------------|---------|-----------|
| Roads | per 100m ² GLA | 100m ² | 11.000 | 337.150 | trips/day | 4 791 | 1 615 286 | 226 140 | 1 841 426 |
| Solid Waste | per Ha | ha | 2.000 | 0.613 | t/week | 17 511 | 10 734 | 1 503 | 12 237 |
| Stormwater | per Ha | C | 0.900 | 0.276 | ha * C | 133 417 | 36 810 | 5 153 | 41 963 |
| Sewerage | per Ha | ha | 15.000 | 4.598 | kl/day | 14 434 | 66 360 | 9 290 | 75 650 |
| Water | per Ha | ha | 20.000 | 6.130 | kl/day | 14 460 | 88 640 | 12 410 | 101 050 |

| New | Open Space | Open Space | 14 739 | 0 | m ² Area | 39 331 | 5 506 |
|-----|------------|------------|--------|---|---------------------|--------|-------|
|-----|------------|------------|--------|---|---------------------|--------|-------|

| Service | Calc Type | UOM | Demand | Usage | UOM | Service Tariff | Contribution | VAT | TOTALS |
|-------------|---------------------------|-------------------|--------|-------|-----------|----------------|--------------|-------|--------|
| Roads | per 100m ² GLA | 100m ² | 0.000 | 0.000 | trips/day | 4 791 | 0 | 0 | 0 |
| Solid Waste | per Ha | ha | 0.000 | 0.000 | t/week | 17 511 | 0 | 0 | 0 |
| Stormwater | per Ha | C | 0.200 | 0.295 | ha * C | 133 417 | 39 331 | 5 506 | 44 837 |
| Sewerage | per Ha | ha | 0.000 | 0.000 | kl/day | 14 434 | 0 | 0 | 0 |
| Water | per Ha | ha | 0.000 | 0.000 | kl/day | 14 460 | 0 | 0 | 0 |

| New | Parking/Roads | Road Reserves | 3 065 | 0 | m ² Area | 28 631 | 4 008 |
|-----|---------------|---------------|-------|---|---------------------|--------|-------|
|-----|---------------|---------------|-------|---|---------------------|--------|-------|

| Service | Calc Type | UOM | Demand | Usage | UOM | Service Tariff | Contribution | VAT | TOTALS |
|-------------|---------------------------|-------------------|--------|-------|-----------|----------------|--------------|-------|--------|
| Roads | per 100m ² GLA | 100m ² | 0.000 | 0.000 | trips/day | 4 791 | 0 | 0 | 0 |
| Solid Waste | per Ha | ha | 0.000 | 0.000 | t/week | 17 511 | 0 | 0 | 0 |
| Stormwater | per Ha | C | 0.700 | 0.215 | ha * C | 133 417 | 28 631 | 4 008 | 32 639 |
| Sewerage | per Ha | ha | 0.000 | 0.000 | kl/day | 14 434 | 0 | 0 | 0 |
| Water | per Ha | ha | 0.000 | 0.000 | kl/day | 14 460 | 0 | 0 | 0 |



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PRELIMINARY

BASED ON DATA AS PER TV3
DRAWING: J38083-A-102 REV-
DATED OCT 2013

2016-07-15

Development Contributions

Project No: 2015/121/01
Alt Project Ref:
Town Plan Ref:
Project Name: Erf 7588 (Remgro)
Location: Stellenbosch
Developer: The Developer / Owner / Applicant
Contact:
Tel No's:
Developer Ref:
VAT No:

Registration Date: 15-Jul-16 Active:
BICLS FY: 2015/6
BICLS Date: 15-Jul-16
Project Status: Estimate

Address:

| |
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| |
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| |
| |
| |

| New/Existing | Development | Usage Category | Area (m ²) | Units | UOM | Contribution | VAT |
|----------------------------|-------------|----------------|------------------------|-------|-----|---------------|-----------------------------|
| TOTAL CONTRIBUTION: | | | | | | 18 391 | 2 538 119 355 334 |

GRAND TOTAL (VAT Incl): **R 2 893 453**

SubTotal Contribution for New: **18 391** **2 538 119 355 334**

| New | Flats | Flats (Med/high income) | 0 | 7 | Flat | 246 948 | 34 572 | | |
|-------------|-----------|-------------------------|--------|--------|-----------|----------------|--------------|--------|---------|
| Service | Calc Type | UOM | Demand | Usage | UOM | Service Tariff | Contribution | VAT | TOTALS |
| Roads | per Each | Flat | 3.900 | 27.300 | trips/day | 4 791 | 130 794 | 18 311 | 149 105 |
| Solid Waste | per Each | Flat | 0.040 | 0.280 | t/week | 17 511 | 4 903 | 686 | 5 589 |
| Stormwater | per Ha | C | 0.800 | 0.000 | ha * C | 133 417 | 0 | 0 | 0 |
| Sewerage | per Each | Flat | 0.500 | 3.500 | kl/day | 14 434 | 50 519 | 7 073 | 57 592 |
| Water | per Each | Flat | 0.600 | 4.200 | kl/day | 14 460 | 60 732 | 8 502 | 69 234 |

| New | Offices | ALL Business | 3 755 | 3 755 | m ² GLA | 2 227 064 | 311 788 |
|-----|---------|--------------|-------|-------|--------------------|-----------|---------|
|-----|---------|--------------|-------|-------|--------------------|-----------|---------|

| Service | Calc Type | UOM | Demand | Usage | UOM | Service Tariff | Contribution | VAT | TOTALS |
|-------------|---------------------------|-------------------|--------|---------|-----------|----------------|--------------|---------|-----------|
| Roads | per 100m ² GLA | 100m ² | 11.000 | 413.050 | trips/day | 4 791 | 1 978 923 | 277 049 | 2 255 972 |
| Solid Waste | per Ha | ha | 2.000 | 0.751 | t/week | 17 511 | 13 151 | 1 841 | 14 992 |
| Stormwater | per Ha | C | 0.900 | 0.338 | ha * C | 133 417 | 45 095 | 6 313 | 51 408 |
| Sewerage | per Ha | ha | 15.000 | 5.633 | kl/day | 14 434 | 81 300 | 11 382 | 92 682 |
| Water | per Ha | ha | 20.000 | 7.510 | kl/day | 14 460 | 108 595 | 15 203 | 123 798 |

| New | Open Space | Open Space | 10 881 | 0 | m ² Area | 29 032 | 4 064 |
|-----|------------|------------|--------|---|---------------------|--------|-------|
|-----|------------|------------|--------|---|---------------------|--------|-------|

| Service | Calc Type | UOM | Demand | Usage | UOM | Service Tariff | Contribution | VAT | TOTALS |
|-------------|---------------------------|-------------------|--------|-------|-----------|----------------|--------------|-------|--------|
| Roads | per 100m ² GLA | 100m ² | 0.000 | 0.000 | trips/day | 4 791 | 0 | 0 | 0 |
| Solid Waste | per Ha | ha | 0.000 | 0.000 | t/week | 17 511 | 0 | 0 | 0 |
| Stormwater | per Ha | C | 0.200 | 0.218 | ha * C | 133 417 | 29 032 | 4 064 | 33 096 |
| Sewerage | per Ha | ha | 0.000 | 0.000 | kl/day | 14 434 | 0 | 0 | 0 |
| Water | per Ha | ha | 0.000 | 0.000 | kl/day | 14 460 | 0 | 0 | 0 |

| New/Existing | Development | Usage Category | Area (m ²) | Units | UOM | Contribution | | | |
|--------------|---------------------------|-------------------|------------------------|-------|---------------------|----------------|--------------|-------|--------|
| New | Roads/Parking | Road Reserves | 3 755 | 0 | m ² Area | 35 075 | 4 910 | | |
| Service | Calc Type | UOM | Demand | Usage | UOM | Service Tariff | Contribution | VAT | TOTALS |
| Roads | per 100m ² GLA | 100m ² | 0.000 | 0.000 | trips/day | 4 791 | 0 | 0 | 0 |
| Solid Waste | per Ha | ha | 0.000 | 0.000 | t/week | 17 511 | 0 | 0 | 0 |
| Stormwater | per Ha | C | 0.700 | 0.263 | ha * C | 133 417 | 35 075 | 4 910 | 39 985 |
| Sewerage | per Ha | ha | 0.000 | 0.000 | kl/day | 14 434 | 0 | 0 | 0 |
| Water | per Ha | ha | 0.000 | 0.000 | kl/day | 14 460 | 0 | 0 | 0 |



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PRELIMINARY

BASED ON DATA AS PER TV3
DRAWING: J38083-A-102 REV-
DATED OCT 2013

2016-07-15

Development Contributions (Services Summary)

Project No: 2015/121/01

Registration Date: 15-Jul-16

Active:

Alt Project Ref:

BICLS FY: 2015/6

Town Plan Ref:

BICLS Date: 15-Jul-16

Project Name: Erf 7588 (Remgro)

Project Status: Estimate

Location: Stellenbosch

Address:

Developer: The Developer / Owner / Applicant

Contact:

Tel No's:

Ref No:

VAT No:

Area (m²)

Contribution + VAT = TOTAL

TOTAL CONTRIBUTION:

18 391

2 538 119 + 355 334 = 2 893 453

| Service | Usage | UOM | Contribution | VAT | TOTALS |
|-------------|---------|-----------|--------------|---------|-----------|
| Roads | 440.350 | trips/day | 2 109 717 | 295 360 | 2 405 077 |
| Solid Waste | 1.031 | t/week | 18 054 | 2 527 | 20 581 |
| Stormwater | 0.819 | ha * C | 109 202 | 15 287 | 124 489 |
| Sewerage | 9.133 | kl/day | 131 819 | 18 455 | 150 274 |
| Water | 11.710 | kl/day | 169 327 | 23 705 | 193 032 |

SubTotal Contribution for New:

18 391

2 538 119 + 355 334 = 2 893 453

| Service | Usage | UOM | Contribution | VAT | TOTALS |
|-------------|---------|-----------|--------------|---------|-----------|
| Roads | 440.350 | trips/day | 2 109 717 | 295 360 | 2 405 077 |
| Solid Waste | 1.031 | t/week | 18 054 | 2 527 | 20 581 |
| Stormwater | 0.819 | ha * C | 109 202 | 15 287 | 124 489 |
| Sewerage | 9.133 | kl/day | 131 819 | 18 455 | 150 274 |
| Water | 11.710 | kl/day | 169 327 | 23 705 | 193 032 |

ANNEXURE A

Contact Address:

iCE Group (Stellenbosch), Tel No: +27 (0) 21 880 0443
 P O Box 131, Fax No: +27 (0) 21 880 0390
 Stellenbosch, 7599 e-mail: piet@icegroup.co.za



Contact Person: Piet van Blerk

Your Ref:

Our Ref: 884 –Woodmill, Stellenbosch

Date: 14 June 2016

Stellenbosch Municipality
 PO Box 17
 STELLENBOSCH
 7599

Attention: Mr Tyrone King

Sir

**PROPOSED DEVELOPMENT OF PORTIONS 57 & 58 OF FARM 183,
 STELLENBOSCH, WOODMILL – COST ESTIMATES AND FUNDING**

The Traffic Impact Assessment (TIA) for the above-mentioned project, your mr King's e-mail of 19 May 2016, the meeting at the office of mr Marius Wüst with messrs Willem Pretorius, Nigell Winter and John Muller to discuss funding for the proposed road improvements as well as the meeting with your mr Tyrone King on 13 June 2016 refer.

The TIA for the Woodmill project suggested that the following road improvements are required:

1. Adam Tas Road (Stellenbosch Arterial)/Baden Powell Road-intersection
2. Adam Tas Road/Vredenburg Street-intersection and related road works
3. Adam Tas Road/Devon Valley Road-intersection and related road works
4. Adam Tas Road/Oude Libertas Road-intersection
5. Adam Tas Road/Dorp Street-intersection that
6. Adam Tas Road/Strand Road (R44)/Alexander Street-intersection
7. R44/Merriman Avenue-intersection
8. Lower Dorp Street dualling

With regard to Point 1 in your e-mail of 19 May 2016 – It is not correct that all the intersections are over capacity. The Oude Libertas Road-intersection with Adam Tas Road still have capacity whilst only the right turning traffic experience problems at the Vredenburg Road- and Devon Valley Road-intersections. It is correct that the other intersections as discussed are over capacity.

At the meeting at the office of mr Wüst the funding budgeted for intersections applicable was as given below (14% VAT excluded) (mr Nigell Winter confirmed this in an e-mail dated 1 June 2016):

Consulting Services

- Civil Engineering Services
- Roads
- Traffic Engineering

Stellenbosch office:

Tel : 021 8800 443
 Fax: 021 8800 390

Directors:

P.J.van Blerk, Pr Eng.

iCE Group (Overberg) t/a
 iCE Group (Stellenbosch)
 Reg No 2006/133233/23



| | |
|---------------------|-----------------------|
| Budget 2016/17 | - R 2 580 000-00 |
| Budget 2017/18 | - R 2 120 000-00 |
| Budget 2018/19 | - R 300 000-00 |
| Total budget | R 5 000 000-00 |

We prepared a spread sheet showing the costs of all the required road improvements relating to the Woodmill project, the Distell Offices project, the Remgro project (Erf 7586, 7588 and 7592, Lower Dorp Street), the land cost for acquiring land for road purposes, the DC's payable for the Woodmill- and Remgro-projects as well as the anticipated contributions by the municipality, PGWC and the developer (own account). The spread sheet is attached. The land cost was NOT included in the calculation to determine the PGWC/Municipality contributions. Whether the PGWC will contribute with regard to land cost needs to be investigated. The Adam Tas Road (Stellenbosch Arterial)/Baden Powell Road-intersection was not included in the spreadsheet as the intersection will be upgraded as part of the PGWC's project to upgrade Baden Powell Road to a dual carriageway.

A summary of the spread sheet is as follows:

| | |
|--|------------------------|
| Total cost of projects (14% VAT included) based on May 2016 rates | - R 61 581 534-60 |
| Total cost of land required for road purposes* | - R 17 860 000-00 |
| TOTAL COSTS | R 79 441 534-60 |
| (*- The values per m ² for land was assumed for each area and should be verified) | |
| DC's anticipated to be paid by Woodmill- and Remgro project (14% VAT included) | - R 72 475 749-30 |
| Municipal budget (14% VAT included) | - R 5 700 000-00 |
| TOTAL INCOME/FUNDING (excluding PGWC-funding) | R 78 175 749-30 |
| PGWC-FUNDING | R 16 632 317-28 |
| TOTAL INCOME/FUNDING (including PGWC-funding) | R 94 808 066-58 |

The cost split between the municipality and PGWC was taken as Municipality 20% and PGWC 80% (land cost excluded). Based on this, the cost split is as follows (14% VAT included):

| | |
|--------------|-------------------|
| Municipality | - R 4 158 079-32 |
| PGWC | - R 16 632 317-28 |

Although the spreadsheet shows that the PGWC will not contribute to the upgrade of the Adam Tas Road/Vredenburg Road- and Adam Tas Road/Devon Valley Road-intersections it is the opinion that the PGWC should be approached for a contribution as both intersections are relocated as a result of the positions thereof as indicated on the Access Management Plan for Adam Tas Road. Funding for the Adam Tas Road/Oude Libertas Road-intersection is also not shown as the required improvements are as a result of the proposed Distell-offices development. It was assumed that the upgrade of Lower Dorp Street will be funded without any PGWC-funding although a case can be made that the cost of the improvements to the intersections with Adam Tas Road and the R44 should also be partially funded by the PGWC.

The approved municipal budget for intersections over the next three years (R 5 700 000-00, 14% VAT included) is sufficient to fund the 20% portion that has to be contributed by the municipality (R 4 158 079-32).



From the spread sheet and depending on the finalization of the DC's payable for the Woodmill- and Remgro Projects it can be concluded that sufficient funding should be available for all the projects envisaged if the PGWC contributes 80% of the cost for the road improvements and the DC's as calculated by your mr Tyrone King realizes.

Please contact the undersigned should you require any further information.

Yours faithfully

A handwritten signature in black ink, appearing to read 'P. van Blerk', is written over a horizontal line.

Piet van Blerk Pr. Eng
ICE GROUP (STELLENBOSCH)

Table 1B : Woodmill, Upgrading of Intersections - Cost Estimates and Funding

Costs are based on May 2016 rates



| Item | 1 Adam Tas Road/Vredenburg Street Intersection Including sidewalk | 2 Adam Tas Road/Devon Valley Road Intersection Including relocation and sidewalk | 3 Adam Tas Road/Outde Libertas Road Intersection Including sidewalk | 4 R44/Dorp Street Intersection Including sidewalk along R44 | 5 R44/Adam Tas Road / Alexander Road Int | 6 R44/Merriman Ave Intersection | 7 Lower Dorp Street (dualling) including NMT facility | TOTAL |
|---|--|---|--|--|---|------------------------------------|--|---------------------------|
| Planning and Construction Cost | R 7,976,400.00 | R 11,800,500.00 | R 1,700,000.00 | R 1,750,590.00 | R 12,158,200.00 | R 4,123,400.00 | R 13,697,200.00 | R 53,206,290.00 |
| Plus | | | | | | | | |
| Topographical Survey/Land Surveyor | R 10,000.00 | R 12,500.00 | R 5,000.00 | R 0.00 | R 10,000.00 | R 7,500.00 | R 52,600.00 | R 97,600.00 |
| Materials Investigation | R 7,500.00 | R 15,000.00 | R 5,000.00 | R 5,000.00 | R 7,500.00 | R 5,000.00 | R 50,000.00 | R 95,000.00 |
| Maintaining of construction | R 80,000.00 | R 120,000.00 | R 10,000.00 | R 15,000.00 | R 80,000.00 | R 50,000.00 | R 200,000.00 | R 555,000.00 |
| Disbursements | R 5,000.00 | R 7,500.00 | R 2,500.00 | R 2,500.00 | R 15,000.00 | R 7,500.00 | R 25,000.00 | R 65,000.00 |
| Sub total | R 8,078,900.00 | R 11,955,500.00 | R 1,722,500.00 | R 1,773,090.00 | R 12,270,700.00 | R 4,193,400.00 | R 14,024,800.00 | R 54,038,890.00 |
| Plus 14% VAT | R 1,131,046.00 | R 1,673,770.00 | R 241,150.00 | R 248,232.60 | R 1,717,898.00 | R 587,076.00 | R 1,963,472.00 | R 7,562,644.60 |
| TOTAL PROJECT COST (EXCLUDING LAND COST) | R 9,209,946.00 | R 13,629,270.00 | R 1,963,650.00 | R 2,021,322.60 | R 13,988,598.00 | R 4,780,476.00 | R 15,988,272.00 | R 61,581,534.60 |
| Proposed funding (including 14% VAT) | | | | | | | | |
| Municipality | R0.00 | R0.00 | R0.00 | R404,264.52 | R2,797,719.60 | R956,095.20 | | R 4,158,079.32 Mun |
| PGWC | R0.00 | R0.00 | R0.00 | R1,617,058.08 | R11,190,878.40 | R3,824,380.80 | | R 16,632,317.28 PGWC |
| Developer (Development Contributions) | R31,292,187.00 | R31,292,187.00 | R1,963,650.00 | R2,021,322.60 | R13,988,598.00 | R4,780,476.00 | R9,891,375.30 | R 72,475,749.30 DC's |
| Developer (own account) | | | | | | | | R 95,229,798.90 Developer |
| TOTAL FUNDING | R31,292,187.00 | R31,292,187.00 | R1,963,650.00 | R2,021,322.60 | R13,988,598.00 | R4,780,476.00 | R9,891,375.30 | R 0.00 |
| Shortfall (-)/Surplus on road costs | R22,082,241.00 | R17,562,917.00 | R0.00 | R0.00 | R0.00 | R0.00 | -R6,096,896.70 | R33,648,261.30 |
| Land required for road purposes (m ²) | 3,230.00 | 0.00 | 0.00 | 0.00 | 52.90 | 0.00 | 2,850.00 | 6,132.90 |
| Land cost/m ² | R2,000.00 | R0.00 | R0.00 | R0.00 | R0.00 | R0.00 | R4,000.00 | R17,860,000.00 |
| LAND COST | R6,460,000.00 | R0.00 | R0.00 | R0.00 | R0.00 | R0.00 | R11,400,000.00 | R17,860,000.00 |

NOTE 1: The DC's for 1 and 2 are the total provisionally payable for the Woodmill project - R 62 584 374.00

NOTE 2: The DC's for Ert 7586, 7588 and 7592 are the total provisionally payable - R 8 676 645.00 - see intersection no 7

NOTE 3: Land costs are not included. The areas shown that are required for road purposes are approximate

NOTE 4: The June 2015 rates have been escalated by 6%

NOTE 5: The land required for road purposes at Int 2 equals the area of road that can be swapped



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Department: Planning and Economic Development

APPENDIX 5

Application is made in terms of Section 10.7.2 of the Stellenbosch Municipality's Zoning Scheme Regulations (1996) for a Special Development to permit the construction of a commercial building consisting of shops and offices.

LETTER OF UNDERTAKING RECEIVED FROM REMGRO LIMITED

13 March 2018

Acting Director: Planning and Development Services
Stellenbosch Municipality
Town House
Stellenbosch
7600

Attention: **Mr. Bernabé de la Bat**

Sir

**LAND USE PLANNING APPLICATIONS ON REMGRO'S ERVEN 7586 AND 7588,
STELLENBOSCH**

1. We refer to the meeting held on 12 March 2018 between yourself and Messrs. Robert Fooy and Tyrone King (from the Stellenbosch Municipality), Messrs. Jannie Durand and Hein Carse (from Remgro) and Messrs. Jan van Rensburg and Edwin Swanepoel (from TV3) regarding the abovementioned special development land use planning applications on Remgro's Erven 7586 (LU/3075) and 7588 (LU/3074), Stellenbosch.
2. The purpose of this meeting was to discuss the reasons why the applications were removed from the agenda of the Mayoral Committee's meeting in November 2017 and how to proceed so that these applications can be submitted to the Mayoral Committee for a decision.
3. You informed us that the Municipal Manager is unsure how all the necessary road upgrading and improvements will be funded for the proposed developments if these applications are now approved.
4. It was agreed at the above meeting that the funding of the road improvements be written into the applications' letters of approval as a condition of approval. These conditions of approval will require that the finality on the means to fund the road improvements must be in place before any building plans may be approved.
5. Given the long delay in the processing of these land use planning applications we respectfully request that you finalise the applications' items on this basis and submit it to the Mayoral Committee for a decision as soon as possible.
6. Please feel free to contact the undersigned if you have any queries.

Yours faithfully



Jannie Durand
CEO
REMGRO LIMITED

| | |
|------------|--------------------------|
| 5.2 | DELEGATED MATTERS |
|------------|--------------------------|

| | |
|--------------|--|
| 5.2.1 | PLANNING AND ECONOMIC DEVELOPMENT: MONTHLY REPORT FOR FEBRUARY 2018 |
|--------------|--|

Collaborator No: 8/1/4/2/5
IDP KPA Ref No:
Meeting Date: 08 May 2018

1. SUBJECT: PLANNING AND ECONOMIC DEVELOPMENT: MONTHLY REPORT FOR FEBRUARY 2018

2. PURPOSE

To report on the activities of the Directorate: Planning and Economic Development for February 2018.

3. DELEGATED AUTHORITY

EXECUTIVE MAYOR

4. EXECUTIVE SUMMARY

In view of the monthly report, each department has outlined its activities in the appendices below:

Appendix 1: Community Development

Appendix 2: Building Development Management

Appendix 3: Customer Interface and Administration

Appendix 4: Spatial planning, Heritage and Environment

Appendix 5: Land Use Management

Appendix 6: Local Economic Development and Tourism

5. RECOMMENDATION

that the report of the Directorate: Planning and Economic Development for February 2018, be noted.

FOR FURTHER DETAILS CONTACT:

| | |
|------------------------|--|
| NAME | Ilzé Couvaras |
| POSITION | <i>Head: Customer Interface and Administration</i> |
| DIRECTORATE | <i>Planning and Economic Development</i> |
| CONTACT NUMBERS | 021 808 8604 |
| E-MAIL ADDRESS | <i>ilze.couvaras@stellenbosch.gov.za</i> |
| REPORT DATE | 03 April 2018 |

ITEM 1

APPENDIX 1.1

COMMUNITY DEVELOPMENT

**PLANNING AND ECONOMIC
DEVELOPMENT COMMITTEE MEETING**




2018-04-03

Monthly Report
Community Development Department
February 2018



YOUTH ENGAGING AROUND THEIR FUTURE

Andre la Cour
7.03.2018

| CAPITAL EXPENDITURE | | | | | |
|--|-----------------|----------------|--|---|---|
| Projects | Original Budget | Amended Budget | Actual Expenditure | Provisional | Balance |
| Furniture Tools & Equip | 63 000.00 | 58 938.00 | 52 723.09 | 5 298.00 | 916.91 |
| Implementing the model of partnerships between the municipality and local organizations to collectively further development in the community through focussing on existing resources and needs as identified by the particular community. | | | | | |
| YOUTH | | | | | |
| Activity 1: (Describe activity its objectives, partnerships and outcomes) | | | | | |
| Franschhoek Youth House Employment termination – lead to no activity from the Franschhoek Office. Preparation of advertisement of position completed and in the approval stage. | | | |  | |
| The EPWP appointed person currently stationed at the facility assisted the following persons with copying: 9 youth for CV's 5 youth for copies 2 ECD centers for copies | | | | | |
| Total persons reached (Activity 1) | | | | | 14 |
| Activity 2: (Describe activity its objectives, partnerships and outcomes) | | | | | |
| Cape Winelands Drama Festival The final of the Cape Winelands Drama Festival took place on the 17 th of February 2018 in Paarl. This was the 4 th consecutive year that Stellenbosch took part in the event led by the Department of Cultural Affairs and Sport. Stellenbosch Municipality has built a relationship with DCAS contributing to the programme and the final event in different capacities over the years. We hosted the finals in 2016 and have promoted the programme in all our communities among drama groups. Our groups have participated over the years, developed skills and reached the finals on several occasions. This year Stellenbosch had 2 groups in the finals and we were finally able to walk away with the laurels. Our youth group from Franschhoek, Revelations, were chosen as the best overall production. This was the 1 st year they took part in the competition and for the group this was a huge accomplishment. They will be progressing to the next round where they will be able to display their talent in the Baxter theatre on the weekend of 10-11 March and at the Suidooster Fees which takes place from the 26 th -28 th of April. They will also be performing in Oudtshoorn along with the KKNK on the 31 st of March 2018 as part of the best of DCAS programs. The members of Revelations are all between the ages of 15 and 17 and all but one attend Groendal High School. The remaining member is from Franschhoek High. Our second group that took part in the finals, Simplicity 4 Change representing Idas Valley and Cloetesville, contained the recipient of the best actress award. Aine De Vries were selected as the best overall actress across all the groups that took part during the event. We are very proud of the achievements of our youth drama groups! | | | | | |
|  | | |  | |  |
| Total persons reached (Activity 2) | | | | | 16 |

Activity 3: (Describe activity its objectives, partnerships and outcomes)

2018 – Annual Career Expo

Stellenbosch' 4th annual Career Exhibition took place on the 5th and 6th of February 2018 in the Stellenbosch Town Hall. Cllr Frazenburg officially welcomed the exhibitors as well as the learners to the 2 day event. All 12 high schools within our area were invited to attend the expo that was held in partnership with the Cape Career Exhibitors Association, responsible to organise the exhibitors. A total of 40 exhibitors displayed their information. Only 7 high schools attended the exhibition while only a few of Rhenish Girls' High School learners attended. This is our first year that our traffic department together with the department of public works and transport joined the career exhibition. Our biggest challenge is to get the education department fully on board and to get the principals of the schools to buy-in to such an activity. A total of 805 learners attended the exhibition.



| | |
|------------------------------------|-----|
| Total persons reached (Activity 3) | 805 |
|------------------------------------|-----|

| | |
|--------------------------------------|------------|
| PERSONS REACHED FOR THE MONTH | 835 |
|--------------------------------------|------------|

ELDERLY

Activity 1: (Describe activity its objectives, partnerships and outcomes)

ELDERLY FORUM BUILDING

The community development coordinator together with the officials from DSD had to engage with the elderly club of Idas Valley on the 26th of February 2018. There was an incident of conflict at the club which had to be addressed to avoid any further disruptions as this could easily lead to the collapse of the club. We met with the board as well as the particular individual to resolve the misunderstandings and misconceptions raised by the individual. This clearly indicated to us that there is still a need for more capacity building sessions with the elderly groups to erase any misconceptions that might arise in future.

| | |
|------------------------------------|---|
| Total persons reached (Activity 1) | 9 |
|------------------------------------|---|

| | |
|--------------------------------------|----------|
| PERSONS REACHED FOR THE MONTH | 9 |
|--------------------------------------|----------|

GENDER


Activity 1: (Describe activity its objectives, partnerships and outcomes)

Widows Empowerment Programme Date: 17/02/2018 Venue: Corridor Conference Room, Kayamandi
In partnership with Widows Empowerment Programme/Organization, Inspiring People Network and Provincial Gender Commission the Department held a workshop with widows in Kayamandi. The objective of the programme was to provide skills and to empower women that have lost their spouses through death to enable them to continue to providing for their household. We aim to empower them holistically so that they can be able to play a pivotal role in their families and communities. This was also an emotional session whereby the women gave testimony on how they were abused after the death of their spouses and were able to show resilience after their loss.



| | |
|------------------------------------|----|
| Total persons reached (Activity 1) | 25 |
|------------------------------------|----|

| | |
|--------------------------------------|-----------|
| PERSONS REACHED FOR THE MONTH | 25 |
|--------------------------------------|-----------|

| CHILDREN | | | | | | |
|---|-------------------------------------|--------------|------------|------------------|----------------|--------------------|
| Activity 1: (Describe activity its objectives, partnerships and outcomes) | | | | | | |
| Engagement with Breadline Africa Date: 02 February 2018 Venue: Green Point, Cape Town | | | | | | |
| The official had an engagement with Breadline Africa ECD Programme on the converted shipping containers that were used as ECD centres in informal areas and New Housing Development. The renovated containers and prefabricated units are not used for ECD centres but school libraries, community kitchens and toilet facilities. The organization requests funding from American based donors to renovate these structures and donates them to ECD centres in poverty stricken areas and also facilities that do not have funding to erect buildings. This was to build a relationship, learn how they assist facilities aiming towards fostering a relationship for future collaboration with Stellenbosch Municipality. The official visited 4 sites in Khayelitsha and Mitchells Plain that were recipients of the structures and Jojo tanks, both informal and New Housing Development areas. | | | | | | |
|  | | | | | | |
| Total persons reached (Activity 1) | | | | | | 0 |
| Activity 2: (Describe activity its objectives, partnerships and outcomes) | | | | | | |
| Kayamandi ECD Forum Meeting (Committee Special Meeting) Date: 26 th February 2018 Venue: Trust Centre | | | | | | |
| The Forum requested the department to attend their special meeting to provide clarity on the following events / conditions impacting on registration: | | | | | | |
| <ul style="list-style-type: none"> • Learning programme training scheduled for March 2018 by TEECSA. It was explained that the choice of training institution is that of the ECD practitioner. Whether training from TEECSA, Boland College or any other institution is decided on, the only requirement is for the practitioner is to submit the required accredited documents for registration purposes. • In terms of registration the official explained all the documents that require re-assessment every 1 or 2 years depending on the specific departments. The documents retrieved at Planning Department do not require re-assessment unless renovation or relocation has occurred. • The official also requested the plans of the Child Protection Week of Kayamandi to ensure timeous procurement for the event at the end of June 2018. | | | | | | |
| Total persons reached (Activity 2) | | | | | | 10 |
| Community Assistants: | | | | | | |
| <u>Updating GIS information of ECD's:</u> | | | | | | |
| 3 ECD facilities(Kayamandi) | | | | | | |
| 2 ECD facilities (Franschoek) | | | | | | |
| Challenges: Plotting device had technical problems. (Siya) | | | | | | |
| <u>Both Assistants are involved in programmes, administration and Disaster Management Incidents (fire).</u> | | | | | | |
| PERSONS REACHED FOR THE MONTH | | | | | | 10 |
| MUNICIPAL NIGHT SHELTER Capacity/Night 7 women, 31 men | | | | | | |
| | Referrals Stellenb N/Shelter | Women | Men | New Women | New Men | Ave / Night |
| Occupancy | 40 | 6 | 38 | 0 | 8 | 21 |
| Incidents: | | | | | | |
| <ul style="list-style-type: none"> • The usual swearing at the supervisor and fellow clients of the shelter accompanied by disrespect continued during the month. • Persons shown away (Shelter full): 0 | | | | | | |

Employment Creation opportunities: This service provides a way of income for some of the residents who are willing to do the washing. Only a few people used the service.

Cleaning project: Two of the ladies of the Stellenbosch Night Shelter have taken over the cleaning project. Although the Shelter is cleaned by the client's very morning, they will only do the basics. The weekly "super cleaning" is a necessity.

| SOCIAL RELIEF OF DISTRESS | Total No of Incidents | 5 |
|--|------------------------------|------------|
| Incident 1: | | |
| <u>Date:</u> 6 February 2018 | | |
| <u>Location:</u> 27 Juffenbruch Street; Idas Valley | | |
| 5 informal structures damaged by fire. Assistance was given with food parcels, blankets and 7 mattresses. Current challenge is with SASSA not assisting with the grant application. | | |
| Total persons reached (Incident 1) | | 11 |
| Incident 2: | | |
| <u>Date:</u> 17 February 2018 | | |
| <u>Location:</u> Langrug, Franschoek | | |
| Section I Langrug: 34 households completely damaged by fire and 5 partially damaged. SRD (food parcels) and fire report for SRD Grant application has been issued to the households that were completely damaged. | | |
| Total persons reached (Incident 2) | | 120 |
| Incident 3: | | |
| <u>Date:</u> 17 February 2018 | | |
| <u>Location:</u> Thubelitsha Homes, Kayamandi | | |
| Two Informal structures used as dwelling completely damaged, two formal brick dwellings and one informal structure was partially affected. SRD (food parcels) and fire report for SRD Grant application has been issued to the households that were completely damaged. | | |
| Total persons reached (Incident 3) | | 18 |
| Incident 4: | | |
| <u>Date:</u> 17 February 2018 | | |
| <u>Location:</u> Sizamele Creche | | |
| A fire broke out at a stand-alone container, no other properties / structures / people affected. | | |
| Total persons reached (Incident 4) | | 0 |
| Incident 5: | | |
| <u>Date:</u> 25 February 2018 | | |
| <u>Location:</u> 3 Gone Street; Klapmuts | | |
| Backyard structure destroyed. Assistance was given with a food parcel and blankets according the availability of stock on hand. | | |
| Total persons reached (Incident 5) | | 2 |
| SRD Challenges | | |
| We have received numerous calls from ward administrators, councillors and affected community members to the assistance of SASSA. There was communication by our office with the responsible DSD and SASSA officials with no positive response from their side. A possible solution is to set up a meeting to clarify communication lines between the municipality and the relevant officials from DSD and SASSA. | | |
| TOTAL PERSONS REACHED FOR THE MONTH | | 151 |
| GRANT IN AID (GiA) | | |
| Activities for the month: None | | |
| Number reached | | 0 |
| WARD PROJECTS | | |
| Project 1: (Describe activity its objectives, partnerships and outcomes) | | Ward |
| | | 4 |
| The Senior Citizens of the Pniel and Kylemore area embarked on an educational outing to the Cape Winelands area from 26 February 2018 to 02 March 2018. The objective of this outing was to strengthen the | | |

relationship between the elderly from the two areas to address social isolation of elderly people and to give them an opportunity to talk about shared experiences. The elderly plays a pivotal role within their respective communities and the event was a way of acknowledging their contributions to the people of the communities. This event was a joint-venture between Cape Winelands District Municipality (accommodation) and Stellenbosch Municipality (transport).

The outcome will feature in next month's report.

| | |
|--|-----------|
| Persons reached (Project 1) | 72 |
| TOTAL PERSONS REACHED FOR THE MONTH | 72 |

MEETINGS AND ENGAGEMENTS

| Date | Description |
|------|--|
| 1 | Social Relief of Distress SOP |
| 1 | Mayor – feedback on skills development programme |
| 2 | IDP and Governance – Ward Projects |
| 5 | S71 |
| 7 | New Housing Dev – facilities for ECD's |
| 7 | Simplicity for Change & Traffic Dept: Future programmes |
| 8 | Stellenbosch Elderly Forum Monthly Meeting |
| 9 | Meeting with Bongo Flepu @ engineering department – community programs on ghetto art |
| 9 | US – Problematic pavements for disabled – site visit |
| 13 | SALGA Working Committee |
| 13 | District Elderly Clubs: Cape Winelands regional elderly meeting |
| 14 | Stellenbosch Disability Network: Management Meeting |
| 16 | Artevelde Hogeschool |
| 16 | GIS in-service training |
| 19 | DSD – UA activities (telephone meeting) |
| 19 | Informal Settlements: Zone O & Nkanini Relocation |
| 20 | Mainstreaming Comm Dev Strategy with Library Services |
| 21 | Recruiting SWOKK Committee Members (@heart, DSD) |
| 21 | SWOKK AGM Planning |
| 21 | IDP Sector Engagement |
| 22 | Casual Day Award Ceremony |
| 23 | Idas Valley Elderly Club |
| 23 | EPWP Maintenance Dept (Youth Artisan): New recruitment |
| 23 | GIS in-service training |
| 27 | EPWP – Feedback on Pre-audit |
| 28 | Meeting with Care Workers from farming areas – discussing future programs |

ITEM SUBMISSION

| Collab no | Description |
|-----------|---------------------------------------|
| 569831 | Monthly Reports (Oct 2017 – Jan 2018) |

OUTSTANDING COUNCIL RESOLUTIONS

| Collab no | Description |
|-----------|--|
| 535080 | Night Shelter Item – 75% - awaiting feedback from office of MM |
| 539732 | Street People Policy – 15% - 2 nd workshop completed |
| 552687 | ECD Policy – 90% - public comment included awaiting final comments from directors for submission to Council in March 2018. |

FQ'S AND TENDERS

| No | Status |
|-------|--|
| 39/17 | Emergency Food parcels: Monthly contract management completed |
| 25/18 | Mayoral Youth Skills Development: R&S started Monthly contract management completed |
| 50/18 | Emergency Food Provision: BAC completed – awaiting minutes from SCM |

| OFFICE MANAGEMENT | |
|--------------------------------------|---|
| One-on-one with Director | 0 |
| Joint Management Meetings (Director) | 2 |
| Consultation with portfolio chair | 1 |
| Vehicle Inspections | 4 |
| Attendance Registers | 3 |
| Contract Management | 2 |
| Departmental meetings | 2 |

| REPORTS, COMMUNICATION AND FEEDBACK SUBMITTED | |
|---|---|
| Monthly Departmental Report | 1 |
| Monthly OHS Report (Awaiting OHS representative from LED) | 1 |
| Ignite reporting and uploading | 1 |

| HR | |
|-------------------------------------|---|
| Discipline – Final outcome achieved | 1 |

Leave stats

| Approved | A=Annual | C=Accum | L=Long Service | S=Sick | F=Fan. Resp. | U=Unpaid | I=Overtime | O=Other | Total |
|-----------|----------|---------|----------------|--------|--------------|----------|------------|---------|-------|
| 05 111311 | 1 | | | | | | | | 1.00 |
| 11 113076 | 1 | | | | | | | | 1.00 |
| 11 171132 | 1 | | | | | | | | 1.00 |
| 11 104211 | 1 | | | | | | | | 1.00 |

- LOOKING AHEAD – March 2018**
- ECD Learning Programme (ELDA)- March 2018 (15 Idasvalley, Cloetesville, Jamestown, Pniel, Kylemore) (15- Kayamandi) (16- Kayamandi)
 - Stellenbosch Golden Games – 21 March @ Raithby sports field
 - Mayoral Skills Development: Bergzicht training centre – 23 March field trip
 - Youth IDP engagements

IN THE MEDIA

Eikestad Nuus: 13 and 22 February 2018

26 February: Eikestad Nuus – Haweloses steeds 'n probleem

ITEM 1

APPENDIX 1.2

BUILDING DEVELOPMENT
MANAGEMENT

**PLANNING AND ECONOMIC
DEVELOPMENT COMMITTEE MEETING**

2018-04-03



MUNICIPALITY • UMASIPALA • MUNISIPALITEIT
BUILDING DEVELOPMENT MANAGEMENT

MEMORANDUM

TO/ AAN : ACTING DIRECTOR : PLANNING & ECONOMIC DEVELOPMENT
 B.J.G . DE LA BAT

FROM : MANAGER: BUILDING DEVELOPMENT MANAGEMENT
 A. CROUZER

DATE/ DATUM : 2 Maart 2018

REF : 8/1/4/2/5

REF NUMBER :

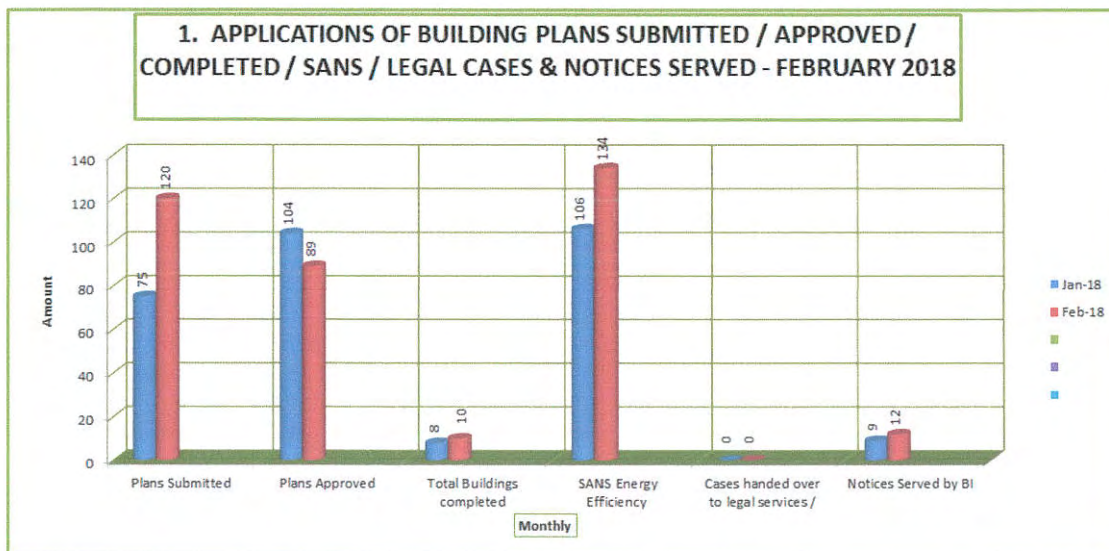
RE / INSAKE : **MONTHLY REPORT** : 1 – 28 FEBRUARY 2018

Herewith the monthly report of the Section Building Development Management.

1. BUILDING PLAN – APPLICATIONS AND VALUE

ANNEXURE 1 - BUILDING PLANS SUBMITTED / APPROVED AND COMPLETED

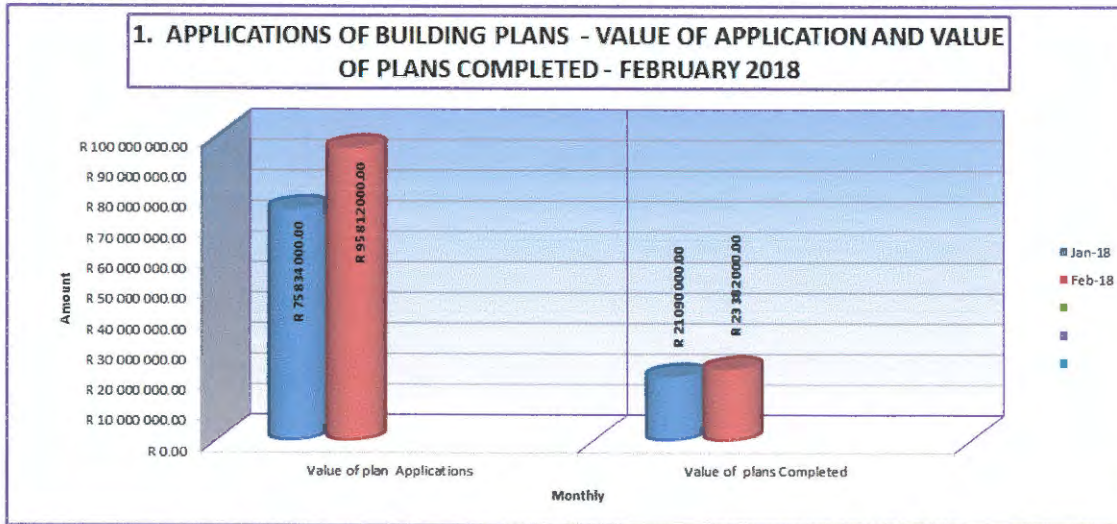
| | Plans Submitted | Plans Approved | Total Buildings completed | SANS Energy Efficiency | Cases handed over to legal | Notices Served by BI |
|--------|-----------------|----------------|---------------------------|------------------------|----------------------------|----------------------|
| Jan-18 | 75 | 104 | 8 | 106 | 0 | 9 |
| Feb-18 | 120 | 89 | 10 | 134 | 0 | 12 |
| | | | | | | |
| | | | | | | |



Stellenbosch
 5/3/18

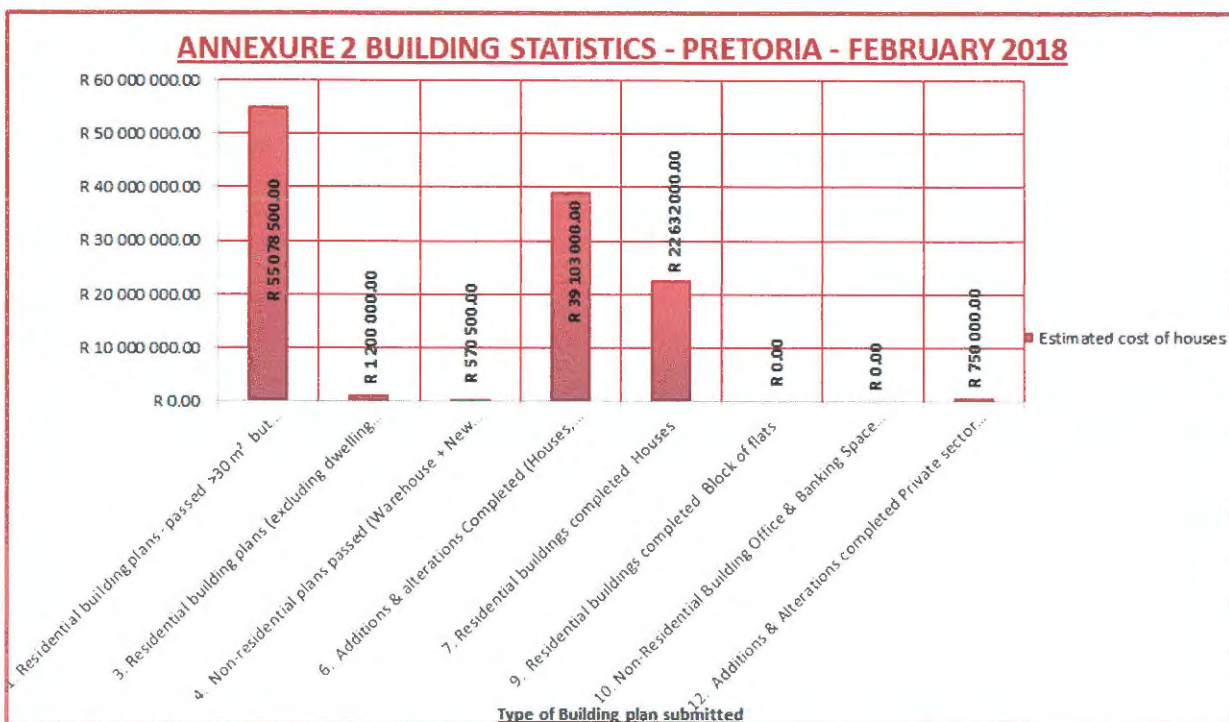
ANNEXURE 1 - BUILDING PLAN APPLICATION - VALUE

| | Value of plan Applications | Value of plans Completed |
|--------|----------------------------|--------------------------|
| Jan-18 | R 75 834 000.00 | R 21 090 000.00 |
| Feb-18 | R 95 812 000.00 | R 23 382 000.00 |
| | | |
| | | |

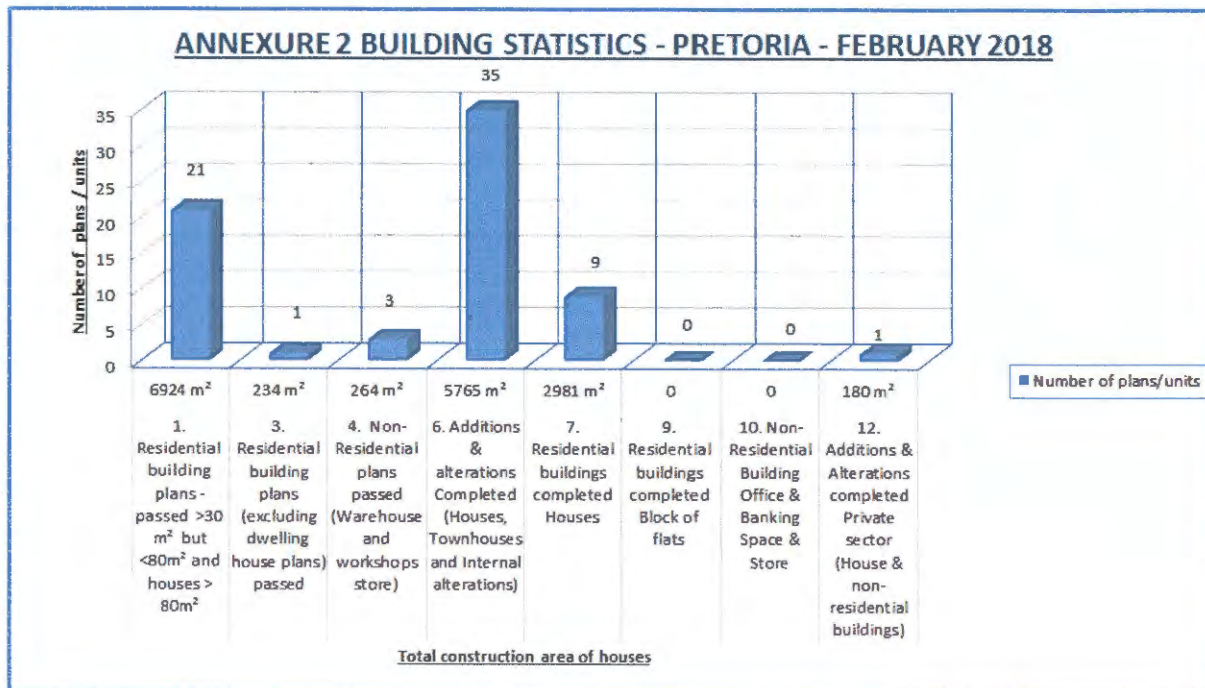


2. BUILDING PLAN STATISTICS – PRETORIA ESTIMATED COST OF HOUSES

| Type plan passed / completed | Estimated cost of houses |
|---|--------------------------|
| 1. Residential building plans - passed >30 m ² but <80m ² and houses > 80m ² | R 55 078 500.00 |
| 3. Residential building plans (excluding dwelling house plans) passwd | R 1 200 000.00 |
| 4. Non-residential plans passed (Warehouse + New Farm Shed + Farm store) | R 570 500.00 |
| 6. Additions & alterations Completed (Houses, Townhouses and Internal alterations) | R 39 103 000.00 |
| 7. Residential buildings completed Houses | R 22 632 000.00 |
| 9. Residential buildings completed Block of flats | R 0.00 |
| 10. Non-Residential Building Office & Banking Space & Store | R 0.00 |
| 12. Additions & Alterations completed Private sector (house & non-residential buildings) | R 750 000.00 |



| Type plan passed / completed | Total construction area of houses | Number of plans/units |
|---|-----------------------------------|-----------------------|
| 1. Residential building plans - passed >30 m ² but <80m ² and houses > 80m ² | 6924 m ² | 21 |
| 3. Residential building plans (excluding dwelling house plans) passed | 234 m ² | 1 |
| 4. Non-Residential plans passed (Warehouse and workshops store) | 264 m ² | 3 |
| 6. Additions & alterations Completed (Houses, Townhouses and Internal alterations) | 5765 m ² | 35 |
| 7. Residential buildings completed Houses | 2981 m ² | 9 |
| 9. Residential buildings completed Block of flats | 0 | 0 |
| 10. Non-Residential Building Office & Banking Space & Store | 0 | 0 |
| 12. Additions & Alterations completed Private sector (House & non-residential buildings) | 180 m ² | 1 |



3. TRAINING

(Nothing to report on in February 2018)

4. STAFF MEETINGS

4.1 A monthly departmental meeting was held on 26 February 2018 at 14:00 in the Municipal Main Building, Office of Andrew Crouzer (See minutes of meeting attached)

4.2 Minutes of monthly BCO meeting held on 23 February 2018 at 1:30 in the ABSA Building, with Building Inspectors (See minutes of meeting attached)

5. OPERATIONAL VOTES FOR FEBRUARY 2018

- Vote 12205220180000 (20170626063533) Consumables – Standard – Available 62.88%
 - Vote 12205220190000 (20170626063526) Consumables Fuel & Oil - Available 33.98 %
 - Vote 12205201470000 (20170626062063) Maintenance of Assets - Available 82.91%
 - Vote 12205201940000 (20170626063530) Machinery & Equipment - Available 100%
 - Vote 12205221780000 (20170626063529) Cellphones : Operational – Available 100 %
 - Vote 12205222420000 (20170626063520) Seminars, Conferences, Workshops – Available 65.86%
 - Vote 12205222980000 (20170626063534) Uniforms and Protective Clothing - Available 82.87 %
- (See Flexgen Report Attached)

6. OHS REPORT

(See Report Attached)

7. BENCHMARK STATISTICS 30 / 60 DAYS

BENCHMARK PERIOD 30 DAYS

Reports > Home > Reports
Reports

Home Records Inbox File Plan Search Personal Directory **Reports**

Home > Building Plan Reports > Benchmark Period to Determine Outcome

Date From Date To
 Benchmark Type

1 of 1 100% Find | Next

BENCHMARK PERIOD TO DETERMINE OUTCOME ON APPLICATION - 30 DAYS

This report will display the benchmark for building plan applications from the date created to the date of final outcome according to the selected period and benchmark

Selected Period: 2/1/2018 - 2/28/2018

| Benchmark 30 Days | 2018 February | | TOTAL | | % |
|-------------------------|---------------|---------------|---------------|---------------|--------------|
| | WITHIN BENCH. | OUT OF BENCH. | WITHIN BENCH. | OUT OF BENCH. | |
| Additions | 11 | 2 | 11 | 2 | 84.62 |
| Alterations | 6 | 3 | 6 | 3 | 66.67 |
| Alterations & Additions | 23 | 2 | 23 | 2 | 92.00 |
| Minor Building Works | 19 | 5 | 19 | 5 | 79.17 |
| New Building | 44 | 7 | 44 | 7 | 86.27 |
| Total | 103 | 19 | 103 | 19 | 84.43 |

Benchmark Period to Determine Outcome

Page 1 of 1

BENCHMARK PERIOD 60 DAYS

Reports > Home > Reports
Reports

Home Records Inbox File Plan Search Personal Directory **Reports**

Home > Building Plan Reports > Benchmark Period to Determine Outcome

Date From Date To
 Benchmark Type

1 of 1 100% Find | Next

BENCHMARK PERIOD TO DETERMINE OUTCOME ON APPLICATION - 60 DAYS

This report will display the benchmark for building plan applications from the date created to the date of final outcome according to the selected period and benchmark

Selected Period: 1/1/2018 - 2/28/2018

| Benchmark 60 Days | 2018 January | | 2018 February | | TOTAL | | |
|-------------------------|---------------|---------------|---------------|---------------|---------------|---------------|--------------|
| | WITHIN BENCH. | OUT OF BENCH. | WITHIN BENCH. | OUT OF BENCH. | WITHIN BENCH. | OUT OF BENCH. | % |
| Additions | 6 | 1 | 12 | 1 | 18 | 2 | 90.00 |
| Alterations | 3 | 0 | 7 | 2 | 10 | 2 | 83.33 |
| Alterations & Additions | 12 | 2 | 24 | 1 | 36 | 3 | 92.31 |
| Minor Building Works | 7 | 3 | 21 | 3 | 28 | 6 | 82.35 |
| New Building | 29 | 1 | 47 | 4 | 76 | 5 | 93.83 |
| Total | 57 | 7 | 111 | 11 | 168 | 18 | 90.32 |

Benchmark Period to Determine Outcome

Page 1 of 1

8. DELEGATION FOR PERIOD 1 FEBRUARY Y 2018 – 28 FEBRUARY 2018

8. DELEGATIONS

DELEGATIONS EXERCISED FOR PERIOD: 1 FEBRUARY 2018 – 28 FEBRUARY 2018

DIRECTORATE: PLANNING AND ECONOMIC DEVELOPMENT

| Delegation | Authorised official | Category | Report Subject and Recommendations | Date Received | Date Resolved | Resolution and Comments (if any) |
|------------|---------------------|---|--|---------------|---------------|----------------------------------|
| 395 | Andrew Crouzer | NBR & BUILDING STANDARD S ACT (ACT 103 OF 1977) | As far as the prosecutions are concerned the institution of prosecutions against persons who contravene the National Building Regulations & Building Standards Act (Act 103 of 1977), the Municipality's Signage Bylaws, and the relevant Zoning Schemes | | | 0 |
| 400 | Andrew Crouzer | S 7 OF THE NBR | To, after having considered a recommendation by a building control officer, grant approval or refuse to grant approval for the erection of any building in respect of which plans and specifications have been drawn and submitted | | | 180 |
| 445 | Andrew Crouzer | REGULATION A25(10) OF THE NBR | To serve a notice on the owner of a building that is being or has been erected without the prior approval contemplated in S 4(1) of the Act to obtain the approval in writing as required by the Act by the date specified in the notice. | | | 12 |
| 484 | Andrew Crouzer | S 14(1) OF THE NBR | To issue or to refuse to issue a certificate of occupancy on completion of the erection of a building | | | 108 |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

9. LEGAL IMPLICATION

0 Cases were handed over to Legal Services

10. OCCUPATIONAL CERTIFICATE CHECK LIST – SANS 10400XA PROVINCIAL GOVERNMENT

No information to report for February 2018 as this department (Building Development) experience a staff crises and transport problem. (See e-mail attached)

Yours faithfully

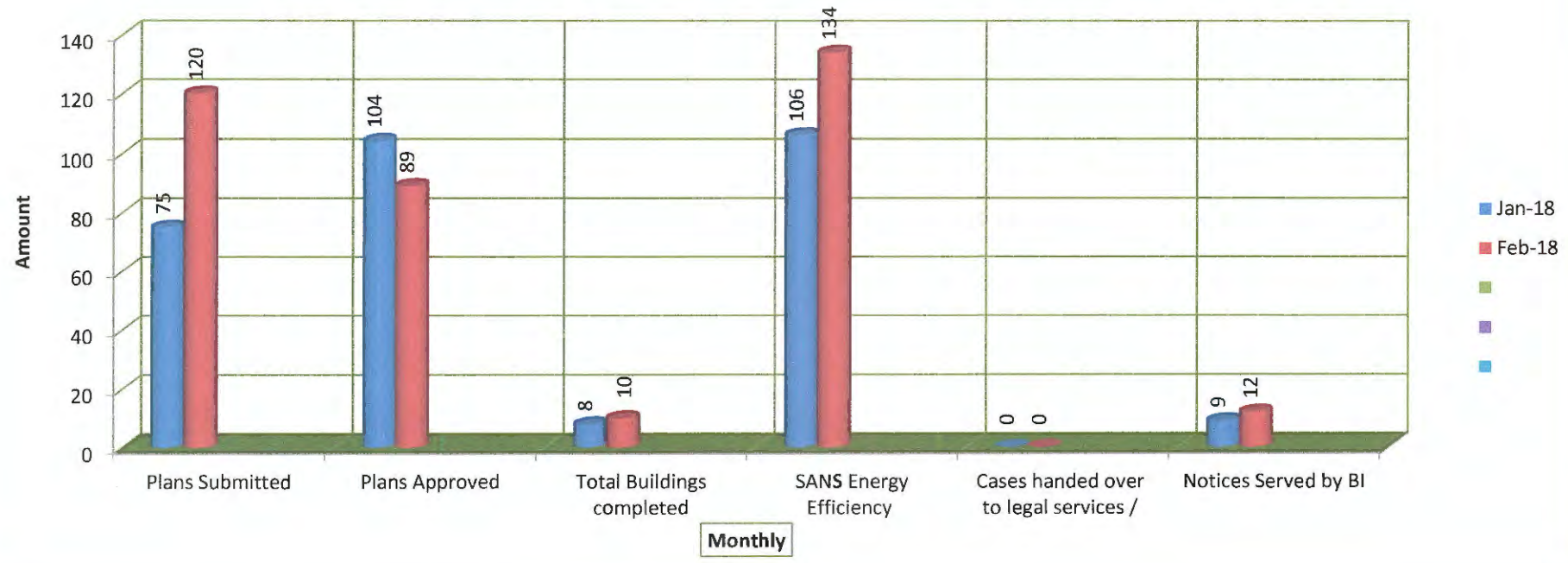


ANDREW CROUZER
 MANAGER: BUILDING DEVELOPMENT MANAGEMENT
 DIRECTORATE: PLANNING AND ECONOMIC DEVELOPMENT

ANNEXURE 1 - BUILDING PLANS SUBMITTED / APPROVED AND COMPLETED

| | Plans Submitted | Plans Approved | Total Buildings completed | SANS Energy Efficiency | Cases handed over to legal | Notices Served by BI |
|--------|-----------------|----------------|---------------------------|------------------------|----------------------------|----------------------|
| Jan-18 | 75 | 104 | 8 | 106 | 0 | 9 |
| Feb-18 | 120 | 89 | 10 | 134 | 0 | 12 |
| | | | | | | |
| | | | | | | |

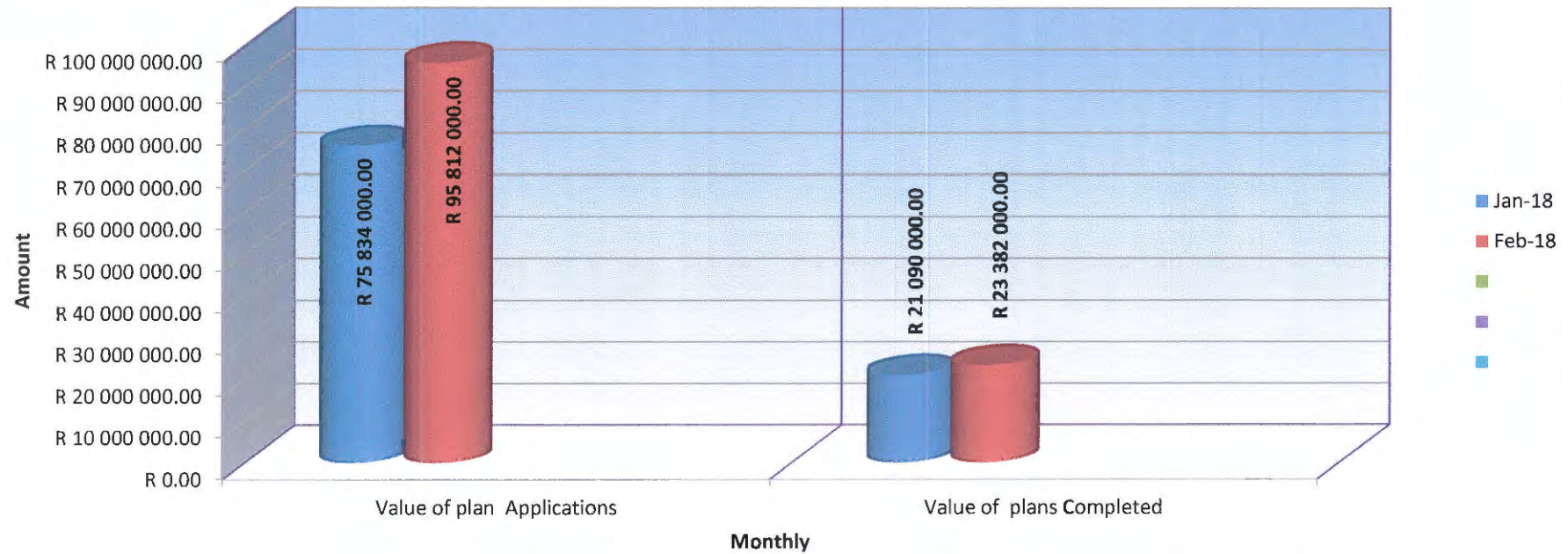
1. APPLICATIONS OF BUILDING PLANS SUBMITTED / APPROVED / COMPLETED / SANS / LEGAL CASES & NOTICES SERVED - FEBRUARY 2018



ANNEXURE 1 - BUILDING PLAN APPLICATION - VALUE

| | Value of plan Applications | Value of plans Completed |
|--------|----------------------------|--------------------------|
| Jan-18 | R 75 834 000.00 | R 21 090 000.00 |
| Feb-18 | R 95 812 000.00 | R 23 382 000.00 |
| | | |
| | | |
| | | |

1. APPLICATIONS OF BUILDING PLANS - VALUE OF APPLICATION AND VALUE OF PLANS COMPLETED - FEBRUARY 2018



| | | Jan'18 | Feb'18 |
|---------------------------------|-----------------|-----------------|-----------------|
| New Applications | | | |
| Building plans submitted | | | |
| New Dwellings | 33 | 51 | |
| Additions & Alterations | 42 | 69 | |
| Totals | 75 | 120 | |
| Building Plans Approved | | | |
| New Dwellings | 42 | 25 | |
| Additions & Alterations | 62 | 64 | |
| Totals | 104 | 89 | |
| Totals value (New Dwellings) | R 62 242 500.00 | R 56 879 000.00 | |
| Total value(Additions) | R 13 591 500.00 | R 38 933 000.00 | |
| | | | R 95 812 000.00 |
| Building Plans Refused | | | |
| New Dwellings | 6 | 43 | |
| Additions & Alterations | 19 | 48 | |
| Totals | 25 | 91 | |

| | Jan'18 | Feb'18 |
|----------------------------------|-----------------|-----------------|
| Building Plans in Process | | |
| 30 days | 55 | 4 |
| 60 days | | 2 |
| Totals | | 6 |
| Completions | | |
| New Dwellings | 5 | 9 |
| Additions & Alterations | 3 | 1 |
| Totals | 8 | 10 |
| Total value(New Dwellings) | R 21 090 000.00 | R 22 632 000.00 |
| Total value(Additions) | R 2 307 500.00 | R 750 000.00 |
| Notices served | | R 23 382 000.00 |
| Totals | 9 | 12 |

SANS XA BUILDING CONTROL COMPLIANCE

1 of 1 100% Find | Next

SANS XA Building Control Compliance Register

This report will display a list of building plan applications within the selected period which comply to SANS XA.

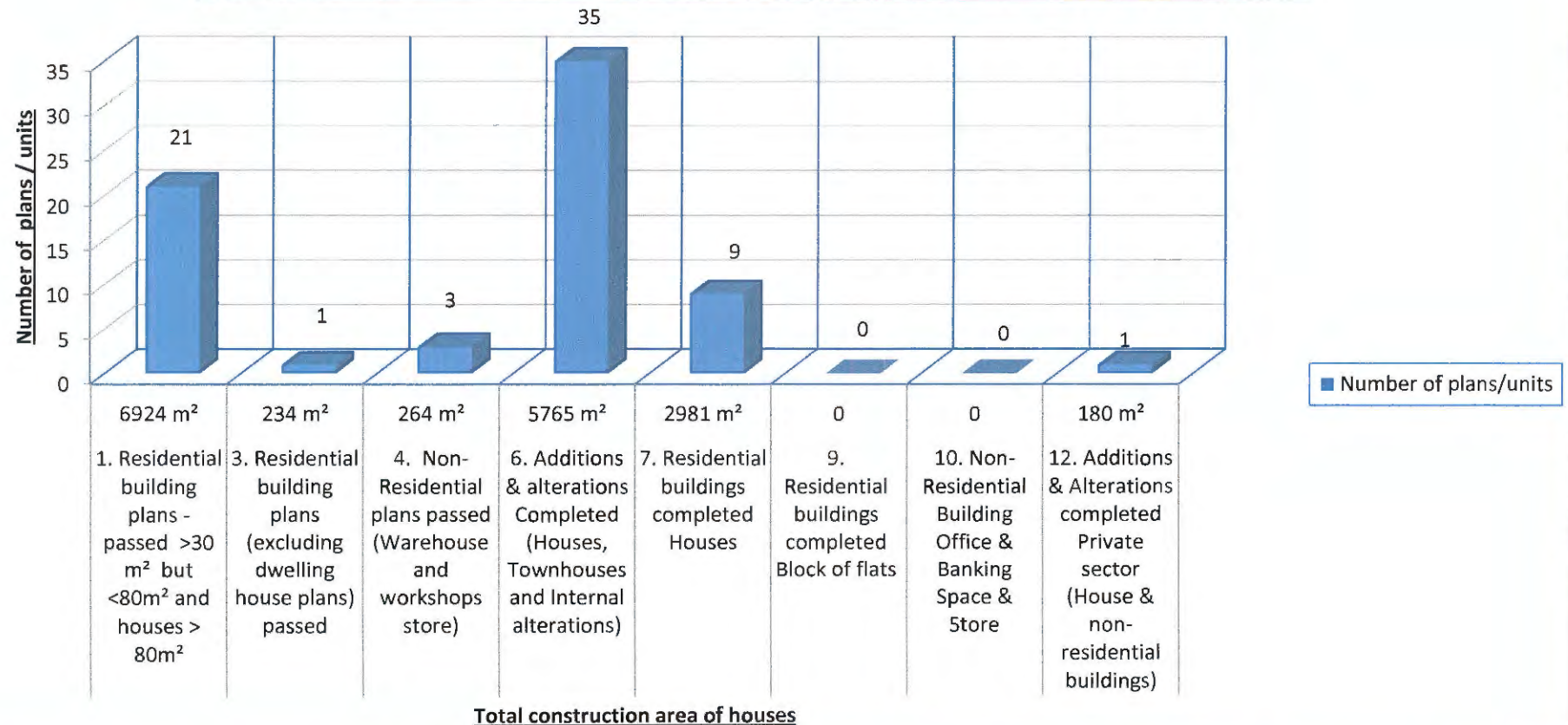
Selected Period: 1/30/2018 - 3/1/2018

[View SANS XA Register](#)

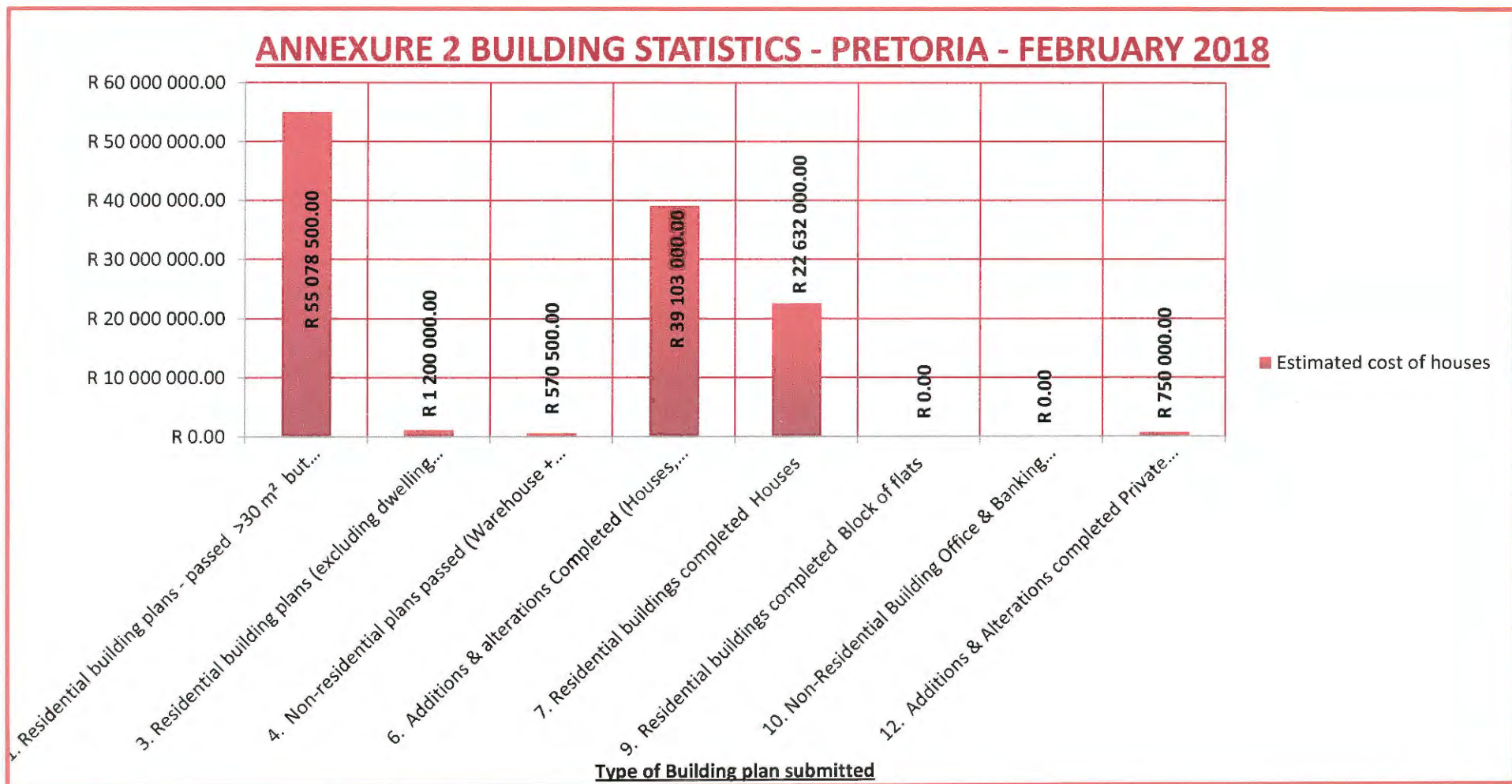
Total Applications: 134

| Type plan passed / completed | Total construction area of houses | Number of plans/units |
|---|-----------------------------------|-----------------------|
| 1. Residential building plans - passed >30 m ² but <80m ² and houses > 80m ² | 6924 m ² | 21 |
| 3. Residential building plans (excluding dwelling house plans) passed | 234 m ² | 1 |
| 4. Non-Residential plans passed (Warehouse and workshops store) | 264 m ² | 3 |
| 6. Additions & alterations Completed (Houses, Townhouses and Internal alterations) | 5765 m ² | 35 |
| 7. Residential buildings completed Houses | 2981 m ² | 9 |
| 9. Residential buildings completed Block of flats | 0 | 0 |
| 10. Non-Residential Building Office & Banking Space & Store | 0 | 0 |
| 12. Additions & Alterations completed Private sector (House & non-residential buildings) | 180 m ² | 1 |

ANNEXURE 2 BUILDING STATISTICS - PRETORIA - FEBRUARY 2018



| Type plan passed / completed | Estimated cost of houses |
|---|--------------------------|
| 1. Residential building plans - passed >30 m ² but <80m ² and houses > 80m ² | R 55 078 500.00 |
| 3. Residential building plans (excluding dwelling house plans) passwd | R 1 200 000.00 |
| 4. Non-residential plans passed (Warehouse + New Farm Shed + Farm store) | R 570 500.00 |
| 6. Additions & alterations Completed (Houses, Townhouses and Internal alterations) | R 39 103 000.00 |
| 7. Residential buildings completed Houses | R 22 632 000.00 |
| 9. Residential buildings completed Block of flats | R 0.00 |
| 10. Non-Residential Building Office & Banking Space & Store | R 0.00 |
| 12. Additions & Alterations completed Private sector (house & non-residential buildings) | R 750 000.00 |





When contacting Stats SA please quote this number

Contact person(s): **Yolanda Mceetywa**
 Telephone no(s): 012-310-8986
 Fax no(s): 086 580 6506
 E-mail addresses: yolandamc@statssa.gov.za

QUESTIONNAIRE FOR THE MONTH OF:
February 2018

Please correct any errors in the above address label.

Part 1 – Residential buildings plans passed during this month:

1. Dwelling houses plans passed

Owned by *Private Sector* (including RDP housing e.g. government low-cost housing subsidised by PHP or PLS).

- 1. Dwelling houses with a floor area smaller than, or equal to **30m²**
- 2. Dwelling houses with a floor area larger than **30 m²** but, smaller than **80 m²**
- 3. Dwelling houses with a floor area equal to, or larger than **80 m²**
- Total**

| Dwelling houses | Total construction area of houses | Estimated cost of houses (excluding land value) |
|-----------------|-----------------------------------|---|
| Number | m ² | R'000 |
| | | |
| 21 | 6924 | 55 078 500 |
| 21 | 6924 | 55 078 500 |

2. Plans passed for RDP housing, e.g. low-cost housing subsidised by PHP or PLS (already included above).

- 1. Dwelling houses with a floor area smaller than or equal to **30 m²**
- 2. Dwelling houses with a floor area larger than **30 m²**, but smaller or equal to **80 m²**
- Total**

| Dwelling-houses | Total construction area of houses (outside measurements) | Estimated cost of houses (excluding land value) |
|-----------------|--|---|
| m ² | m ² | R'000 |
| | | |
| | | |
| | | |

Residential building plans (excluding dwelling house plans) passed.

3. Owned by the *Private Sector*

- Townhouses
- Blocks of flats
- Tourism accommodation and casinos
- Other residential buildings (specify)

| Residential building plans | Total construction Area (outside) | Estimated cost (excluding land value) |
|----------------------------|-----------------------------------|---------------------------------------|
| No of units/buildings | m ² | R'000 |
| 1 | 234 | 1 200 000 |
| | | |
| | | |

Part 2 – Non-residential building plans passed

4. Owned by the *Private Sector*

Type of building/space predominantly intended for:

- 1. Office and banking space
- 2. Shopping space
- 3. Industrial and warehouse space and workshops
- 4. Church, sports, and recreation clubs
- 5. Schools, crèches, hospitals and libraries
- 6. All other space (specify) ... Shed
- Total**

| Non-residential buildings | Total construction area (outside) | Estimated cost (excluding land value) |
|---------------------------|-----------------------------------|---------------------------------------|
| Number of buildings | m ² | R'000 |
| 1 | 37 | 203 500 |
| 1 | 18 | 117 000 |
| | | |
| 1 | 209 | 250 000 |
| 3 | 264 | 570 500 |

5. Owned by the *Public Sector*

Type of building/space predominantly intended for:

1. Hospitals and clinics
2. Schools, crèches, universities, technikons and libraries
3. All other space (specify)
- Total**

| Non-residential buildings | Total construction area | Estimated cost (excluding land value) |
|---------------------------|-------------------------|---------------------------------------|
| Number of buildings | m ² | R'000 |
| | | |
| | | |
| | | |
| | | |

Part 3 – Plans for additions and alterations passed**6. Owned by the *Private Sector*****Type of building**

1. Dwelling houses
2. Townhouses, blocks of flats, and other residential buildings.....
3. Non-residential buildings.....
4. Internal alterations to buildings (excluding "minor building work")
- Total**

| Additions and alterations | Total construction area | Estimated cost (excluding land value) |
|---------------------------|-------------------------|---------------------------------------|
| No of plans | m ² | R'000 |
| 27 | 4445 | 33 707 500 |
| 1 | 1320 | 3 500 000 |
| 7 | | 1 895 500 |
| 35 | 5765 | 39 103 000 |

Part 4 – Residential buildings completed during this month**7. Dwelling houses completed**Owned by *Private Sector* (including RDP housing e.g. government low-cost housing subsidised by PHP or PLS)

1. Dwelling houses with a floor area smaller than or equal to 30 m²
2. Dwelling houses with a floor area larger than 30 m² but smaller than 80 m²
3. Dwelling houses with a floor area equal to or larger than 80 m²
- Total**

| Dwelling houses | Total construction area | Estimated cost houses (excluding land value) |
|-----------------|-------------------------|--|
| Number | m ² | R'000 |
| 9 | 2981 | 22 632 000 |
| 9 | 2981 | 22 632 000 |

8. RDP housing completed e.g. low-cost housing subsidised by PHP and PLS (already included above)

1. Dwelling houses with a floor area smaller than, or equal to 30 m²
2. Dwelling houses with a floor area larger than 30 m², but smaller or equal to 80 m²
- Total**

| Dwelling-houses | Total construction area of houses (outside measurements) | Estimated cost of houses (excluding land value) |
|-----------------|--|---|
| Number | m ² | R'000 |
| | | |
| | | |
| | | |

Residential buildings completed (excluding dwelling-house plans)**9. Owned by the *Private Sector***

1. Townhouses
2. Block of flats
3. Tourism accommodation and casino's
4. Other residential buildings

| Residential building plans | Total construction area | Estimated cost (excluding land value) |
|----------------------------|-------------------------|---------------------------------------|
| Number of buildings/ units | m ² | R'000 |
| Units | | |
| Units | | |
| Buildings | | |
| Buildings | | |

14. Please indicate your preferred way of reporting the information contained in this questionnaire

Mail/Post

Fax Fax number.....

E-mail Email address.....

Please retain a copy for your records.

Please ensure that the front page is completed.

Thank you for completing this questionnaire.

| | | |
|-----------------|------|------|
| Office use only | | |
| | Name | Date |
| Received | | |
| Checked | | |
| Captured | | |
| Edited | | |

Person(s) whom Stats should contact if any queries arise regarding this questionnaire:

| | | | |
|-------------------|------------------|------------------|----------------------------------|
| Name | Rodney Adams | Telephone number | 021-8088686 |
| Position or Title | | Fax number | |
| Deputy/Assistant | | Cell number | |
| Position or Title | BCO | E-mail address | rodney.adams@stellenbosch.gov.za |
| Date | 15 December 2017 | Web address | |
| Signature | | | |

ANNEXURE 4.1 - BUILDING DEVELOPMENT MANAGEMENT STAFF MEETING

STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNISIPALITEIT • UMASIPALA • MUNICIPALITY



BUILDING DEVELOPMENT MANAGEMENT STAFF MEETING
DATE AND TIME – 26 FEBRUARY 2018 @ 14:00
VENUE – COMMITTEE ROOM MUNICIPAL BUILDING FRANSCHHOEK

MINUTES**PRESENT**

Andrew Crouzer (AC)
Lincoln Africa (LC)
Enrico Du Preez (EDP)
Hylton Daniels (HD)
Shafiek Valentyn (SF)
Marina Lubbe (ML)
Rodney Adams (RA)
Marco Fouché (MF)
Babalwa Nkonzo (BN)

| | | ACTION | DUE DATE |
|------------|--|---------------|-----------------|
| 1. | <u>WELCOME</u> The Manager, Building Development Management, Andrew Crouzer, welcomed all present at the 2nd staff meeting for 2018 in Franschhoek. . | All | |
| 2. | <u>ATTENDANCE REGISTER</u> See attendance register attached <u>APOLOGIES</u> Denny Jason (Study Leave) | All | |
| 3. | <u>MATTERS FOR DISCUSSION</u> | AC | |
| 3.1 | <u>FEEDBACK FROM MANAGEMENT MEETING</u> <ul style="list-style-type: none"> • Resolved that the placement templates be completed and submitted by Friday, 23 February 2018 • System of Delegations were served before Council, but was referred back for managers to provide further delegations to seniors. | | |

ANNEXURE 4.1 - BUILDING DEVELOPMENT MANAGEMENT STAFF MEETING

| | | | |
|--|---|--|--|
| | <ul style="list-style-type: none"> • Performance valuation for managers has been completed • Bernabé informed the managers that the Flexi-time policy has not been finalised yet and that the flexi-hour list within the directorate is still valid. He emphasise the importance of punctuality and that managers must control and know the whereabouts of the staff members. • Resolved that an updated By-law list will be submitted. • Resolved that Ilzé and Andrew will discuss relocation and the need for office space. • Resolved that Bernabé will discuss placement of EPWP employees at the Directors meeting. <p>3.2 APPROVAL OF MINUTES</p> <p>Minutes of meeting held on 13 December 2017 and 26 January 2018 was approved by Lincoln Africa and 2nd by Hylton Daniels.</p> <p>3.3 CIRCULATION PROCESS – FEES</p> <p>This department received a lot of complaints from public regarding the long-time delay in the circulation process and that the invoices are not done on the same day. The ideal time for the circulation process is 24 hours. Please try to keep in the time frame.</p> <p>3.4 SONITA MATTHHEE SNR ADMINISTRATIVE OFFICER</p> <p>Sonita was transfer back to Building development but she decided to go on early pension at the end of March 2018.</p> <p>3.5 RELOCATION TO EIKESTAD</p> <p>The contractors went on site Monday 26 February 2018 to install the new air-con, ceilings and carports. Piet Smit will be asked for extra money for the installation of shelves in the storage room.</p> <p>3.6 EVENTS APPLICATION – SITE PLAN</p> <p>Andrew had a long discussion with Neville Langenhoven and Yvonne. Their time frame is 10 days and if we circulate the plans to the different department it will take longer. Andrew’s proposal was that only a site plan is necessary to show the entrance and the size of the tent. Andrew will draw up a list of specifications on the site plan that can be used instead of the circulation of building plans.</p> | | |
|--|---|--|--|

ANNEXURE 4.1 - BUILDING DEVELOPMENT MANAGEMENT STAFF MEETING

| | | | |
|--------------------|--|--|--|
| <p>3.7</p> | <p>BPAMS VIA COLLABORATOR – DIRECTOR TO INTERACT</p> <p>Andrew forward on 12 February 2018 a Memorandum to Bernabé to discuss the COLLABORATOR vs BPAMS SYSTEM.</p> <p>On 29 January 2018, Andrew and Ilzé visited the offices of ESRI for a workshop to explain the work flow processes and what the product can offer council in an electronic submission system. We are currently using Collaborator as the Service Provider for Town Planning and Building Plans submissions. Andrew wants to know what the current status with Collaborator in terms of their contract with council is and what the procedures will be to change the work flow system from Collaborator to BPAMS .</p> | | |
| <p>3.8</p> | <p>APPOINTMENT OF BUILDING INSPECTOR</p> <p>Documentation (Short List) is with Acting Director for signature. HR must give date for interviews.</p> | | |
| <p>3.9</p> | <p>ACTING POLICY (THE PRINCIPLES OF ACTING)</p> <p>An employee is deemed to be acting in another post when he/she has been authorised in writing by the Director to act in a more senior post, as per the approved system of Delegations, subject thereto that the post to be acted in, is an approved post on the staff establishment and budgeted for.</p> <p>An employee who acts in another post is still responsible for his/her original duties, functions and powers. Said employee will then be vested with the delegations and responsibilities of the more senior post.</p> <p>No staff member shall be authorized to act in a higher specialist post without the requisite skill and experience.</p> | | |
| <p>3.10</p> | <p>REPORTING LINES – LEAVE APPLICATION</p> <p>Please discuss your leave application with your direct supervisor. In future apply via an e-mail for leave and copy Andrew and Marina in. After that Andrew will approved it on PAYDAY</p> | | |
| <p>3.11</p> | <p>POLICY WITH REGARDS TO BOOM ACCESS</p> <p>Andrew will follow up with Neville Langenhoven. Lincoln was complaining that there is no parking available during the day when he returns back to the office after an inspection.</p> | | |
| <p>3.12</p> | <p>MINOR WORKS</p> <p>Andrew forward an Memorandum on 26 February 2018 to all Building Development & Customer Interface Staff regarding the SACAP registration for all applications in terms of SANS 10400 – Part A (1)(5)(6) of the National</p> | | |

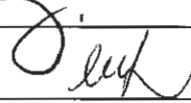
ANNEXURE 4.1 - BUILDING DEVELOPMENT MANAGEMENT STAFF MEETING

| | | | |
|--|---|--|--|
| | <p>Building Regulations and Building Standards, Act 103 of 1977.</p> <p>As from 1 March 2018 no application may be submitted without the compliance of the applicable regulations referred to as SANS 10400 – Part A(1)</p> <p>Any application that is submitted on or after 1 March must be REFUSED if not completed by a registered competent person in terms of the Regulation .</p> | | |
| | <p>Meeting terminated at 15:15</p> | | |

Chairperson: Mr Andrew Crouzer

Secretary: Marina Lubbe

Date signed:

28/2/2016




ATTENDANCE REGISTER: BUILDING DEVELOPMENT MANAGEMENT - STAFF MEETING

DATE: MONDAY 26 FEBRUARY 2018 @ 14H00 – 16H00

VENUE: MUNICIPAL COMMITTEE ROOM, FRANSCHHOEK

| Name & Surname | Signature | Position | Email | Cell | Telephone |
|------------------|-----------|---|--|------------|-----------|
| Andrew Crouzer | | Manager : Building Development Management | Andrew.Crouzer@stellenbosch.gov.za | 0832936693 | X 8664 |
| Marina Lubbe | | Support Assistant | Marina.Lubbe@stellenbosch.gov.za | | X 8605 |
| Rodney Adams | | Building Control Officer | Rodney.adams@stellenbosch.gov.za | | X 8686 |
| Lincoln Africa | | Snr Building Inspector | Lincoln.africa@stellenbosch.gov.za | | X 8668 |
| Enrico du Preez | | Snr Building Inspector | Enrico.DuPreez@stellenbosch.gov.za | | X 8693 |
| Marco Fouché | | Chief Building Inspector | Marco.Fouche@stellenbosch.gov.za | | X 8329 |
| Denny Jason | | Snr Building Inspector | Denny.Jason@stellenbosch.gov.za | | X 8687 |
| Babalwa Nkonzo | | Building Control Officer | Babalwa.Nkonzo@stellenbosch.gov.za | | X 8940 |
| Shafiek Valentyn | | Chief Building Inspector | Shafiek.Valentyn@stellenbosch.gov.za | | X 8342 |
| Hylton Daniels | | Plan Examiner | Hylton.Daniels@stellenbosch.gov.za | | X 8678 |

| | |
|---|---|
| BUILDING DEVELOPMENT: BCO & BI & PE MEETING | Date: 23 February 2018 Venue: Stellenbosch Time: 14h00 – 15h30 Office: ABSA Building  |
| | CHAIRPERSON: Rodney Adams |
| AGENDA TOPICS 1. Welcome and apologies <i>Present:</i> Rodney Adams (RA) Marco Fouche (MMF) Shafiq Valentyn (SV) Hylton Daniels (HD) Lincoln Africa (LA) Denny Jason (DJ) Enrico Du Dreez (EDP) <i>Absent:</i> Babalwa Nkonzo (BN) Denny Jason (DJ) Leave Welcoming: Rodney Adams <u>Agenda</u> 2. Previous Minutes : None 3. Additions / correction of previous meeting: None 4. Discussion from previous minutes: None 5. Acceptance of previous minutes: 5.1 Second 5.2 6. New points 6.1 Occupation Checklist 6.2 Balustrades 6.3 6.4 6.1 RA: Andrew Crouzer (AC) Instructed the meeting to discuss among themselves a new checklist for Occupation inspections. RA. Gave the meeting 3 forms to work from. The meeting proposed their version of such a form. RA. There is a form on the SOP. Owner to apply in writing for such an inspection. NBR clear on this. EDP. What does make a house occupation able? RA – safe, running water and a zinc and bathroom. | |

The form of Drakenstein Mun. too much detail.
Form. 4 to be sign and fill in by Competed registered person.

6.2 Meeting discusses the requirements of balustrades in a building. NBR 100 mm opening. The meeting was informing with various examples. Cables can stretch to wider than the max. 100mm openings allowed. Meeting debated on this topic.

6.3

6.4

7 General

7.1 Move of offices. Target date is April 2018
(Exact date to be announced.

7.2

Meeting adjourned at 16h00

Next meeting: Date and time to be announced.

Closure

ANNEXURE 5 - OPERATIONAL VOTES

| Vote Number | Description | Original Budget | Amended Budget | Available | Percentage |
|---------------------------------|----------------------------------|-----------------|----------------|-------------|------------|
| 12205220180000 - 20170626063533 | Consumables - Standard | R 9 910.00 | R 9 910.00 | R 6 231.32 | 62.88% |
| 12205220190000 - 20170626063526 | Consumables Fuel and oil | R 20 413.00 | R 20 413.00 | R 6 937.00 | 33.98% |
| 12205201470000 - 20170626062063 | Maintenance of Assets | R 8 120.00 | R 8 120.00 | R 6 732.09 | 82.91% |
| 12205201940000 - 20170626063530 | Machinery & Equipment | R 17 910.00 | R 17 910.00 | R 17 910.00 | 100.00% |
| 12205221780000 - 20170626063529 | Cellular Contracts | R 20 920.00 | R 20 920.00 | R 20 920.00 | 100.00% |
| 12205222420000 - 20170626063520 | Seminars, Conferences, Workshops | R 63 000.00 | R 63 000.00 | R 41 488.85 | 65.86% |
| 12205222980000 - 20170626063534 | Uniforms and Protective Clothing | R 9 910.00 | R 8 212.00 | R 8 212.00 | 82.87% |

VOTE 12205220180000 (CONSUMABLES : STANDARD RATED)

18/03/01 - ENQUIRIES VOTES AND DEBTORS - STBENQ-M2
Exp Enquiry Password SCM Help

VS-F003R Votes Balance & Budget Enquiry

| | | | |
|--------------------------|----------------|-----------------------------------|---------------|
| Local Authority | STB | Stellenbosch Municipality | Exit/Cancel |
| Financial Year | 2017 | 2017/2018 | LookUp/Search |
| Vote No. | 12205220180000 | 1 2205 2 201800 00 | Previous |
| Opening Balance | | VAT Indicator (V02) 007 (V03) 007 | Next |
| Actual Balance | 3678.68 | Locked onto | Options |
| Shadow Balance | | Asset ID | Help |
| Balance Total | 3678.68 | Job-costing type | |
| Provisional Costs | | Unallocated Job Budget | |
| Amended Budget Available | 9970.00 | | |
| | 6231.32 | | |

| | | | |
|---------------|-----------------------------|----------|--------------------------|
| Metro | STELLENBOSCH MUN | Function | 301 |
| Type of A/C | Expenditure/Income | | Planning and Development |
| Service | RATES & GENERAL SERVICES | | Economic |
| Department | BUILDING CONTROL | N.T.Item | 4110 NT Cashflow Item |
| Sub-Section : | Inventory Consumed | | Other Material: |
| Item | Inventory Consu Consumable: | | |
| Sub-Item | | Closed? | N |

VOTE 12205220190000 (CONSUMABLES ZERO RATED)

18/03/01 - ENQUIRIES VOTES AND DEBTORS - STBENQ-M2
Exp Enquiry Password SCM Help

VS-F003R Votes Balance & Budget Enquiry

| | | | |
|--------------------------|----------------|-----------------------------------|---------------|
| Local Authority | STB | Stellenbosch Municipality | Exit/Cancel |
| Financial Year | 2017 | 2017/2018 | LookUp/Search |
| Vote No. | 12205220190000 | 1 2205 2 201900 00 | Previous |
| Opening Balance | | VAT Indicator (V02) 009 (V03) 009 | Next |
| Actual Balance | 6468.58 | Locked onto | Options |
| Shadow Balance | 7007.42 | Asset ID | Help |
| Balance Total | 13476.00 | Job-costing type | |
| Provisional Costs | | Unallocated Job Budget | |
| Amended Budget Available | 20413.00 | | |
| | 6937.00 | | |

| | | | |
|---------------|-----------------------------|----------|--------------------------|
| Metro | STELLENBOSCH MUN | Function | 301 |
| Type of A/C | Expenditure/Income | | Planning and Development |
| Service | RATES & GENERAL SERVICES | | Economic |
| Department | BUILDING CONTROL | N.T.Item | 4110 NT Cashflow Item |
| Sub-Section : | Inventory Consumed | | Other Material: |
| Item | Inventory Consu Consumable: | | |
| Sub-Item | | Closed? | N |

VOTE 12205201470000 – (MAINTENANCE OF ASSETS)

18/03/01 - ENQUIRIES VOTES AND DEBTORS - STBENQ-M2
 Exp Enquiry Password SCM Help

VS-F003R Votes Balance & Budget Enquiry

| | | | |
|-------------------|----------------|-----------------------------------|---------------|
| Local Authority | STB | Stellenbosch Municipality | Exit/Cancel |
| Financial Year | 2017 | 2017/2018 | LookUp/Search |
| Vote No. | 12205201470000 | 1 2205 2 014700 00 | Previous |
| Opening Balance | | VAT Indicator (V02) 007 (V03) 007 | Next |
| Actual Balance | 1387 91 | Locked onto | Options |
| Shadow Balance | | Asset ID | Help |
| Balance Total | 1387 91 | Job-costing type | |
| Provisional Costs | | Unallocated Job Budget | |
| Amended Budget | 8120 00 | | |
| Available | 6732 09 | | |

| | | | |
|---------------|----------------------------|----------|--------------------------|
| Metro | STELLENBOSCH MUN | Function | 301 |
| Type of A/C | Expenditure/Income | | Planning and Development |
| Service | RATES & GENERAL SERVICES | | Economic |
| Department | BUILDING CONTROL | N.T.Item | 4200 NT Cashflow Item |
| Sub-Section : | Contracted Services | | Contracted Services |
| Item | Contracted Serv Contractor | | |
| Sub-Item | | Closed? | N |

VOTE 12205201940000 (MACHINERY AND EQUIPMENT)

18/03/01 - ENQUIRIES VOTES AND DEBTORS - STBENQ-M2
 Exp Enquiry Password SCM Help

VS-F003R Votes Balance & Budget Enquiry

| | | | |
|-------------------|----------------|-----------------------------------|---------------|
| Local Authority | STB | Stellenbosch Municipality | Exit/Cancel |
| Financial Year | 2017 | 2017/2018 | LookUp/Search |
| Vote No. | 12205201940000 | 1 2205 2 019400 00 | Previous |
| Opening Balance | | VAT Indicator (V02) 009 (V03) 009 | Next |
| Actual Balance | | Locked onto | Options |
| Shadow Balance | | Asset ID | Help |
| Balance Total | | Job-costing type | |
| Provisional Costs | | Unallocated Job Budget | |
| Amended Budget | 17910 00 | | |
| Available | 17910 00 | | |

| | | | |
|---------------|-------------------------------|----------|--------------------------------|
| Metro | STELLENBOSCH MUN | Function | 301 |
| Type of A/C | Expenditure/Income | | Planning and Development |
| Service | RATES & GENERAL SERVICES | | Economic |
| Department | BUILDING CONTROL | N.T.Item | 3700 NT Cashflow Item |
| Sub-Section : | Depreciation and Amortisation | | Depreciation and asset impairm |
| Item | Depreciation an Depreciation | | |
| Sub-Item | | Closed? | N |

VOTE 12205221780000 (CELLULAR CONTACT)

| 18/03/01 - ENQUIRIES VOTES AND DEBTORS - STBENQ-M2 | | | |
|--|-------------------------------|-----------------------------------|--------------------------|
| Exp Enquiry Password SCM Help | | | |
| VS-F003R Votes Balance & Budget Enquiry | | | |
| Local Authority | STB | Stellenbosch Municipality | Exit/Cancel |
| Financial Year | 2017 | 2017/2018 | LookUp/Search |
| Vote No. | 12205221780000 | 1 2205 2 217800 00 | Previous |
| Opening Balance | | VAT Indicator (V02) 007 (V03) 007 | Next |
| Actual Balance | | Locked onto | Options |
| Shadow Balance | | Asset ID | Help |
| Balance Total | | | |
| Provisional Costs | | Job-costing type | |
| Amended Budget Available | 20920 00 | Unallocated Job Budget | |
| | 20920 00 | | |
| Metro | STELLENBOSCH MUN | Function | 301 |
| Type of A/C | Expenditure/Income | | Planning and Development |
| Service | RATES & GENERAL SERVICES | | Economic |
| Department | BUILDING CONTROL | N.T.Item | 4400 NT Cashflow Item |
| Sub-Section : | Operational Cost | | Other Expenditure |
| Item | Operational Cos Communication | | |
| Sub-Item | | Closed? | N |

VOTE 12205222420000 (SEMINARS, CONFERENCES, WORKSHOPS AND EVENTS)

| 18/03/01 - ENQUIRIES VOTES AND DEBTORS - STBENQ-M2 | | | |
|--|--------------------------------|-----------------------------------|--------------------------|
| Exp Enquiry Password SCM Help | | | |
| VS-F003R Votes Balance & Budget Enquiry | | | |
| Local Authority | STB | Stellenbosch Municipality | Exit/Cancel |
| Financial Year | 2017 | 2017/2018 | LookUp/Search |
| Vote No. | 12205222420000 | 1 2205 2 224200 00 | Previous |
| Opening Balance | | VAT Indicator (V02) 007 (V03) 007 | Next |
| Actual Balance | 18490 04 | Locked onto | Options |
| Shadow Balance | 3021 11 | Asset ID | Help |
| Balance Total | 21511 15 | | |
| Provisional Costs | | Job-costing type | |
| Amended Budget Available | 63000 00 | Unallocated Job Budget | |
| | 41488 85 | | |
| Metro | STELLENBOSCH MUN | Function | 301 |
| Type of A/C | Expenditure/Income | | Planning and Development |
| Service | RATES & GENERAL SERVICES | | Economic |
| Department | BUILDING CONTROL | N.T.Item | 4400 NT Cashflow Item |
| Sub-Section : | Operational Cost | | Other Expenditure |
| Item | Operational Cos Registration F | | |
| Sub-Item | | Closed? | N |

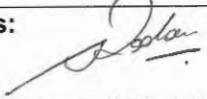
VOTE 12205222980000 (UNIFORM AND PROTECTIVE CLOTHING)

| 18/03/01 - ENQUIRIES VOTES AND DEBTORS - STBENQ-M2 | | | |
|--|--------------------------------|-----------------------------------|--------------------------|
| Exp Enquiry Password SCM Help | | | |
| VS-F003R Votes Balance & Budget Enquiry | | | |
| Local Authority | STB | Stellenbosch Municipality | Exit/Cancel |
| Financial Year | 2017 | 2017/2018 | LookUp/Search |
| Vote No. | 12205222980000 | 1 2205 2 229800 00 | Previous |
| Opening Balance | | VAT Indicator (V02) 007 (V03) 007 | Next |
| Actual Balance | | Locked onto | Options |
| Shadow Balance | 1698.00 | Asset ID | Help |
| Balance Total | 1698.00 | Job-costing type | |
| Provisional Costs | | Unallocated Job Budget | |
| Amended Budget | 9910.00 | | |
| Available | 8212.00 | | |
| Metro | STELLENBOSCH MUN | Function | 301 |
| Type of A/C | Expenditure/Income | | Planning and Development |
| Service | RATES & GENERAL SERVICES | | Economic |
| Department | BUILDING CONTROL | N.T.Item | 4400 NT Cashflow Item |
| Sub-Section: | Operational Cost | | Other Expenditure |
| Item | Operational Cos Uniform and Pr | | |
| Sub-Item | | Closed? | N |

**Workplace OHS Inspection Checklist – Office,
General Laboratory and Workshop**

STELLENBOSCH MUNICIPALITY



| | | | |
|---|----------------------------|---|--|
| Building: Office Level: Ground floor Room: | Date: 01/03/2018 | Inspector/s: Rodney B.Adams | Signature/s:  |
| Room/area manager/supervisor (print name) Rodney B. Adams | | Room manager signature to signify this is an agreed record of inspection and corrective actions: | |

Complete the following box with document control information if you alter this form to suit the local area.

| | | | | |
|---------------------------|-------------------------------|--|------------------------|--------------------------------|
| Section: Building Control | | Divisional Unit: Building Development Management | | |
| Document number | Initial Issue date 05/2014 | Current version 1.1/05/2014 | Current Version Issued | Next review date 30/03/2018 |

This list serves as a guide for evaluation of Building Control workplaces (additional items and categories may be added to suit local needs, but none may be removed). A tick in the **NO** box requires corrective actions (CA) to be determined by the room/area manager/supervisor in consultation with inspectors. CA's must be added to the CA Register in your department or unit.

Risk Rating follows the [Risk Assessment and Control Procedure](#) and is required in order to prioritise corrective actions. If you cannot verify an item then place a mark in the "Can't Tell" column for revision at a later time.

| Item | Yes | No | N/A | Can't Tell | Risk Rating e.g. 3C H | Corrective action recommended, inspection comments, reference numbers | Person responsible for CA. |
|---|-----|----|-----|------------|-----------------------------|---|----------------------------------|
| 1. Housekeeping and Environment | | | | | | | |
| 1.1 Are work areas free of rubbish, obstruction, slip and trip hazards? | y | | | | | | |
| 1.2 Are floor coverings in good condition? | y | | | | | | |
| 1.3 Is high storage avoided for heavy or frequent use items? | y | | | | | | |
| 1.4 Is stock or material stored appropriately and safely? | y | | | | | | |
| 1.5 Are filing cabinets and desk drawers closed when not in use? | y | | | | | | |
| 1.6 Are doors fully functional? | y | | | | | | |
| 1.7 Are stairs, steps and handrails in good order? | y | | | | | | |
| 1.8 Are all areas adequately lit? | y | | | | | | |
| 1.9 Are areas free from glare? | y | | | | | | |
| 1.10 Is there adequate ventilation? | | n | | | | Archive room to be ventilated. | |
| 1.11 Are noise levels acceptable? | y | | | | | | |

| Item | Yes | No | N/A | Can't Tell | Risk Rating e.g. 3C H | Corrective action recommended, inspection comments, reference numbers | Person responsible for CA. |
|--|-----|----|-----|------------|-----------------------------|---|----------------------------------|
| 1.12 Is the temperature within the UNSW standard 19°C-26°C? | y | | | | | | |
| 2.Ergonomics | | | | | | | |
| 2.1 Is all furniture fit for purpose? | y | | | | | | |
| 2.2 Is all furniture in good repair? | y | | | | | | |
| 2.3 Are all cords/wires out of the way? | y | | | | | | |
| 2.4 Are Workstation ergonomics in place for: Chairs Desks Monitors Keyboard Mouse Phone Work Layout | y | | | | | | |
| 3.Manual Handling | | | | | | | |
| 3.1 Has the need to lift, carry, push or drag heavy loads been eliminated? | y | | | | | | |
| 3.2 Is suitable Manual handling equipment available and in good condition? | | | | y | | | |
| 3.3 Are suitable ladders or steps available and in good condition? | y | | | | | | |
| 4. Electrical | | | | | | | |
| 4.1 Are electrical appliances tagged and within test date where required? | | | | y | | | |
| 4.2 Are all plugs, sockets, leads, cords and switches in working order? | | n | | | | | |
| 4.3 Are electrical appliances kept clear of wet areas? | | | | y | | | |
| 4.4 Are powerboards used in preference to double adaptors? | | | | y | | | |

| Item | Yes | No | N/A | Can't Tell | Risk Rating e.g. 3C H | Corrective action recommended, inspection comments, reference numbers | Person responsible for CA. |
|---|-----|----|-----|------------|-----------------------------|---|----------------------------------|
| 4.5 Are RCD's (safety switches) installed where required? | | | | y | | | |
| 5.Emergency | | | | | | | |
| 5.1 Is a first aid kit easily accessible and clearly labelled with first aid officers name and contact details? | | n | | | | | |
| 5.2 Are the contents of the first aid kits clean and valid? | | n | | | | | |
| 5.3 Do fire sprinklers have at least 500mm of clear space beneath? | | | | y | | | |
| 5.4 Are fire exits clearly marked and unobstructed? | | y | | | | | |
| 5.5 Are emergency procedures current and displayed? | | n | | | | | |
| 5.6 Are fire extinguishers appropriate, unobstructed and clearly marked? | | y | | | | | |
| 6.Equipment (plant) | | | | | | | |
| 6.1 Are all machines guarded where required? | | | y | | | | |
| 6.2 Is the working area for fixed plant clearly marked? | | | y | | | | |
| 6.3 Are Safe Work Procedures displayed for all equipment? | | | y | | | | |
| 6.4 Is personal protective equipment available and in good condition? | | | y | | | | |
| 7.Comments or additional items | | | | | | | |
| Different (Uneven) floor levels throughout the building causing tripping. | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

****This form should be returned to the person looking after the local area records for recordkeeping.**

ANNEXURE 7 - BENCHMARK PERIOD 30 DAYS



Reports > Home > Reports

Reports

Home Records Inbox File Plan Search Personal Directory **Reports**

Home > Building Plan Reports > Benchmark Period to Determine Outcome

Date From Date To

Benchmark Type

1 of 1 100% Find | Next

BENCHMARK PERIOD TO DETERMINE OUTCOME ON APPLICATION - 30 DAYS

This report will display the benchmark for building plan applications from the date created to the date of final outcome according to the selected period and benchmark.

Selected Period: 2/1/2018 - 2/28/2018

| Benchmark 30 Days | 2018 February | | TOTAL | | % |
|-------------------------|---------------|---------------|---------------|---------------|-----------------------|
| | WITHIN BENCH. | OUT OF BENCH. | WITHIN BENCH. | OUT OF BENCH. | |
| Additions | 11 | 2 | 11 | 2 | 84.62 |
| Alterations | 6 | 3 | 6 | 3 | 66.67 |
| Alterations & Additions | 23 | 2 | 23 | 2 | 92.00 |
| Minor Building Works | 19 | 5 | 19 | 5 | 79.17 |
| New Building | 44 | 7 | 44 | 7 | 86.27 |
| Total | 103 | 19 | 103 | 19 | 84.43 |

Benchmark Period to Determine Outcome

Page 1/1

ANNEXURE 7 - BENCHMARK PERIOD 60 DAYS

Reports > Home > Reports

Reports

Home Records Inbox File Plan Search Personal Directory **Reports**

Home > Building Plan Reports > Benchmark Period to Determine Outcome

Date From Date To

Benchmark Type

1 of 1 100% Find | Next

BENCHMARK PERIOD TO DETERMINE OUTCOME ON APPLICATION - 60 DAYS

This report will display the benchmark for building plan applications from the date created to the date of final outcome according to the selected period and benchmark.

Selected Period: 1/1/2018 - 2/28/2018

| Benchmark 60 Days | 2018 January | | 2018 February | | TOTAL | | % |
|-------------------------|---------------|---------------|---------------|---------------|---------------|---------------|-----------------------|
| | WITHIN BENCH. | OUT OF BENCH. | WITHIN BENCH. | OUT OF BENCH. | WITHIN BENCH. | OUT OF BENCH. | |
| Additions | 6 | 1 | 12 | 1 | 18 | 2 | 90.00 |
| Alterations | 3 | 0 | 7 | 2 | 10 | 2 | 83.33 |
| Alterations & Additions | 12 | 2 | 24 | 1 | 36 | 3 | 92.31 |
| Minor Building Works | 7 | 3 | 21 | 3 | 28 | 6 | 82.35 |
| New Building | 29 | 1 | 47 | 4 | 76 | 5 | 93.83 |
| Total | 57 | 7 | 111 | 11 | 168 | 18 | 90.32 |

Benchmark Period to Determine Outcome

Page 1/1

ANNEXURE 8 - DELEGATIONS**DELEGATIONS EXERCISED FOR PERIOD: 1 FEBRUARY 2018 – 28 FEBRUARY 2018****DIRECTORATE: PLANNING AND ECONOMIC DEVELOPMENT**

| Delegation | Authorised official | Category | Report Subject and Recommendations | Date Received | Date Resolved | Resolution and Comments (if any) |
|------------|---------------------|---|--|---------------|---------------|----------------------------------|
| 395 | Andrew Crouzer | NBR & BUILDING STANDARD S ACT (ACT 103 OF 1977) | As far as the prosecutions are concerned the institution of prosecutions against persons who contravene the National Building Regulations & Building Standards Act (Act 103 of 1977), the Municipality's Signage Bylaws, and the relevant Zoning Schemes | | | 0 |
| 400 | Andrew Crouzer | S 7 OF THE NBR | To, after having considered a recommendation by a building control officer, grant <u>approval</u> or <u>refuse</u> to grant approval for the erection of any building in respect of which plans and specifications have been drawn and submitted | | | 180 |
| 445 | Andrew Crouzer | REGULATION A25(10) OF THE NBR | To serve a notice on the owner of a building that is being or has been erected without the prior approval contemplated in S 4(1) of the Act to obtain the approval in writing as required by the Act by the date specified in the notice. | | | 12 |
| 484 | Andrew Crouzer | S 14(1) OF THE NBR | To issue or to refuse to issue a certificate of occupancy on completion of the erection of a building | | | 108 |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

ITEM 1

APPENDIX 1.3

CUSTOMER INTERFACE AND
ADMINISTRATION

**PLANNING AND ECONOMIC
DEVELOPMENT COMMITTEE MEETING**

2018-04-03

APPENDIX 3

MEMORANDUM

TO/AAN: DIRECTOR PLANNING & ECONOMIC DEVELOPMENT
FROM/VAN: HEAD CUSTOMER INTERFACE AND ADMINISTRATION
DATE/DATUM: 2018-03-08
RE/INSAKE: MONTHLY REPORT FOR FEBRUARY 2018

Sir

Herewith the monthly report of the Department Customer Interface and Administration.

STATISTICS

Table 1 provides the statistics for this department.

| Description | Total | Average of Days | Comments |
|---|-----------|-----------------|------------------|
| Land Use Applications received | 29 | | SEE APPENDIX 3.1 |
| Revenue on Land Use Applications | R 157 700 | | |
| Acknowledged receipt of Land Use Applications within an average of 5 days | 28 | 0.54 days | SEE APPENDIX 3.2 |
| Incoming post to be acknowledged | 21 | | |
| Incoming post acknowledged within an average of 5 days | 31 | 1.31 days | |
| Correspondence captured and indexed | 376 | | |
| Applications to be advertised in press & via registered letters, provided to applicants i.t.o. Protocol | 3 | | SEE APPENDIX 3.3 |
| Applications to be advertised via registered letters, provided to applicants i.t.o. Protocol | 10 | | SEE APPENDIX 3.3 |
| Applications advertised in press by Council | 0 | | SEE APPENDIX 3.3 |
| Applications advertised via registered letters by Council | 0 | | SEE APPENDIX 3.3 |

| | | | |
|--|-----------|--|--|
| Final notifications on Land use applications | 24 | | SEE APPENDIX 3.4 |
| Submissions (Land Use, Building Plans, Liquor licences, Demolitions, Objections, Comments on objections, Amendments, etc.) received at Counter by Customer Interface Officers. | 226 | | SUBMISSIONS : 216 in Stellenbosch 10 in Franschhoek |
| Franking statistics : Total amount | 149 | | Planning outgoing correspondence |
| Franking statistics : Value | R 3166.85 | | Planning outgoing correspondence |

Table 1. Statistics

1. TRAINING

The following EPWP staff attended the Archive training initiative presented by Archives: Western Cape. It was a three day training initiative, held in the Library Hall, Plein Street, Stellenbosch from 25 February until 28 February 2018, between 08:00 and 15:00 each day.

Attendees :

- Alana Rhode
- Carlin Joseph
- Charlene Petersen

2. STAFF MEETINGS

No formal staff meeting was held in February 2018.

The following issues were however resolved :

- **Extension of contracts of the fixed contract workers until 30 April 2018 :**
Mogamat Noor Daniels and Dillon Williams : Signed contracts were received from Director : Corporate Services.
- **Handover of Support Assistant duties from Nicole Petersen to another temporary incumbent:** Fixed term contract for Lara Lynn Blignaut as Support Assistant to the Manager Land Use Management was signed by the Director : Corporate Services and the duties of Nicole Petersen (now Katts) were handed over to the new temporary employee.

The following issue is still unresolved :

- **Decentralized Registry not close enough to the new office space in Eikestad Mall.** The officials in the decentralized registry have taken severe strain in carting files and documents back and forth between the main building where they are situated and the new office space in Eikestad Mall. The order for the acquisition of a

trolley device whereby these documents can be couriered, was cancelled due to the supplier being out of stock (the model was discontinued). A new requisition was submitted to Supply Chain. When the Building Development department moves across to their new office space, currently being refurbished, the operational issues with the movement of documentation will just increase. This is an Occupational Health and Safety risk that would need to be addressed. The ideal would have been to relocate all staff within Decentralized Registry and Building Administration to Eikestad Mall, should space have been available.

3. CAPITAL PROJECTS

None for the 2017/2018 financial year.

4. PARTICIPATION IN OTHER PROJECTS

Electronic Invoicing & Receipting:

Mr Johan van Wyk left Council's service prior to the submission of the parameters. A follow up discussion was held with Mr Vinolan Narainsamy at which time he indicated that the parameters may be drafted and submitted to him to further negotiate with SAMRAS. These parameters will be submitted to him by 30 March 2018.

5. CLEAN AUDIT REPORT MEASURES

There is nothing to report for February 2018.

6. IGNITE

Completed capturing for the month of February 2018.

7. PERFORMANCE ASSESSMENT OF EXTERNAL SERVICE PROVIDERS ON A MONTHLY BASIS IN LINE WITH THE PERFORMANCE MANAGEMENT FRAMEWORK

No monthly providers to be assessed at present.

Yours faithfully



**I COUVARAS
HEAD CUSTOMER INTERFACE & ADMINISTRATION
DEPARTMENT PLANNING AND ECONOMIC DEVELOPMENT**

LAND USE APPLICATIONS RECEIVED (ALL APPLICATION TYPES) : FEBRUARY 2018

This report will display a list of all land use applications received for the selected period.

2/1/2018 - 2/28/2018

| Application Number | Application Date | Application Type | Application Status | Erf / Farm Number | Street Number | Street Name | Suburb | Town | Town Planner | Administrator |
|-------------------------|------------------|---|---|-------------------|---------------|----------------------|----------------------|--------------------|--------------|---------------|
| LU/7253 | 2018-02-08 | DEPARTURE | Allocated to Town Planner | 1372 | | 2 DIE LAAN | | STELLENBOSCH | SIYANDAZ | |
| LU/7315 | 2018-02-01 | DEPARTURE;TEMPORARY DEPARTURE | Allocated to Town Planner | 638 | | 18 Martin Street | | KLAPMUTS | SIYANDAZ | |
| LU/7317 | 2018-02-06 | DEPARTURE | Application in Circulation for Comments | 173 | | 49 Cabriere Street | Franschhoek | FRANSCHHOEK | LAWRENCER | PLANNINGP |
| LU/7320 | 2018-02-26 | DEPARTURE | Allocated to Town Planner | 3618 | | 107 Dennegeur Estate | Dennegeur | FRANSCHHOEK | LAWRENCER | |
| LU/7321 | 2018-02-06 | DEPARTURE | Preparing Application for Decision | 1626 | | 13 Rowan Street | | STELLENBOSCH | LOUISAG | PLANNINGP |
| LU/7323 | 2018-02-12 | TEMPORARY DEPARTURE | Allocated to Town Planner | 11188 | | 112 Dorp Street | | STELLENBOSCH | NOPINKIV | |
| LU/7325 | 2018-02-13 | DEPARTURE | Allocated to Town Planner | 671 | | 4 Panorama Street | | PNIEL | LAWRENCER | |
| LU/7327 | 2018-02-12 | DEPARTURE;REMOVAL OF RESTRICTIONS | Allocated to Town Planner | 5632 | | 22 Sultan Street | | STELLENBOSCH | NOPINKIV | |
| LU/7333 | 2018-02-12 | OTHER | Allocated to Town Planner | 1052 | | Main Road No 191 | Franschhoek | PAARL FARMS | LAWRENCER | |
| LU/7336 | 2018-02-19 | CONSENT USE | Allocated to Town Planner | 543/1 | | Stellenbosch Farm | | STELLENBOSCH FARMS | PEDROA | |
| LU/7339 | 2018-02-02 | DEPARTURE | Allocated to Town Planner | 2841 | | 1 Erasmus Street | | STELLENBOSCH | SIYANDAZ | |
| LU/7342 | 2018-02-12 | OTHER | Allocated to Town Planner | 380 | | Main Road | | RAITHBY | PEDROA | |
| LU/7345 | 2018-02-02 | Application for amendment of municipal boundary | Application in Circulation for Comments | 222/112 | | Bottelary Road | Stellenbosch | STELLENBOSCH | BARBARAM | PLANNINGP |
| LU/7351 | 2018-02-19 | DEPARTURE | Allocated to Town Planner | 16138 | | 10de Slot 8 | Brandwacht aanRivier | STELLENBOSCH | NOPINKIV | |
| LU/7353 | 2018-02-12 | TEMPORARY DEPARTURE | Allocated to Town Planner | 91 | | D 145 Monde Crescent | | KAYAMANDI | SIYANDAZ | |
| LU/7355 | 2018-02-06 | REZONING;SUBDIVISION;SITE DEVELOPMENT PLAN;ARCHITECTURAL GUIDELINES;OTHER | Allocated to Town Planner | 445 | | Church Street | | KYLEMORE | PEDROA | |
| LU/7357 | 2018-02-20 | REZONING;CONSENT USE;SUBDIVISION | Allocated to Town Planner | 3476 | | 15B Akademie Street | | FRANSCHHOEK | LAWRENCER | |
| LU/7359 | 2018-02-20 | OTHER | Allocated to Town Planner | 716/7 | | Groenfontein Road | Klapmuts | PAARL FARMS | COLLEENC | |
| LU/7364 | 2018-02-19 | DEPARTURE | Allocated to Town Planner | 8483 | | 32 NORTH-END STREET | CLOETESVILLE | STELLENBOSCH | AKHONAG | |
| LU/7373 | 2018-02-19 | DEPARTURE | Allocated to Town Planner | 10664 | | 9 Tiobelle Street | | STELLENBOSCH | LOUISAG | |
| LU/7385 | 2018-02-19 | SUBDIVISION;DEPARTURE;REMOVAL OF RESTRICTIONS | Allocated to Town Planner | 1086 & 4943 | | 77 Buitekring | Dalsig | STELLENBOSCH | COLLEENC | |

LAND USE APPLICATIONS RECEIVED (ALL APPLICATION TYPES) : FEBRUARY 2018

This report will display a list of all land use applications received for the selected period.

2/1/2018 - 2/28/2018

| | | | | | | | | | | |
|-------------------------|------------|------------------------------------|---------------------------|-----------|--|---------------------|--------------|--------------------|-----------|--|
| LU/7393 | 2018-02-19 | AMENDMENT OF CONDITIONS | Allocated to Town Planner | 758 | | 51 Main Road | | PNIEL | LAWRENCER | |
| LU/7395 | 2018-02-19 | ARCHITECTURAL GUIDELINES | Allocated to Town Planner | 82/22 | | Welgevonden Blvd | Stellenbosch | STELLENBOSCH FARMS | NOPINKIV | |
| LU/7407 | 2018-02-19 | CONSENT USE | Cancelled | 543/1 | | Farm 543/1 | Stellenbosch | STELLENBOSCH | | |
| LU/7419 | 2018-02-20 | REMOVAL OF RESTRICTIONS; DEPARTURE | Allocated to Town Planner | 3586 | | 3 BOSCHENDAL AVENUE | | STELLENBOSCH | SIYANDAZ | |
| LU/7423 | 2018-02-20 | OTHER | Allocated to Town Planner | 867 | | 7 ACKERMANS STREET | | STELLENBOSCH | SIYANDAZ | |
| LU/7425 | 2018-02-20 | DEPARTURE | Allocated to Town Planner | 2419 | | 8 DE BEER STREET | | STELLENBOSCH | NOPINKIV | |
| LU/7428 | 2018-02-20 | SPECIAL DEVELOPMENT | Allocated to Town Planner | 342 | | 17 Pine Street | | PNIEL | LAWRENCER | |
| LU/7470 | 2018-02-28 | DEPARTURE | Registered & Paid | 2736 | | 31 Uitkyk Street | Franschhoek | FRANSCHHOEK | | |
| TOTAL: | | | | 29 | | | | | | |

APPENDIX 3.2

LANDUSE NOTIFICATIONS REPORT : FEBRUARY 2018

| No | Ref Number | Application Number | Erf Farm Number | Applicant Name | Application Date | Notification Date | Amount of Days |
|----|------------------------|--------------------|-----------------|---|------------------|-------------------|--------------------|
| 1 | 566046 | LU/7315 | 638 | Phindiswa Vivian Joja | 2018-02-01 | 2018-02-01 | 0 |
| 2 | 566588 | LU/7339 | 2841 | MM Parker & WMW Parker | 2018-02-02 | 2018-02-05 | 3 |
| 3 | 566589 | LU/7345 | 222/112 | TPM TOWNPLANNERS | 2018-02-02 | 2018-02-05 | 3 |
| 4 | 566819 | LU/7317 | 173 | A & E de Vries | 2018-02-06 | 2018-02-06 | 0 |
| 5 | 567198 | LU/7321 | 1626 | Petri Van Wyk | 2018-02-06 | 2018-02-07 | 1 |
| 6 | 567199 | LU/7355 | 445 | J Petersen & TL Hawtrey | 2018-02-06 | 2018-02-07 | 1 |
| 7 | 567986 | LU/7253 | 1372 | ADPOINT TRADING 169 (PTY) LTD | 2018-02-08 | 2018-02-09 | 1 |
| 8 | 568489 | LU/7323 | 11188 | Sybrand Eloff Donaldson | 2018-02-12 | 2018-02-13 | 1 |
| 9 | 568490 | LU/7353 | 91 | Zoleka Mpemnyama | 2018-02-12 | 2018-02-12 | 0 |
| 10 | 568491 | LU/7333 | 1052 | Spencer Dreyer | 2018-02-12 | 2018-02-12 | 0 |
| 11 | 568493 | LU/7342 | 380 | Barry Blount | 2018-02-12 | 2018-02-12 | 0 |
| 12 | 568692 | LU/7327 | 5632 | Leandro & Carmen Boonzaaier | 2018-02-12 | 2018-02-13 | 1 |
| 13 | 568976 | LU/7325 | 671 | Eugene Simpson | 2018-02-13 | 2018-02-14 | 1 |
| 14 | 569839 | LU/7373 | 10664 | Bernard Adams | 2018-02-19 | 2018-02-19 | 0 |
| 15 | 569843 | LU/7336 | 543/1 | Ruan Fourie | 2018-02-19 | 2018-02-19 | 0 |
| 16 | 569903 | LU/7395 | 82/22 | Du Bois Riverplase Trust | 2018-02-19 | 2018-02-19 | 0 |
| 17 | 569904 | LU/7364 | 8483 | MR & ME J DAVIDS | 2018-02-19 | 2018-02-20 | 1 |
| 18 | 569905 | LU/7351 | 16138 | Karina van Schaik | 2018-02-19 | 2018-02-19 | 0 |
| 19 | 569907 | LU/7393 | 758 | Schalk Liebenberg | 2018-02-19 | 2018-02-20 | 1 |
| 20 | 569910 | LU/7385 | 1086 & 4943 | Dupre & Delina Lombaard | 2018-02-19 | 2018-02-20 | 1 |
| 21 | 570173 | LU/7359 | 716/7 | Gerhard Erasmus | 2018-02-20 | 2018-02-20 | 0 |
| 22 | 570186 | LU/7357 | 3476 | Louis Le Grange (Jan Hanekom Partnership) | 2018-02-20 | 2018-02-20 | 0 |
| 23 | 570188 | LU/7428 | 342 | Bannister Wayne De Wet | 2018-02-20 | 2018-02-20 | 0 |
| 24 | 570189 | LU/7425 | 2419 | EMILE VAN DER MERWE TOWN PLANNERS | 2018-02-20 | 2018-02-20 | 0 |
| 25 | 570190 | LU/7423 | 867 | GH BELEGGINGS TRUST (IT 1417/2006) | 2018-02-20 | 2018-02-20 | 0 |
| 26 | 570191 | LU/7419 | 3586 | TERRENCE JANSE VAN RENSBURG | 2018-02-20 | 2018-02-20 | 0 |
| 27 | 570961 | LU/7320 | 3618 | Wendy Elaine Davids | 2018-02-26 | 2018-02-26 | 0 |
| 28 | 571378 | LU/7470 | 2736 | Deon Eksteen | 2018-02-28 | 2018-02-28 | 0 |
| | | | | | | | Average =0.54 Days |

APPENDIX 3.3

LAND USE APPLICATIONS ADVERTISED : FEBRUARY 2018

2/1/2018 - 2/28/2018

LAND USE APPLICATIONS ADVERTISED IN PRESS

| Application Number | Application Type | Land Use File Name | Application Date | Task Allocated | Date Advertised | Registered Letters To | Advertised By |
|--------------------|---|--|------------------|----------------|-----------------|--|---------------|
| LU/6858 | DEPARTURE | ERF_3748_STELLENBOSCH, LU/6858 | 2017-10-10 | 2018-01-18 | 2018-02-07 | Affected property owners (to be indicated by the applicant), Ward Councillor, Stellenbosch Interest Group, Stellenbosch Ratepayers Association | Applicant |
| LU/7079 | REMOVAL OF RESTRICTIONS; DEPARTURE; SPECIAL DEVELOPMENT | ERF_759_Stellenbosch_STELLENBOSCH, LU/7079 | 2018-01-29 | 2018-03-07 | 2018-02-14 | Adjoining property owners (as indicated by the applicant on the locality plan attached), Ward Councillor, Stellenbosch Interest Group, Stellenbosch Ratepayers Association | Applicant |
| LU/7105 | AMENDMENT OF CONDITIONS; REMOVAL OF RESTRICTIONS; DEPARTURE | ERF_14613_STELLENBOSCH, LU/7105 | 2017-12-15 | 2018-02-14 | 2018-02-20 | Adjoining property owners (locality plan attached), Ward Councillor, Stellenbosch Interest Group, Stellenbosch Ratepayers Association | Applicant |

LAND USE APPLICATIONS ADVERTISED TO OTHER PARTIES

| Application Number | Application Type | Land Use File Name | Application Date | Task Allocated | Date Advertised | Registered Letters To | Advertised By |
|--------------------|---|---|------------------|----------------|-----------------|--|---------------|
| LU/5510 | HOME OWNERS ASSOCIATION | ERF_179_Devonvale Golf Course_DEVONVALE, LU/5510 | 2016-12-20 | 2018-02-07 | 2018-02-07 | Adjoining property owners (locality plan attached), Ward Councillor | Applicant |
| LU/6707 | CONSENT USE; DEPARTURE | FARM_103_Stellenbosch Farms_STELLENBOSCH FARMS, LU/6707 | 2017-09-05 | 2017-09-19 | 2018-02-12 | Ward Councillor, Stellenbosch Agricultural Society | Applicant |
| LU/6858 | DEPARTURE | ERF_3748_STELLENBOSCH, LU/6858 | 2017-10-10 | 2018-01-18 | 2018-02-07 | Affected property owners (to be indicated by the applicant), Ward Councillor, Stellenbosch Interest Group, Stellenbosch Ratepayers Association | Applicant |
| LU/6894 | DEPARTURE; SITE DEVELOPMENT PLAN | ERF_263_Stellenbosch_STELLENBOSCH, LU/6894 | 2017-11-21 | 2018-01-09 | 2018-02-21 | Adjoining property owners, Stellenbosch Interest Group, Stellenbosch Ratepayers Association | Applicant |
| LU/7037 | SUBDIVISION | ERF_5647_Die Boord_STELLENBOSCH, LU/7037 | 2017-11-20 | 2018-01-09 | 2018-02-21 | Affected property owners (to be indicated by the applicant), Ward Councillor, Stellenbosch Interest Group, Stellenbosch Ratepayers Association | Applicant |
| LU/7079 | REMOVAL OF RESTRICTIONS; DEPARTURE; SPECIAL DEVELOPMENT | ERF_759_Stellenbosch_STELLENBOSCH, LU/7079 | 2018-01-29 | 2018-03-07 | 2018-02-14 | Adjoining property owners (as indicated by the applicant on the locality plan attached), Ward Councillor, Stellenbosch Interest Group, Stellenbosch Ratepayers Association | Applicant |
| LU/7105 | AMENDMENT OF CONDITIONS; REMOVAL OF RESTRICTIONS; DEPARTURE | ERF_14613_STELLENBOSCH, LU/7105 | 2017-12-15 | 2018-02-14 | 2018-02-20 | Adjoining property owners (locality plan attached), Ward Councillor, Stellenbosch Interest Group, Stellenbosch Ratepayers Association | Applicant |
| LU/7109 | DEPARTURE | ERF_1643_Franschoek_FRANSCHHOEK, LU/7109 | 2017-11-30 | 2018-02-08 | 2018-02-20 | Ward Councillor, Ratepayers Association of Franschoek The applicant must also identify and advertise to affected property owners. | Applicant |
| LU/7119 | SPECIAL DEVELOPMENT | ERF_903_STELLENBOSCH, LU/7119 | 2017-12-15 | 2018-02-13 | 2018-02-21 | Affected property owners, Stellenbosch Interest Group, Stellenbosch Ratepayers Association | Applicant |
| LU/7135 | REMOVAL OF RESTRICTIONS; DEPARTURE | ERF_3774_STELLENBOSCH, LU/7135 | 2017-12-11 | 2018-02-13 | 2018-02-21 | Affected adjoining property owners, | Applicant |
| LU/7155 | CONSENT USE | FARM_1281_PAARL FARMS, LU/7155 | 2017-12-14 | 2018-01-17 | 2018-02-26 | Ward Councillor The applicant must identify and advertise to affected property owners. | Applicant |
| LU/7251 | DEPARTURE | ERF_183_FRANSCHHOEK, LU/7251 | 2018-01-16 | 2018-02-20 | 2018-02-22 | Ward Councillor, Ratepayers Association of Franschoek The applicant must also identify and advertise to affected property owners. | Applicant |
| LU/7317 | DEPARTURE | ERF_173_Franschoek_FRANSCHHOEK, LU/7317 | 2018-02-06 | 2018-02-19 | 2018-02-26 | Ward Councillor, Ratepayers Association of Franschoek | Applicant |

APPENDIX 3.4

DECISIONS AND FINAL NOTIFICATIONS OF LAND USE APPLICATIONS : FEBRUARY 2018

| No | Reference Number | Application Date | Application Number | Erf Farm Number | Applicant Name | Applicant Postal Address | Application Type | Notification Date | Final Decision Date | Final Decision |
|----|------------------------|------------------|--------------------|-----------------|--|--|-----------------------------------|-------------------|---------------------|-----------------------|
| 1 | 268928 | 2013-01-30 | LU/2844 | 1310 | TV3 | 97 Dorp Street La Gratitude Offices Stellenbosch 7600 | REZONING;CONSENT USE;SUBDIVISION | 2018-02-21 | 2018-02-21 | Approved |
| 2 | 359833 | 2015-03-09 | LU/3983 | 872 | PJ le Roux Town Planners | P O Box 3457 PAARL 7620 | REZONING;SUBDIVISION | 2018-02-27 | 2018-02-27 | Approved |
| 3 | 373885 | 2015-06-29 | LU/4183 | 132 | Tommy Brummer Town Planners | 7 Woodlands Close Pineblands 7405 | REZONING;DEPARTURE | 2018-02-20 | 2018-02-20 | Refused |
| 4 | 446535 | 2016-07-28 | LU/4795 | 9993 | Diane Isles (Fineline SA) | 202 Garton Court 11 Flemming Road Wynberg 7800 | OTHER | 2018-02-26 | 2018-02-26 | Approved |
| 5 | 459580 | 2016-09-21 | LU/4888 | 4928 | Collin Sherriff | 138 Dummer Street Somerset West 7130 | DEPARTURE;REMOVAL OF RESTRICTIONS | 2018-02-26 | 2018-02-26 | Refused |
| 6 | 472999 | 2018-11-15 | LU/5187 | 654 | Zirk Kay | ZKA Architecture PO Box 1485 Durbanville 7551 | OTHER | 2018-02-26 | 2018-02-26 | Approved |
| 7 | 482356 | 2016-12-22 | LU/5519 | 83 | DENNIS MOSS PARTNERSHIP (JACQUES VOLSCHENK) | P.O BOX 371 STELLENBOSCH 7599 | DEPARTURE;AMENDMENT OF CONDITIONS | 2018-02-21 | 2018-02-21 | Approved |
| 8 | 498177 | 2017-03-08 | LU/5861 | 1558 | Linda Bethell | Otten & Partners 6 Beach Road Old Castle Brewery Building Woodstock 7925 | CONSENT USE | 2018-02-28 | 2018-02-28 | Approved |
| 9 | 518134 | 2017-05-30 | LU/6310 | 15700 | Shaien Ishmail | 114 Lawson Road Crawford 7764 | OTHER | 2018-02-26 | 2018-02-26 | Approved |
| 10 | 522720 | 2017-08-26 | LU/6444 | 1056 | Stephen John Mayers (S.J. Mayers Architect) | 10 James Road Obsevatory 7925 | AMENDMENT OF SDP / SUB PLANS | 2018-03-06 | 2018-02-26 | Approved |
| 11 | 526619 | 2017-07-26 | LU/6514 | 491 | JACQUES VOLSCHENK | P.O BOX 371 STELLENBOSCH 7599 | DEPARTURE | 2018-02-14 | 2018-02-14 | Approved |
| 12 | 540043 | 2017-09-12 | LU/6782 | 3507 | Jeremy Van Rooyen | 7 Synergy Road Pinotage Villas Klapmuts 7625 | DEPARTURE | 2018-02-15 | 2018-02-15 | Approved |
| 13 | 547254 | 2017-10-31 | LU/6884 | 100 | KARIN LE ROUX | 100 DE ZALZE STELLENBOSCH 7600 | DEPARTURE | 2018-02-14 | 2018-02-14 | Approved |
| 14 | 548312 | 2017-10-25 | LU/6910 | 709 | Reinier Johan Bronn | 1 Kestell Street Waverley Bloemfontein 9301 | DEPARTURE | 2018-02-15 | 2018-02-15 | Approved |
| 15 | 551874 | 2017-11-08 | LU/7001 | 7754 | James Solomon (JFS Prodraft & Design) | JFS Prodraft & Design PO Box 424 PNIEL 7681 | DEPARTURE | 2018-02-16 | 2018-02-16 | Approved |
| 16 | 552084 | 2017-11-15 | LU/7017 | 567 | C JOOSTE | 93 WEBERSVALLEY ROAD JAMESTOWN STELLENBOSCH 7600 | DEPARTURE | 2018-02-16 | 2018-02-16 | Approved |
| 17 | 552102 | 2017-11-17 | LU/7019 | 9949 | HS ADENDORFF | 11 FEBRUARY STREET CLOETESVILLE STELLENBOSCH 7600 | DEPARTURE | 2018-02-15 | 2018-02-15 | Approved |
| 18 | 555749 | | | | | | | 2011-10-03 | 2018-02-13 | Application Cancelled |
| 19 | 556315 | 2017-12-04 | LU/7123 | 411 | Francois & Nadia Mouton | PO Box 172 Franschhoek 7690 | DEPARTURE | 2018-02-16 | 2018-02-16 | Approved |
| 20 | 556788 | 2017-12-11 | LU/7141 | 2736 | Deon Eksteen | PO Box 3783 Middelburg 1050 | DEPARTURE | 2018-02-15 | 2018-02-15 | Approved |
| 21 | 556922 | 2017-12-14 | LU/7189 | 625 | TV3 ARCHITECTS | LA GRATITUDE OFFICES 97 DORP STREET STELLENBOSCH 7600 | OTHER | 2018-02-22 | 2018-02-19 | Approved |
| 22 | 568148 | | | | | | | 2011-10-03 | 2018-02-19 | Application Cancelled |
| 23 | 568799 | | | | | | | 2011-10-03 | 2018-02-19 | Application Cancelled |
| 24 | 589802 | | | | | | | 2011-10-03 | 2018-02-19 | Application Cancelled |

ITEM 1

APPENDIX 1.4

**SPATIAL PLANNING, HERITAGE AND
ENVIRONMENT**

**PLANNING AND ECONOMIC
DEVELOPMENT COMMITTEE MEETING**

2018-04-03



TO/AAN: DIRECTOR PLANNING & ECONOMIC DEVELOPMENT
FROM/VAN: MANAGER SPATIAL PLANNING, HERITAGE & ENVIRONMENT
DATE/DATUM: 2018-03-02
REFERENCE: 8/1/4/2/5
RE/INSAKE: MONTHLY REPORT FOR FEBRUARY 2018 (SPATIAL PLANNING)

Herewith the monthly report of the Department Spatial Planning, Heritage and Environment.

APPLICATIONS:

Statistics of formal applications received by this department:

| Section | Applications received | Applications completed | Applications Completed (within 30 days response) |
|--|-----------------------|------------------------|--|
| Planning Advisory Committee Applications | 26 | 26 | 26 |
| Signage (Stellenbosch/Franschhoek) | 2 | 2 | 2 |
| Land Use Applications | 20 | 17 | 17 |
| Heritage Scrutiny Application | 73 | 73 | 73 |

PROJECTS:

The department is currently involved with several planning projects.

| Project | Progress | Date of Completion | Comments |
|-------------------------------------|--|--------------------|---|
| Rural Area Plan | Status Quo Report | June 2018 | In process of new MSDF |
| Heritage Inventory | Heritage Western Cape approved Phase 2a report on 16 February 2017. Next phase in progress | June 2018 | In process of new MSDF |
| Integrated Zoning Scheme (IZS 2016) | The conversion of 2013 IZS to 2016 IZS was completed and the draft IZS maps are available. | On-going | Still busy cleaning the cadastral information and verifying properties no Zoning information. |
| Urban Development Strategy | Draft Strategies Report received | June 2018 | In process of new MSDF |
| Emergency Housing | Report to Mayco. Submitted on 2017-08-31. Presentation scheduled for 13 November 2017 | On-going | Mayco feedback incorporated. |

| Project | Progress | Date of Completion | Comments |
|---------------------------|--|--------------------|---|
| Heritage Buildings | Appointment with Piet Smit re valuation of heritage buildings set for 7 July 2017 | | Awaiting valuation. |
| Several By-law amendments | <ul style="list-style-type: none"> Air Quality Bylaw submitted. Noise By-law submitted Public Art Policy submitted on 7 November 2017 | | |
| MSDF | <p>Process plan for MSDF submitted to Mayor.</p> <p>Public Open days taken place</p> <p>Working Group meetings taking place</p> | On-going | In process of new MSDF |
| Klapmuts IGSC | Status Quo Report and Draft Report submitted. Reports advertised to ISC for input. | On-going | In process of new MSDF |
| Telecommunication Policy | <p>Draft policy submitted to Mayco on 2017-08-31.</p> <p>Feedback form US received and give to MM</p> | | Mayor has resubmitted request for input to US |

GIS PROJECTS:

| Project | Progress | Date of Completion |
|---|--|---|
| Development of Property Registered Layer. | The Municipality received all the deliverables of the project. The deliverables includes a GIS Database with ownership information from 3 sources (Deeds, Valuation and Samras) and the land audit report. | 8 December 2017 (Completed and Report Submitted) |
| TPAMS: Town Planning Application Management System. | Meeting was held on the 13th of February 2018 to amend the workflow. Hedre and Elze were present, it was agreed that the training and testing of the system should commence in Mid-March 2018. | 31 March 2018 |
| FQ 137 18 | Supply, deliver and configuration of handheld Global Positioning System (GPS) device for Spatial Planning: the FQ tender have been advertised on the Municipal website and the closing for bid submissions is the 06 th of December 2017. Esri South Africa delivered the device and configuration is still outstanding. | Feb 2018 |

ENVIRONMENTAL MANAGEMENT

The following matters are herewith reported on for the month of February 2018:

PROJECTS

| Project | Progress | Date of Completion |
|-----------------------------------|---|--------------------|
| Mount Rochelle (land exchange) | Phase 1 - Completed Owners have been contacted and all but one has indicated that they are willing to negotiate the exchange of land. The one that declined (identified as part of the project due to a stream flowing across the relevant erf) is not critical in terms of the purpose of the land-swap which is to mitigate the potential visual impact of development within Mont Rochelle Nature Reserve. | Nov 2016 |
| | Phase 2 - Completed Individual properties have been surveyed and marked. | Nov 2016 |
| | Phase 3 – In process Individual property owners informed of the project status and issued with a writing offering erven within Mont Rochelle in exchange for their current erven. The basis of the erven offered is to offer land with similar area size as an individual's current land. Some feedback from landowners has already been received. At the successful conclusion of this Phase the department will approach Council to give consent to proceed with Phase 4. | Jan 2017 |
| | Phase 4 Phase 4 will be the conclusion of the property transfers should the municipality be successful with the negotiations during Phase 3. | Aug 2017 |
| | Request from Manager: Spatial Planning, Heritage & Environment (Staff Meeting: 27 February 2017) for the preparation of a status report on the project to be submitted to the Director: Planning & Economic Development for information and further instruction. Status report completed and submitted to Director: Planning & Economic Development. Feedback: Item to Council to be prepared. | March 2017 |
| | Item to Council prepared and submitted to the Director: Planning & Economic Development for approval before Item circulated for internal comment. | May 2017 |
| | Item submitted to Council. MayCo concluded that a site visit for the Mayor needs to be arranged by the Director: Planning & Economic Development. | Oct 2017 |
| | Project note: The appointed consultants assisting Stellenbosch Municipality on this project is VGV Attorneys | |

| | | |
|--|---|-------------|
| Cemetery Study | An interdepartmental meeting was held 4 August 2016 to acquire relevant input. | |
| | A condensed proposal (identifying 3 proposed regional cemetery sites), prepared by the service provider, based on the information acquired and investigations conducted have been received. | Dec 2016 |
| | A draft item for the proposed development of the identified sites have been prepared and sent to Finance, Human Settlements and Property Management, Engineering Services and Community and Protection Services for comment. Directors were requested to submit such comment by 10 February 2017. | Jan 2017 |
| | Item finalized and submitted to the Executive Mayor. Awaiting decision in order to proceed. | Feb 2017 |
| | Item approved by Council, four sites approved: <ul style="list-style-type: none"> • Farm Culcatta No. 29 • Remainder of Farm Louw's Bos No. 502 • Farm De Novo No. 727/10 • Portion 1 of 'Farm Meer Lust No 1006 | April 2017 |
| | Meeting held with appointed consultants on the way forward. | June 2017 |
| | Consultants to meet with the Department of Roads and Public works on the proposed development cemeteries on its land. Consultants to present proposed cemetery establishment plans for the proposed development cemeteries on municipal land. | |
| | Meeting held (17 August) with appointed environmental consultant (Enviro Africa). Notice of intent to apply for a listed activity will be submitted to DEA&DP for cemetery establishment at Louw's Bos (Remainder of Farm No. 502), the Farm Culcatta (No. 29) and Meerlust (Portion 1 of Farm No. 1006). | August 2017 |
| Notice of Intent to Develop (NOI) Meeting held with DEADP. | Oct 2017 | |
| Pre-Application Public Participation process to commence. | Jan/Feb '18 | |
| Proposed application advertised in the Eikestad News and Paarl Post on 15 February 2018. | | |
| Project note: The appointed consultants assisting Stellenbosch Municipality on this project is CK Rumboll & Associates. | | |
| Papegaaiberg Nature Reserve (NR) | The registration of Papegaaiberg as a protected area in terms of the National Environmental: Protected Areas Act, 57 of 2003, has been concluded. | Jun 2016 |
| | Memo prepared and submitted to the Municipal Manager requesting relevant delegation to implement the management plan of the NR. Awaiting feedback and instruction in this regard. | Oct 2016 |
| | Annual audit done in collaboration with Cape Nature. | Dec 2016 |
| | Memorandum for the proposed management structure for protected areas prepared. | March '18 |

| | | |
|--|---|---|
| Stellenbosch River Stewardship Action (SRSA) | Ongoing. | |
| Stellenbosch Environmental Management Framework (SEMF) | <p>Draft 2 SEMF presented at the Intergovernmental Steering Committee (IGSC) meeting, 17 February 2017.</p> <p>Draft 2 SEMF has been sent out via e-mail to members of the IGSC and other identified role-players for comment or input by 5 May 2017.</p> <p>Item to Council to be prepared for adoption of SEMF.</p> | <p>Feb 2017</p> <p>Apr 2018</p> |
| Noise Control By-Law (Policy) | <p>The department is in the process of preparing a motivation that a Noise Control Policy be drafted (based on the City of Cape Town existing policy) rather than a municipal noise control by-law.</p> <p>The main considerations in this regard is that the Western Cape Noise Control Regulations, P.N. 200/2013 are sufficient is considered sufficient in handling noise related matter at local level. There is also a risk of duplication in that the Department Community Services are in a final stage of preparing a Nuisances By-Law which will cover noise related matter.</p> <p>Noise Control Policy submitted to the Director: Planning & Economic Development.</p> <p>Noise Control Policy circulated to director for input by 15 June.</p> <p>Item submitted to Council.</p> <p>Item referred to a joint Section 80 committee meeting.</p> <p>Item dealt with and accepted during a joint Section 80 committee meeting. Referred to Council.</p> | <p>March 2017</p> <p>March 2017</p> <p>May 2017</p> <p>Sep 2017</p> <p>Nov 2017</p> <p>6 Feb 2018</p> |
| Air Quality Control By-Law | <p>A draft Air Quality Control By-Law has been prepared (in collaboration with the District Air Control Officer) and submitted to an appointed service provider.</p> <p>Project to be costed.</p> <p>Project costing received. Process to be handled internally due to the cost implications.</p> <p>Item submitted to the Mayor requesting permission for the draft by-law to be circulated internally.</p> <p>Item submitted to Council.</p> <p>Item referred to a joint Section 80 committee meeting.</p> <p>Item dealt with and accepted during a joint Section 80 committee meeting. Referred to Council.</p> | <p>March 2017</p> <p>June 2017</p> <p>Sep 2017</p> <p>Nov 2017</p> <p>6 Feb 2018</p> |

| | | |
|-----------------------------------|--|------------|
| Integrated Fire Management | An assessment of Stellenbosch Municipality's compliance to the National Veld and Forest Fire Act, 101 of 1998, have been completed and submitted to the Municipal Manager. | Jan 2017 |
| | Application for membership to the Winelands Fire Protection Association has been submitted. Confirmation of the payment has been received. | Jan 2017 |
| | Municipal Integrated Fire Management Plan prepared. Sent to Fire Protection Association (FPA) for input. FPA indicated that it supports the plan. | Oct 2017 |
| | Item to be prepared for Council adoption. | May 2018 |
| Greenest Municipality Competition | 2017 Questionnaire received. | March 2017 |
| | Stellenbosch Municipality's document submitted 11 July 2017. | July 2017 |
| | Stellenbosch Municipality awarded most improved, innovation in waste management and water management. | |

ENVIRONMENTAL MANAGEMENT

This section summarizes to this departments works as it pertains to the National Environmental Management Act, 107 of 1998 (NEMA), and assistance provided to the Department of Environmental Affairs and Development Planning by this department.

- COMMENTS:

A total of 3 report (submitted in terms of NEMA) has been submitted to the municipality for comment during the month of April.

| Report | Comment date |
|---|--------------|
| Proposed development of Farm 736/Re, Klappmuts, Drakenstein Municipality. Public Participation of Final Draft Scoping Report. DEA&DP Ref: 16/3/3/7/1/B4/23/1353/17 | 15 Feb 2018 |
| Environmental Management Program: Farm RE/44 Uitkyk, removal of sediment from farm irrigation dam, Stellenbosch. | 19 Feb 2018 |

- SECTION 30 EMERGENCY INCIDENTS:

| Incident | Progress | Date |
|--|--|--------------|
| Franschhoek Pass Spill (Incident date: 5 Sept 2016) | <u>Site visit 1</u> | 29 Sept 2016 |
| | Attended by representatives From DEADP, DWS, Wolmatrans, Spilltech and relevant property owners. | |
| | Instructions issued by this department. | |
| | <u>Site visit 2</u> | 3 Nov 2016 |
| | Attended by representative of Spilltech, District Roads and relevant property owner. | |
| | Instructions issued by this department. | |
| | <u>Site visit 3</u> | 29 Nov 2016 |
| | Attended by representative of Spilltech, District Roads and relevant specialist. | |
| | Instructions issued by this department. | |
| | <u>Site visit 4</u> | 23 March '17 |
| Attended by representative of Spilltech, District Roads DWS, affected landowners, insurers and relevant specialist. | | |
| Instructions issued by this department. | | |
| <u>Meeting</u> | 13 July '17 | |
| Meeting held with DEADP, Envirocare, Spilltech and Geomeasure Group to decide on the way forward. DEADP and DWS to scrutinize Geomeasure Group reports and advise. | | |
| <u>Site visit 5</u> | 17 Aug '17 | |
| Attended by representative of DEAD&DP and DWS. | | |
| Instructions issued by DEAD&DP. | | |
| Incident referred to DEADP. | 9 Nov 2017 | |
| Water samples taken. | Dec 2018 | |
| Instruction for information issued to Wolmatrans. | | |
| Soil samples planned | March 2018 | |

- ILLEGAL ACTIVITIES:

No Illegal activities have been reported to DEA&DP during November 2017.

| Activity | Progress | Date |
|----------|----------|------|
| - | - | - |

NOISE CONTROL:

The following statistics with regards to noise complaints investigated.

| Area | Number |
|-------------------|-----------|
| Stellenbosch | 10 |
| Franschhoek | 1 |
| Klapmuts | 1 |
| Jamestown | 0 |
| Pniel | 0 |
| Groot Drakenstein | 0 |
| Kylemore | 0 |
| Farms | 2 |
| Total | 14 |

Further to the above, the following information in respect of current cases being investigated:

| Complaint | Progress | Date of Completion | Comments |
|---|--|--------------------|---|
| Noise Nuisance complaints: Club Entourage | By agreement between the parties, the following order is made: <ol style="list-style-type: none"> 1. Respondent undertakes to comply with the conditions of the B/License issued on 21 Jan.18 2. Respondent undertakes to contribute an amount of R5000 to the applicants legal costs by no later than 28 Feb.18 | 01 Feb 2018 | Closed |
| Religious gathering noise - VGK Sentrum, Idasvalley | Noise mitigation measures in process of being implemented | On-going | Awaiting submission of a Noise Management Plan in consultation with the complainants |
| Religious gathering at Bloemhof High School Hall | Shofar appointed the services of a noise consultant (Safenet Africa) to do a noise survey in order to determine if the Church are in contravention of NCR PN200/2013 | 26 Feb.2018 | NIA was submitted which states that Shofar church does not cause a disturbance noise. |

| | | | |
|---|--|-------------|--|
| Religious noise - VGK Vlotenburg | Complainant wants Law Enforcement to react if & when called upon & not ignoring her calls. Complainant felt that the By-Law on nuisance & traffic contraventions is not being implemented as it should | 26 Feb.2018 | Complainant to contact. For now, matter considered closed until further notice |
| Noise nuisance at Huis van Wyk, 10 Lourens Street, Brandwacht | This is a complaint for building development since it is about an illegal braai area, resulting in people noise on a more than regular basis. | 26 Feb.2018 | Referred complaint to Building Inspector. Considered closed |
| Quionrock Wine Estate, Knorhoek Rd, Stellenbosch | Concerned neighbor called in about occasional music noise emanating from Quinn-rock Wines | 26 Feb.2018 | Process to apply for an entertainment b/license in process. Considered closed |
| Building Renovations at the Armory Restaurant in Reineveld Street, SB | Issued a firm warning for noise pollution outside the NBR's hours | On-going | After hour inspection pending since the complaints is for after hour noise |
| Noise nuisance from Longridge Wine Estate | Warning Notice issued for a noise nuisance complaint – an event took place on Friday, 23 Feb.18 with associated loud music. Owners undertook to comply with NCR's | On-going | Follow-up inspections pending based on upcoming events |
| The Avenues Guest Lodge – noise from air-conditioning equipment | Noise measurements taken revealed that the complaint is not justified. | On-going | Arrangement for a/hour measurements to be made since the day & nighttime ambient differs – awaiting instructions from owner. |
| Stone Age Construction | Noise abatement measures as implemented in 2017 was re-looked at | 28 Feb.2018 | All noise recommendations were implemented and still effective. |

AIR QUALITY CONTROL:

The following air quality control matters have been investigated:

| Complaint | Progress | Date of Completion | Comments |
|--|--|--------------------|--|
| Smoking / braai smoke from 10 Laurens Street, Brandwacht | Mr Groenewaldt complaint about the cigarettes smoke and braai fumes entering his property emanating from his next door neighbours that occupies an illegal structure | 26 Feb.2018 | Illegal structure /building being investigated by Building control. Considered closed |

| | | | |
|--|---|-------------|---|
| Effluent Stench at Longridge Wine Estate | Inspection at Longridge Farm on Friday, 23 Feb.18 revealed the following: <ul style="list-style-type: none"> • Neither an air pollution nuisance nor a health hazard observed. | 28 Feb.2018 | It is grape harvesting season & along with the extremely high temperatures one can expect unusual orders during the harvesting processed. t |
|--|---|-------------|---|

SECTION 21 – LISTED ACTIVITIES

The Laboratory Engineers Department, Stellenbosch University are in process of replacing their diesel fired Boilers with new units. Application is made for the new Boilers to be registered as a Listed Activity in terms of Section 21 and as Controlled Emitters i.t.o Section 23 of the Air Quality Act.

This is an on-going process until the installations are completed.

Provisional Inspection took place 06 Dec.2017.

LANDUSE APPLICATIONS WITH POSSIBLE NOISE IMPACTS **MORESON BLOIS FARM, FRANSCHOEK**

As part of a Land Use application, Richard Friedman t/a Moreson Blois Farm engaged the services of Sphere Sound Solutions for the constructing of a fully soundproofed multifunction venue as well as the supply and installation of a permanent sound system which will be electronically controlled and limited to the exact SPL (Sound Pressure Levels).

My inspection on Monday, 26 Feb.2018 at Moreson Blois revealed the following:

- 70% of the works have now been concluded.
- The works include the constructing of a fully soundproofed multipurpose venue as well as the supply and installation of a permanent sound system which will be electronically controlled and limited to the exact Sound Pressure Levels.
- Final completion and sign off is estimated for 19 March 2018, after this and upon final inspection Sound Compliancy will be issued.
- Thus, and in the light of the above, the Department Planning & Environment offers no objection to this application subject to the submission and approval of the Sound Compliancy Certificate which renders the venue sound compliant as depicted in The Western Cape Noise Regulations PN200 OF 2013.

PILOT PROJECT – NOISE MAPPING

Martin van As is currently busy with GIS Noise Mapping. The GIS devices allocated are being tested in the field whereby residual noise levels are being taken at strategic locations within the Stellenbosch geographical areas. The dBA levels taken are locked on the GIS Map with co-ordinates for record purposes.

A GIS feature class for Air quality monitoring is also created whereby air quality related matters are being recorded as well. This is a continuous exercise.

WORKGROUPS:

Representatives from the department participate regularly and actively in the following working groups:

- Stellenbosch River Collaborative
- Stellenbosch River Works Meeting
- Municipal Outreach Project (MOP) - DEADP
- Western Cape Air Quality Officer Forum
- Western Cape Noise Control Forum

COURSES AND TRAINING:

None



BJG DE LA BAT

**MANAGER: SPATIAL PLANNING, HERITAGE & ENVIRONMENT
DEPARTMENT ECONOMIC DEVELOPMENT AND PLANNING**



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Spatial Planning, Heritage and Environment

Office Tel no : 021 808 8652 | Jeanne.Basson@stellenbosch.gov.za

To: Director: Planning & Economic Development; Director: Engineering Services
 From: Environmental Planning
 Date: 28 February 2018
 Ref: 8/1/4/2/5
 Re: **MONTHLY REPORT: FEBRUARY 2018**

The following matters are herewith reported on for the month of February 2018:

PROJECTS

| Project | Progress | Date of Completion |
|-----------------------------------|---|--------------------|
| Mount Rochelle (land exchange) | Phase 1 - Completed Owners have been contacted and all but one has indicated that they are willing to negotiate the exchange of land. The one that declined (identified as part of the project due to a stream flowing across the relevant erf) is not critical in terms of the purpose of the land-swap which is to mitigate the potential visual impact of development within Mont Rochelle Nature Reserve. | Nov 2016 |
| | Phase 2 - Completed Individual properties have been surveyed and marked. | Nov 2016 |
| | Phase 3 – In process Individual property owners informed of the project status and issued with a writing offering erven within Mont Rochelle in exchange for their current erven. The basis of the erven offered is to offer land with similar area size as an individual's current land. Some feedback from landowners has already been received. At the successful conclusion of this Phase the department will approach Council to give consent to proceed with Phase 4. | Jan 2017 |
| | Phase 4 Phase 4 will be the conclusion of the property transfers should the | Aug 2017 |

| | | |
|----------------|---|--|
| | municipality be successful with the negotiations during Phase 3. | |
| | Request from Manager: Spatial Planning, Heritage & Environment (Staff Meeting: 27 February 2017) for the preparation of a status report on the project to be submitted to the Director: Planning & Economic Development for information and further instruction. Status report completed and submitted to Director: Planning & Economic Development. Feedback: Item to Council to be prepared. | March 2017 |
| | Item to Council prepared and submitted to the Director: Planning & Economic Development for approval before Item circulated for internal comment. | May 2017 |
| | Item submitted to Council. MayCo concluded that a site visit for the Mayor needs to be arranged by the Director: Planning & Economic Development. | Oct 2017 |
| | Project note: The appointed consultants assisting Stellenbosch Municipality on this project is VGV Attorneys | |
| Cemetery Study | An interdepartmental meeting was held 4 August 2016 to acquire relevant input. A condensed proposal (identifying 3 proposed regional cemetery sites), prepared by the service provider, based on the information acquired and investigations conducted have been received. A draft item for the proposed development of the identified sites have been prepared and sent to Finance, Human Settlements and Property Management, Engineering Services and Community and Protection Services for comment. Directors were requested to submit such comment by 10 February 2017. Item finalized and submitted to the Executive Mayor. Awaiting decision in order to proceed. Item approved by Council, four sites approved: <ul style="list-style-type: none"> • Farm Culcatta No. 29 • Remainder of Farm Louw's Bos No. 502 • Farm De Novo No. 727/10 • Portion 1 of 'Farm Meer Lust No 1006 | Dec 2016 Jan 2017 Feb 2017 April 2017 |
| | Meeting held with appointed consultants on the way forward. Consultants to meet with the Department of Roads and Public works on the proposed development cemeteries on its land. Consultants to | June 2017 |

| | | |
|--|--|---|
| | present proposed cemetery establishment plans for the proposed development cemeteries on municipal land. | |
| | Meeting held (17 August) with appointed environmental consultant (Enviro Africa). Notice of Intent to apply for a listed activity will be submitted to DEA&DP for cemetery establishment at Louw's Bos (Remainder of Farm No. 502), the Farm Culcatta (No. 29) and Meerlust (Portion 1 of Farm No. 1006). | August 2017 |
| | Notice of Intent to Develop (NOI) Meeting held with DEADP. | Oct 2017 |
| | Pre-Application Public Participation process to commence. Proposed application advertised in the Eikestad News and Paarl Post on 15 February 2018. | Jan/Feb '18 |
| | Project note: The appointed consultants assisting Stellenbosch Municipality on this project is CK Rumboll & Associates. | |
| Papegaaiberg Nature Reserve (NR) | The registration of Papegaaiberg as a protected area in terms of the National Environmental: Protected Areas Act, 57 of 2003, has been concluded. Memo prepared and submitted to the Municipal Manager requesting relevant delegation to implement the management plan of the NR. Awaiting feedback and instruction in this regard. Annual audit done in collaboration with Cape Nature. Memorandum for the proposed management structure for protected areas prepared. | Jun 2016 Oct 2016 Dec 2016 March '18 |
| Stellenbosch River Stewardship Action (SRSA) | Ongoing. | |
| Stellenbosch Environmental Management Framework (SEMF) | Draft 2 SEMF presented at the Intergovernmental Steering Committee (IGSC) meeting, 17 February 2017. Draft 2 SEMF has been sent out via e-mail to members of the IGSC and other identified role-players for comment or input by 5 May 2017. Item to Council to be prepared for adoption of SEMF. | Feb 2017 Apr 2018 |
| Noise Control By-Law (Policy) | The department is in the process of preparing a motivation that a Noise Control Policy be drafted (based on the City of Cape Town existing policy) rather than a municipal noise control by-law. | March 2017 |

| | | |
|----------------------------|---|--|
| | <p>The main considerations in this regard is that the Western Cape Noise Control Regulations, P.N. 200/2013 are sufficient is considered sufficient in handling noise related matter at local level. There is also a risk of duplication in that the Department Community Services are in a final stage of preparing a Nuisances By-Law which will cover noise related matter.</p> <p>Noise Control Policy submitted to the Director: Planning & Economic Development.</p> <p>Noise Control Policy circulated to director for input by 15 June.</p> <p>Item submitted to Council.</p> <p>Item referred to a joint Section 80 committee meeting.</p> <p>Item dealt with and accepted during a joint Section 80 committee meeting. Referred to Council.</p> | <p>March 2017</p> <p>May 2017</p> <p>Sep 2017</p> <p>Nov 2017</p> <p>6 Feb 2018</p> |
| Air Quality Control By-Law | <p>A draft Air Quality Control By-Law has been prepared (in collaboration with the District Air Control Officer) and submitted to an appointed service provider.</p> <p>Project to be costed.</p> <p>Project costing received. Process to be handled internally due to the cost implications.</p> <p>Item submitted to the Mayor requesting permission for the draft by-law to be circulated internally.</p> <p>Item submitted to Council.</p> <p>Item referred to a joint Section 80 committee meeting.</p> <p>Item dealt with and accepted during a joint Section 80 committee meeting. Referred to Council.</p> | <p>March 2017</p> <p>June 2017</p> <p>Sep 2017</p> <p>Nov 2017</p> <p>6 Feb 2018</p> |
| Integrated Fire Management | <p>An assessment of Stellenbosch Municipality's compliance to the National Veld and Forest Fire Act, 101 of 1998, have been completed and submitted to the Municipal Manager.</p> <p>Application for membership to the Winelands Fire Protection Association has been submitted. Confirmation of the payment has been received.</p> <p>Municipal Integrated Fire Management Plan prepared. Sent to Fire Protection Association (FPA) for input. FPA indicated that it supports the plan.</p> | <p>Jan 2017</p> <p>Jan 2017</p> <p>Oct 2017</p> |

| | | |
|-----------------------------------|---|------------|
| | Item to be prepared for Council adoption. | May 2018 |
| Greenest Municipality Competition | 2017 Questionnaire received. | March 2017 |
| | Stellenbosch Municipality's document submitted 11 July 2017. | July 2017 |
| | Stellenbosch Municipality awarded most improved, innovation in waste management and water management. | |

ENVIRONMENTAL MANAGEMENT

This section summarizes to this departments works as it pertains to the National Environmental Management Act, 107 of 1998 (NEMA), and assistance provided to the Department of Environmental Affairs and Development Planning by this department.

- COMMENTS:

A total of 3 report (submitted in terms of NEMA) has been submitted to the municipality for comment during the month of April.

| Report | Comment date |
|---|--------------|
| Proposed development of Farm 736/Re, Klappmuts, Drakenstein Municipality. Public Participation of Final Draft Scoping Report. DEA&DP Ref: 16/3/3/7/1/B4/23/1353/17 | 15 Feb 2018 |
| Environmental Management Program: Farm RE/44 Uitkyk, removal of sediment from farm irrigation dam, Stellenbosch. | 19 Feb 2018 |

- SECTION 30 EMERGENCY INCIDENTS:

| Incident | Progress | Date |
|--|--|--------------|
| Franschhoek Pass Spill (Incident date: 5 Sept 2016) | <u>Site visit 1</u> Attended by representatives From DEADP, DWS, Wolmatrans, Spilltech and relevant property owners. Instructions issued by this department. | 29 Sept 2016 |
| | <u>Site visit 2</u> Attended by representative of Spilltech, District Roads and relevant property owner. Instructions issued by this department. | 3 Nov 2016 |

| | | |
|--|--|---|
| | <p><u>Site visit 3</u></p> <p>Attended by representative of Spilltech, District Roads and relevant specialist.</p> <p>Instructions issued by this department.</p> <p><u>Site visit 4</u></p> <p>Attended by representative of Spilltech, District Roads DWS, affected landowners, insurers and relevant specialist.</p> <p>Instructions issued by this department.</p> <p><u>Meeting</u></p> <p>Meeting held with DEADP, EnviroSure, Spilltech and Geomeasure Group to decide on the way forward. DEADP and DWS to scrutinize Geomeasure Group reports and advise.</p> <p><u>Site visit 5</u></p> <p>Attended by representative of DEAD&DP and DWS.</p> <p>Instructions issued by DEAD&DP.</p> <p>Incident referred to DEADP.</p> <p>Water samples taken.</p> <p>Instruction for information issued to Wolmatrans.</p> <p>Soil samples planned</p> | <p>29 Nov 2016</p> <p>23 March '17</p> <p>13 July '17</p> <p>17 Aug '17</p> <p>9 Nov 2017</p> <p>Dec 2018</p> <p>March 2018</p> |
|--|--|---|

- ILLEGAL ACTIVITIES:

0 Illegal activities have been reported to DEAD&DP during November 2017.

| Activity | Progress | Date |
|----------|----------|------|
| - | - | - |

NOISE CONTROL:

The following statistics with regards to noise complaints investigated.

| Area | Number |
|-------------------|-----------|
| Stellenbosch | 10 |
| Franschhoek | 1 |
| Klapmuts | 1 |
| Jamestown | 0 |
| Pniel | 0 |
| Groot Drakenstein | 0 |
| Kylemore | 0 |
| Farms | 2 |
| Total | 14 |

Further to the above, the following information in respect of current cases being investigated:

| Complaint | Progress | Date of Completion | Comments |
|---|--|--------------------|---|
| Noise Nuisance complaints: Club Entourage | By agreement between the parties, the following order is made: <ol style="list-style-type: none"> 1. Respondent undertakes to comply with the conditions of the B/License issued on 21 Jan.18 2. Respondent undertakes to contribute an amount of R5000 to the applicants legal costs by no later than 28 Feb.18 | 01 Feb 2018 | Closed |
| Religious gathering noise - VGK Sentrum, Idasvalley | Noise mitigation measures in process of being implemented | On-going | Awaiting submission of a Noise Management Plan in consultation with the complainants |
| Religious gathering at Bloemhof High School Hall | Shofar appointed the services of a noise consultant (Safenet Africa) to do a noise survey in order to determine if the Church are in contravention of NCR PN200/2013 | 26 Feb.2018 | NIA was submitted which states that Shofar church does not cause a disturbance noise. |
| Religious noise - VGK Vlotenburg | Complainant wants Law Enforcement to react if & when called upon & not ignoring her calls. Complainant felt that the By-Law on nuisance & traffic | 26 Feb.2018 | Complainant to contact. For now, matter considered closed |

| | | | |
|---|---|-------------|--|
| | contraventions is not being implemented as it should | | until further notice |
| Noise nuisance at Huis van Wyk, 10 Lourens Street, Brandwacht | This is a complaint for building development since it is about an illegal braai area, resulting in people noise on a more than regular basis. | 26 Feb.2018 | Referred complaint to Building Inspector. Considered closed |
| Quionrock Wine Estate, Knorhoek Rd, Stellenbosch | Concerned neighbor called in about occasional music noise emanating from Quinn-rock Wines | 26 Feb.2018 | Process to apply for an entertainment b/license in process. Considered closed |
| Building Renovations at the Armory Restaurant in Reineveld Street, SB | Issued a firm warning for noise pollution outside the NBR's hours | On-going | After hour inspection pending since the complaints is for after hour noise |
| Noise nuisance from Longridge Wine Estate | Warning Notice issued for a noise nuisance complaint – an event took place on Friday, 23 Feb.18 with associated loud music. Owners undertook to comply with NCR's | On-going | Follow-up inspections pending based on upcoming events |
| The Avenues Guest Lodge – noise from air-conditioning equipment | Noise measurements taken revealed that the complaint is not justified. | On-going | Arrangement for a/hour measurements to be made since the day & nighttime ambient differs – awaiting instructions from owner. |
| Stone Age Construction | Noise abatement measures as implemented in 2017 was re-looked at | 28 Feb.2018 | All noise recommendations were implemented and still effective. |

AIR QUALITY CONTROL:

The following air quality control matters have been investigated:

| Complaint | Progress | Date of Completion | Comments |
|--|--|--------------------|---|
| Smoking / braai smoke from 10 Laurens Street, Brandwacht | Mr Groenewaldt complaint about the cigarettes smoke and braai fumes entering his property emanating from his next door neighbours that | 26 Feb.2018 | Illegal structure /building being investigated by Building control. |

| | | | |
|--|--|-------------|---|
| | occupies an illegal structure | | Considered closed |
| Effluent Stench at Longridge Wine Estate | <p>Inspection at Longridge Farm on Friday, 23 Feb.18 revealed the following:</p> <ul style="list-style-type: none"> Neither an air pollution nuisance nor a health hazard observed. | 28 Feb.2018 | It is grape harvesting season & along with the extremely high temperatures one can expect unusual orders during the harvesting processed. t |

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geographical areas. The dBA levels taken are locked on the GIS Map with co-ordinates for record purposes.

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COURSES AND TRAINING:

-



BJG de la Bat

**MANAGER: SPATIAL PLANNING, HERITAGE & ENVIRONMENT
DEPARTMENT ECONOMIC DEVELOPMENT AND PLANNING**

DELEGATIONS EXERCISED FOR PERIOD: 01 Feb – 28 Feb 2018

DIRECTORATE: PLANNING AND ECONOMIC DEVELOPMENT

| Date | Delegation | Category | Report Subject and Recommendations | Date Received | Date Resolved | Resolution and Comments (if any) |
|--------------|------------|---|---|---------------|---------------|---|
| 2016-10 | 392 | Regulation 2(d) of the Western Cape Noise Control Regulations | Noise Nuisance complaints: Club Entourage Matter was handed over to VGV Attorneys (Melanie Vlok) to proceed with legal action against Club Entourage | 2016-10 | 01 Feb. 18 | By agreement between the parties, the following order is made: Respondent undertakes to comply with the conditions of the B/License issued on 21 Jan.18 Respondent undertakes to contribute an amount of R5000 to the applicants legal costs by no later than 28 Feb.18 |
| 2017-05 | 392 | Regulation 2(d) of the Western Cape Noise Control Regulations | Religious gathering noise - VGK Sentrum, Idasvalley Noise measurements were carried out and a disturbing noise contravention confirmed. Issued notice upon the VGK Church to abate the noise. The Church Council have met & proposed noise control measures | 2017-05-17 | On-going | Currently awaiting submission of a Noise Management Plan as discussed and agreed upon |
| 2017 – 11-01 | 392 | Regulation 2(d) of the Western Cape | Religious gathering noise – Shofar Christian Church | 2017-12-06 | On-going | A Noise Impact Assessment Report by |

| | | | | | | |
|------------|-----|-------------------------------|--|------------|----------|---|
| | | Noise Control Regulations | Issued Notice of Intent upon the Church Congregation. The Church appointed an independent noise specialist to evaluate the noise. A NIA Report will be provided to Council | | | Safenet Africa indicated the venue does not cause a disturbing noise. Verification of the findings still pending |
| 2017-11-20 | 387 | Air Quality Management (NEMA) | Registration of newly installed boilers at the Stellenbosch University as Listed Activities i.t.o Section 21 & as Controlled Emitters i.t.o Section 23 of the Act | 2017-11-20 | On-going | This is an on-going exercise until installation are completed in 2018 |
| 2018-02-23 | 387 | Air Quality Management (NEMA) | Complaint about effluent stench on the premises of Longridge Wine Estate. | 2018-02-23 | On-going | Matter currently under investigation |

ITEM 1

APPENDIX 1.5

LAND USE MANAGEMENT

**PLANNING AND ECONOMIC
DEVELOPMENT COMMITTEE MEETING**

2018-04-03



LAND USE MANAGEMENT

To: Director: Planning and Economic Development
From: Manager: Land Use Management
Date: March 2018
Re: Monthly Report for the Department Land Use Management–March 2018

5.1 Writer hereby reports as follows for the Department Land Use Management

| LAND USE MANAGEMENT: TASK/SUBJECT | TOTAL |
|---|-------|
| New Land use applications assessed (check listed items) to indicate whether all the information required was submitted. | 34 |
| Land use applications considered (Items for appeal committee-PED-committee, Authorised Employee, MPT, Technical Committee and Delegated items). When the report has been assessed for recommendation to decision maker. | 34 |
| Appeals in terms of the Land Use Planning By-law received | 0 |
| LAND USE COMPLIANCE: TASK/SUBJECTS | |
| Building plans commented on in order to verify zoning and development parameters | 148 |
| Zoning Certificates issued per property | 37 |
| Comments submitted on Business- and Liquor Licenses application | 42 |
| Clearance certificates signed in order to facilitate transfer of properties. | 1 |
| Comments submitted on Event applications | 34 |
| Telephone / E-mail enquiries | 839 |
| Meetings/workshops attended | 73 |
| Meetings – Planners/Admin | 20 |
| Inbox clean-up/outstanding items attended to as attached | 21 |

Hedre Dednam



LAND USE MANAGEMENT

5.2 Projects in Process:

| PROJECTS | PROGRESS |
|--|--|
| REVISION OF POLICIES AND BY-LAWS | |
| Policy - Derelict and Dilapidated Buildings | Approved by Council during November 2017 for public participation. |
| Land Use Enforcement Policy | Recommended by Executive Mayor to be considered by the Council. |
| Land Use Planning By-Law, 2015 | In process. |
| Integrated zoning scheme By-Law | Second round of public participation was edited and is to be submitted to Council for final consideration. |
| PROJECTS: LAND USE MANAGEMENT | |
| Micro Organizational Structure | Placements in process. |
| Erf 1370 Franschhoek | A report is to be prepared. |
| Website | All Land Use decisions as well as the agenda of MPT are placed on the Planning Portal. |
| PROJECTS: RELATING TO HUMAN SETTLEMENTS | |
| Housing | Erf 9445, Idasvalley project – Appeal assessment in process. |
| GENERAL | |
| Two staff members handed in their resignation | Sonita Matthee Colleen Charles |
| OHS Report | A new OHS officer needs to be appointed. |

18/21




LAND USE MANAGEMENT

5.3 Copies of the following are attached:

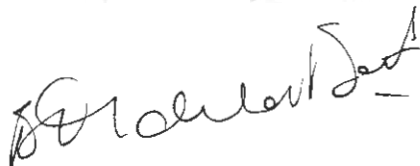
- a. Attendance Registers for Feb 2018 on file
- b. Leave/Sick leave matrix for Feb 2018 on file
- c. Work report: Lenacia Kamineth – Feb 2018
- d. Delegations exercised – Feb 2018

5.4 SDBIP will be updated on March 2018.

Trust you find the above in order.


H. Dednam

Hedré Dednam (Pr.Pl.n.A/846/1995)
Manager: Land Use Management





Report by the Senior Administrative Officer: MPT- Lenacia Kamineth

Tasks performed for the period 1 – 28 February 2018

| Week | Description |
|---------------------|--|
| 01-09 February 2018 | <ul style="list-style-type: none"> • Liaised with Nomie Tshedu in respect of new report templates • Liaised with Hedre in respect of appeal received in respect of Erf 9445 Stellenbosch • Liaised with the office of Mr Andre Swart in respect of Erf 5343 Stellenbosch • Responded to request for information from Nicolaas Hanekom relating to Erf 9445, Stellenbosch • Completed first draft of minutes of MPT Sitting of 26 January 2018 • Draft Memorandum to the Municipal Manager in respect of Erf 9445 • Liaised with Corlie Smart in respect of MPT meeting • Drafted Memorandum of Payment in respect of Payment of MPT members • Attended meeting with Robert Fooy and Nopinki Dafeti in respect of MPT item, Erf 895 Stellenbosch • Informed all MPT members of new date of MPT meeting, 23 March 2018 • Forwarded Communication to all staff members in respect of MPT meeting dated 23 March 2018 |
| 12-16 February 2018 | <ul style="list-style-type: none"> • Liaised with MPT Chairperson in respect of MPT minutes • Responded to Dr Pool-Stanvliet in respect of comments received on the MPT minutes • Placed new LUM decisions on the Stellenbosch Municipal Website • Drafted Memorandum to MM in respect of Legal Memorandum of Advice received from Mr Andre Swart of STBB • Responded to Mr Pike's enquiry in respect of Erf 67 Lanquedoc • Liaised with Janine Stanfield of SCM in respect of catering services needed for MPT meetings • Liaised and handover Memorandum to MM's office in respect of Erf 5343 Stellenbosch • Furnished MPT members and staff with second draft of MPT minutes. Finalised the draft and send out official minutes • Liaised with Thato Rubusha in respect of New LUM decisions • Liaised with Myra Francis in respect of current status of appeal relating to Erf 9445 Stellenbosch |
| 19-23 February 2018 | <ul style="list-style-type: none"> • Liaised with Advocate Mdludlu in respect of Next MPT meeting dated 23 March 2018 • Liaised with Donovan Muller in respect of Erf 5343 Stellenbosch • Responded to enquiry from Emile van der Merwe in respect of Erf 5343 Stellenbosch • Furnished applicants with the decisions on matters that served before the Stellenbosch MPT • Liaised with Karen Siebrits in respect of information relating to Erf 9445 Stellenbosch • Liaised with Helene Janser in respect of appeal relating to Farm 393/7 |



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 MUNISIPALITEIT • UMASIPALA • MUNICIPALITY

| | |
|---------------------|--|
| | <p>Stellenbosch</p> <ul style="list-style-type: none"> • Prepared revised Memorandum in respect of Erf 9445 as per LUM Manager's instruction • Furnished Lawrence Ramakuwela with information in respect of MPT item, Farm 103, Paarl Division |
| 26-28 February 2018 | <ul style="list-style-type: none"> • Requested information from Mr De Wet in respect of Travel Claim • Drafted Memorandum in respect of Travel Claims of MPT members • Attended meeting with Thato in respect of LUM decisions to be placed on Municipal Website • Responded to enquiry from Mr Dercksen relating to Erf 5343 Stellenbosch • Drafted report in respect of LUM Section 79 By-Law appeals • Drafted Monthly Report in respect of tasks completed |

Lenacia Kamineth
Senior Administrative Officer: MPT

DELEGATIONS EXERCISED FOR PERIOD: 01 - 28 FEBRUARY 2018

LAND USE MANAGEMENT

| Date Received | Delegation | Authorised official | Category | Report Subject and Recommendations | Date Received | Date Resolved | Resolution and Comments (if any) |
|-------------------------|--|---------------------|--|--|---------------|---------------|----------------------------------|
| CHECKLISTS | | | | | | | |
| | 344 | Manager: LUM | To ensure that any application (which involves substantial changes to or intensification in land use or development) is accompanied by the required Impact Assessments, if any, as well as sufficient other information when forwarded to the Planning Authority | To check for sufficient information of the new land use applications received on the following properties: | | | |
| 07/02/2018 | | | | Erf 498 Klapmuts | 07/02/2018 | 15/02/2018 | Approved |
| 06/02/2018 | | | | Erf 2274 Stellenbosch | 06/02/2018 | 09/02/2018 | Approved |
| 12/02/2018 | | | | Erf 6685 Stellenbosch | 12/02/2018 | 13/02/2018 | Approved |
| 12/02/2018 | | | | Erf 16060 + 16062 Stellenbosch | 12/02/2018 | 13/02/2018 | Approved |
| 05/02/2018 | | | | Erf 759 Stellenbosch | 05/02/2018 | 07/02/2018 | Approved |
| 13/02/2018 | | | | Erf 173 Franschhoek | 13/02/2018 | 16/02/2018 | Approved |
| 15/02/2018 | | | | Erf 1626 Stellenbosch | 15/02/2018 | 16/02/2018 | Approved |
| 16/02/2018 | | | | Erf 1837 Franschhoek | 16/02/2018 | 16/02/2018 | Approved |
| LETTER APPROVALS | | | | | | | |
| | Item 7.3.3 Council Meeting 2017-07-26 | Director | Category 2 applications for consent of the municipality for any land use purpose or departure or deviation in terms of a land use scheme or existing scheme which does not constitute a land development application | To consider applications in terms of section 15 (2) (b) of the Land Use Planning By-Law, October 2015 for a building line relaxation on a street boundary and/ or a common boundary on the following properties: | | | |
| 05/02/2018 | | | | Erf 84 Raithby | 05/02/2018 | 06/02/2018 | Approved |

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| 05/06/2018 | | | | Farm 525, 525/1, 525/2, 525/3, 525/4, 525/6, 525/7, 525/9, 525/10, 525/11, 570/1 Stellenbosch | 05/02/2018 | 06/02/2018 | Approved |
| 05/02/2018 | | | | Farm 214/15 Stellenbosch | 05/02/2018 | 06/02/2018 | Approved |
| 05/02/2018 | | | | Erf 2670 Stellenbosch | 05/02/2018 | 06/02/2018 | Approved |
| 08/02/2018 | | | | Erf 4773 Stellenbosch | 08/02/2018 | 13/02/2018 | Approved |
| 08/02/2018 | | | | Erf 124/10 Stellenbosch | 08/02/2018 | 12/02/2018 | Approved |
| 14/02/2018 | | | | Erf 12397 Stellenbosch | 14/02/2018 | 15/02/2018 | Approved |
| 13/02/2018 | | | | Erf 3473 Franschoek | 13/02/2018 | 16/02/2018 | Approved |
| 22/02/2018 | | | | Erf 9118 + 9119 Stellenbosch | 22/02/2018 | 22/02/2018 | Approved |
| ZONING CERTIFICATES | | | | | | | |
| | | | | To issue Zoning Certificates applicable to the following properties: | | | |
| 06/02/2018 | 362 | Manager: LUM | To enforce compliance with the provisions incorporated in a zoning scheme | Erf 8201 Stellenbosch | 06/02/2018 | 06/02/2018 | Approved |
| 06/02/2018 | | | | Erf 2693 Stellenbosch | 06/02/2018 | 06/02/2018 | Approved |
| 06/02/2018 | | | | Erf 1813 Stellenbosch | 06/02/2018 | 06/02/2018 | Approved |
| 05/02/2018 | | | | Erf 1814 Stellenbosch | 05/02/2018 | 06/02/2018 | Approved |
| 05/02/2018 | | | | Farm 1206/3 Paarl Division | 05/02/2018 | 06/02/2018 | Approved |
| COMMENTS ON LIQUOR LICENSES | | | | | | | |
| 01/02/2018 | 307 | Manager: LUM | To comment on applications in terms of the Western Cape Gambling and Racing Act 1996 (Act 4 of 1996) | Erf 1258 Stellenbosch | 01/02/2018 | 01/02/2018 | Approved |
| 01/02/2018 | | | | Erf 2149 Stellenbosch | 01/02/2018 | 01/02/2018 | Approved |
| 01/02/2018 | | | | Erf 3474 Stellenbosch | 01/02/2018 | 01/02/2018 | Approved |
| 01/02/2018 | | | | Farm 1314 Stellenbosch | 01/02/2018 | 01/02/2018 | Approved |
| 02/02/2018 | | | To comment on applications | Farm 292/8 Stellenbosch | 02/02/2018 | 02/02/2018 | Approved |

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| 12/02/2018 | | | for liquor licences. | Farm 313 Stellenbosch | 12/02/2018 | 12/02/2018 | Approved |
| 27/02/2018 | | | To comment on applications for extension of trading hours on premises where liquor licences have been granted | Erf 2350 Klappmuts | 27/02/2018 | 27/02/2018 | Approved |
| 27/02/2018 | | | | Erf 853 Kayamandi | 27/02/2018 | 27/02/2018 | Approved |
| 27/02/2018 | | | | Farm 1356 Paarl Division | 27/02/2018 | 27/02/2018 | Approved |
| 27/02/2018 | | | | Farm 746 Paarl Division | 27/02/2018 | 27/02/2018 | Approved |
| 27/02/2018 | | | | | | | |
| BUILDING PLANS COMMENTED ON | | | | | | | |
| | | Town Planner | To enforce compliance with the provisions incorporated in a zoning scheme | To comment to the Manager; Building Development on Building Plans received on the following properties: | | | |
| 01/02/2018 | 362 | | | Erf 1452 Franschhoek | 01/02/2018 | 02/02/2018 | Approved |
| 01/02/2018 | | | | Erf 2835 Franschhoek | 01/02/2018 | 02/02/2018 | Approved |
| 01/02/2018 | | | | Erf 2848 Franschhoek | 01/02/2018 | 02/02/2018 | Plans Endorsed |
| 01/02/2018 | | | | Erf 1758 Franschhoek | 01/02/2018 | 02/02/2018 | Refused |
| 01/02/2018 | | | | Farm 1056 Paarl Division | 01/02/2018 | 02/02/2018 | Approved |
| 01/02/2018 | | | | Farm 1753 Paarl Division | 01/02/2018 | 02/02/2018 | Approved |
| 01/02/2018 | | | | Erf 12529 Stellenbosch | 01/02/2018 | 02/02/2018 | Approved |
| 02/02/2018 | | | | Erf 435 Franschhoek | 02/02/2018 | 02/02/2018 | Approved |
| 02/02/2018 | | | | Erf 2989 Franschhoek | 02/02/2018 | 02/02/2018 | Approved |
| 02/02/2018 | | | | Erf 2990 Franschhoek | 02/02/2018 | 02/02/2018 | Approved |
| 02/02/2018 | | | | Erf 2995 Franschhoek | 02/02/2018 | 02/02/2018 | Approved |
| 02/02/2018 | | | | Farm 1431/85 Franschhoek | 02/02/2018 | 02/02/2018 | Recommended for approval |
| 02/02/2018 | | | | Erf 2996 Franschhoek | 02/02/2018 | 02/02/2018 | Approved |
| 02/02/2018 | | | | Erf 2999 Franschhoek | 02/02/2018 | 02/02/2018 | Approved |
| 02/02/2018 | | | | Erf 3004 Franschhoek | 02/02/2018 | 02/02/2018 | Approved |
| 02/02/2018 | | | | Erf 3003 Franschhoek | 02/02/2018 | 02/02/2018 | Approved |

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| 02/02/2018 | | | Erf 3002 Franschoek | 02/02/2018 | 02/02/2018 | Approved |
| 02/02/2018 | | | Erf 3001 Franschoek | 02/02/2018 | 02/02/2018 | Approved |
| 02/02/2018 | | | Erf 3000 Franschoek | 02/02/2018 | 02/02/2018 | Approved |
| 02/02/2018 | | | Erf 2972 Franschoek | 02/02/2018 | 02/02/2018 | Approved |
| 02/02/2018 | | | Erf 2973 Franschoek | 02/02/2018 | 02/02/2018 | Approved |
| 02/02/2018 | | | Erf 2974 Franschoek | 02/02/2018 | 02/02/2018 | Approved |
| 02/02/2018 | | | Erf 2988 Franschoek | 02/02/2018 | 02/02/2018 | Approved |
| 02/02/2018 | | | Erf 2818 Franschoek | 02/02/2018 | 02/02/2018 | Approved |
| 02/02/2018 | | | Farm1646/11 Franschoek | 02/02/2018 | 02/02/2018 | Approved |
| 02/02/2018 | | | Farm 1038/17 Franschoek | 02/02/2018 | 02/02/2018 | Approved |
| 02/02/2018 | | | Erf 3338 Franschoek | 02/02/2018 | 02/02/2018 | Approved |
| 02/02/2018 | | | Farm 1646/1 Stellenbosch | 02/02/2018 | 02/02/2018 | Approved |
| 02/02/2018 | | | Erf 1338 Franschoek | 02/02/2018 | 02/02/2018 | Approved |
| 02/02/2018 | | | Erf 891 Franschoek | 02/02/2018 | 02/02/2018 | Approved |
| 05/02/2018 | | | Farm 3387 Franschoek | 05/02/2018 | 05/02/2018 | Approved |
| 05/02/2018 | | | Erf 519 Languedoc | 05/02/2018 | 05/02/2018 | Approved |
| 05/02/2018 | | | Erf 2987 Mooiwater FH | 05/02/2018 | 05/02/2018 | Approved |
| 05/02/2018 | | | Erf 758 Priel | 05/02/2018 | 05/02/2018 | Approved |
| 05/02/2018 | | | Erf 15683 Stellenbosch | 05/02/2018 | 06/02/2018 | Approved |
| 05/02/2018 | | | Erf 712 Jamestown | 05/02/2018 | 06/02/2018 | Approved |
| 05/02/2018 | | | Erf 16654 Stellenbosch | 05/02/2018 | 06/02/2018 | Refused |
| 05/02/2018 | | | Erf 6609 Stellenbosch | 05/02/2018 | 06/02/2018 | Approved |
| 05/02/2018 | | | Erf 1396 Stellenbosch | 05/02/2018 | 06/02/2018 | Refused |
| 05/02/2018 | | | Erf 16649 Stellenbosch | 05/02/2018 | 06/02/2018 | Refused |
| 05/02/2018 | | | Erf 16649 Stellenbosch | 05/02/2018 | 06/02/2018 | Refused |

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| 05/02/2018 | | | Erf 16650 Stellenbosch | 05/02/2018 | 06/02/2018 | Refused |
| 05/02/2018 | | | Erf 1626 Stellenbosch | 05/02/2018 | 06/02/2018 | Refused |
| 05/02/2018 | | | Erf 873 Stellenbosch | 05/02/2018 | 06/02/2018 | Recommended for approval |
| 05/02/2018 | | | Erf 83 Stellenbosch | 05/02/2018 | 06/02/2018 | Approved |
| 05/02/2018 | | | Erf 6031 Stellenbosch | 05/02/2018 | 06/02/2018 | Approved |
| 05/02/2018 | | | Erf 13150 Stellenbosch | 05/02/2018 | 06/02/2018 | Refused |
| 06/02/2018 | | | Erf 164 Franschoek | 06/02/2018 | 06/02/2018 | Refused |
| 06/02/2018 | | | Farm 1202/24 Johannesburg | 06/02/2018 | 06/02/2018 | Recommended for approval |
| 06/02/2018 | | | Erf 3408 Franschoek | 06/02/2018 | 06/02/2018 | Recommended for approval |
| 06/02/2018 | | | Erf 3473 Franschoek | 06/02/2018 | 06/02/2018 | Approved |
| 06/02/2018 | | | Erf 689 Jamestown | 06/02/2018 | 06/02/2018 | Approved |
| 06/02/2018 | | | Erf 329 Raithby | 06/02/2018 | 06/02/2018 | Approved |
| 06/02/2018 | | | Farm 468/128 Stellenbosch | 06/02/2018 | 06/02/2018 | Approved |
| 06/02/2018 | | | Erf 334 Raithby | 06/02/2018 | 06/02/2018 | Approved |
| 06/02/2018 | | | Erf 342 Raithby | 06/02/2018 | 06/02/2018 | Approved |
| 06/02/2018 | | | Erf 1731 Stellenbosch | 06/02/2018 | 06/02/2018 | Refused |
| 06/02/2018 | | | Farm 1344 Stellenbosch | 06/02/2018 | 06/02/2018 | Refused |
| 06/02/2018 | | | Erf 15305 Stellenbosch | 06/02/2018 | 06/02/2018 | Recommended for approval |
| 06/02/2018 | | | Erf 313 Stellenbosch | 06/02/2018 | 07/02/2018 | Approved |
| 07/02/2018 | | | Erf 2998 Franschoek | 07/02/2018 | 07/02/2018 | Approved |
| 07/02/2018 | | | Erf 3340 Franschoek | 07/02/2018 | 07/02/2018 | Approved |
| 07/02/2018 | | | Erf 98 La Motte | 07/02/2018 | 07/02/2018 | Approved |
| 07/02/2018 | | | Erf 2997 Franschoek | 07/02/2018 | 07/02/2018 | Approved |

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| 07/02/2018 | | | Erf 2994 Franschhoek | 07/02/2018 | 07/02/2018 | Approved |
| 07/02/2018 | | | Erf 2993 Franschhoek | 07/02/2018 | 07/02/2018 | Approved |
| 07/02/2018 | | | Erf 2992 Franschhoek | 07/02/2018 | 07/02/2018 | Approved |
| 07/02/2018 | | | Erf 2976 Franschhoek | 07/02/2018 | 07/02/2018 | Approved |
| 07/02/2018 | | | Erf 2991 Franschhoek | 07/02/2018 | 07/02/2018 | Approved |
| 07/02/2018 | | | Erf 871 Franschhoek | 07/02/2018 | 07/02/2018 | Refused |
| 07/02/2018 | | | Erf 2975 Franschhoek | 07/02/2018 | 07/02/2018 | Approved |
| 07/02/2018 | | | Erf 3877 Stellenbosch | 07/02/2018 | 07/02/2018 | Refused |
| 08/02/2018 | | | Erf 2369 Mooiwater | 08/02/2018 | 08/02/2018 | Approved |
| 08/02/2018 | | | Erf 3299 Franschhoek | 08/02/2018 | 08/02/2018 | Refused |
| 05/02/2018 | | | Erf 153 Pniel | 05/02/2018 | 08/02/2018 | Refused |
| 08/02/2018 | | | Erf 538 Franschhoek | 08/02/2018 | 08/02/2018 | Approved |
| 08/02/2018 | | | Erf 13150 Stellenbosch | 08/02/2018 | 08/02/2018 | Approved |
| 09/02/2018 | | | Erf 9045 Stellenbosch | 09/02/2018 | 09/02/2018 | Approved |
| 12/02/2018 | | | Erf 8168 Stellenbosch | 12/02/2018 | 12/02/2018 | Approved |
| 12/02/2018 | | | Farm 220/6 Stellenbosch | 12/02/2018 | 12/02/2018 | Refused |
| 12/02/2018 | | | Erf 114 Koelenbosch | 12/02/2018 | 12/02/2018 | Approved |
| 12/02/2018 | | | Erf 9949 Stellenbosch | 12/02/2018 | 12/02/2018 | Approved |
| 12/02/2018 | | | Farm 65/30 Stellenbosch | 12/02/2018 | 12/02/2018 | Approved |
| 12/02/2018 | | | Farm 754 Paarl Division | 12/02/2018 | 12/02/2018 | Refused |
| 12/02/2018 | | | Erf 122 Koelenbosch | 12/02/2018 | 12/02/2018 | Approved |
| 12/02/2018 | | | Erf 6083 Stellenbosch | 12/02/2018 | 12/02/2018 | Approved |
| 12/02/2018 | | | Erf 830 Klapmuts | 12/02/2018 | 12/02/2018 | Refused |
| 12/02/2018 | | | Erf 135 Koelenbosch | 12/02/2018 | 12/02/2018 | Approved |
| 12/02/2018 | | | Erf 161 Koelenbosch | 12/02/2018 | 12/02/2018 | Approved |

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| 12/02/2018 | | | Erf 70 Klapmuts | 12/02/2018 | 12/02/2018 | Refused |
| 12/02/2018 | | | Erf 3507 Klapmuts | 12/02/2018 | 12/02/2018 | Approved |
| 12/02/2018 | | | Erf 3592 Klapmuts | 12/02/2018 | 12/02/2018 | Approved |
| 12/02/2018 | | | Erf 1372 Rozenmeer | 12/02/2018 | 12/02/2018 | Refused |
| 12/02/2018 | | | Erf 8222 Stellenbosch | 12/02/2018 | 12/02/2018 | Approved |
| 12/02/2018 | | | Farm 82/22 Stellenbosch | 12/02/2018 | 12/02/2018 | Approved |
| 12/02/2018 | | | Erf 391 Stellenbosch | 12/02/2018 | 12/02/2018 | Approved |
| 12/02/2018 | | | Erf 16169 Stellenbosch | 12/02/2018 | 12/02/2018 | Refused |
| 12/02/2018 | | | E 13724 Stellenbosch | 12/02/2018 | 12/02/2018 | Refused |
| 12/02/2018 | | | Erf 11582 Stellenbosch | 12/02/2018 | 12/02/2018 | Refused |
| 13/02/2018 | | | BP 17/4673 Stellenbosch | 13/02/2018 | 13/02/2018 | Approved |
| 13/02/2018 | | | Erf 16640 Stellenbosch | 13/02/2018 | 13/02/2018 | Refused |
| 13/02/2018 | | | Erf 16642 Stellenbosch | 13/02/2018 | 13/02/2018 | Refused |
| 13/02/2018 | | | Erf 16641 Stellenbosch | 13/02/2018 | 13/02/2018 | Refused |
| 13/02/2018 | | | Erf 16647 Stellenbosch | 13/02/2018 | 13/02/2018 | Refused |
| 13/02/2018 | | | Erf 16643 Stellenbosch | 13/02/2018 | 13/02/2018 | Refused |
| 13/02/2018 | | | Erf 16645 Stellenbosch | 13/02/2018 | 13/02/2018 | Refused |
| 13/02/2018 | | | Erf 16644 Stellenbosch | 13/02/2018 | 13/02/2018 | Refused |
| 13/02/2018 | | | Erf 5683 Stellenbosch | 13/02/2018 | 13/02/2018 | Refused |
| 15/02/2018 | | | Erf 902 Kylemore | 15/02/2018 | 15/02/2018 | Refused |
| 15/02/2018 | | | Erf 596 Jamestown | 15/02/2018 | 15/02/2018 | Refused |
| 16/02/2018 | | | Erf 15530 Stellenbosch | 16/02/2018 | 16/02/2018 | Approved |
| 16/02/2018 | | | Farm 747/23 Klapmuts | 16/02/2018 | 16/02/2018 | Approved |
| 16/02/2018 | | | Erf 480 Stellenbosch | 16/02/2018 | 16/02/2018 | Approved |
| 16/02/2018 | | | Erf 400 Stellenbosch | 16/02/2018 | 16/02/2018 | Refused |

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| 16/02/2018 | | | Farm 1430 Stellenbosch | 16/02/2018 | 16/02/2018 | Approved |
| 16/02/2018 | | | Erf 6913 Stellenbosch | 16/02/2018 | 16/02/2018 | Approved |
| 16/02/2018 | | | Erf 11188 Stellenbosch | 16/02/2018 | 16/02/2018 | Approved |
| 16/02/2018 | | | Erf 3108 Stellenbosch | 16/02/2018 | 16/02/2018 | Approved |
| 16/02/2018 | | | Erf 2051 Stellenbosch | 16/02/2018 | 16/02/2018 | Approved |
| 15/02/2018 | | | Erf 335 Raithby | 15/02/2018 | 19/02/2018 | Approved |
| 14/02/2018 | | | E 3380 Franschoek | 14/02/2018 | 19/02/2018 | Refused |
| 15/02/2018 | | | Erf 295 Raithby | 15/02/2018 | 19/02/2018 | Approved |
| 22/01/2018 | | | Erf 522 Jamestown | 22/01/2018 | 19/02/2018 | Refused |
| 15/02/2018 | | | Farm 1595/3 Stellenbosch | 15/02/2018 | 19/02/2018 | Approved |
| 13/02/2018 | | | Erf 325 Jamestown | 13/02/2018 | 19/02/2018 | Approved |
| 13/02/2018 | | | Erf 13 Lynedoch | 13/02/2018 | 19/02/2018 | Refused |
| 15/02/2018 | | | Erf 342 Jamestown | 15/02/2018 | 19/02/2018 | Approved |
| 16/02/2018 | | | Erf 11044 Stellenbosch | 16/02/2018 | 19/02/2018 | Approved |
| 16/02/2018 | | | Erf 16652 Stellenbosch | 16/02/2018 | 19/02/2018 | Approved |
| 16/02/2018 | | | Erf 16653 Stellenbosch | 16/02/2018 | 19/02/2018 | Refused |
| 16/02/2018 | | | Erf 6156 Stellenbosch | 16/02/2018 | 19/02/2018 | Approved |
| 16/02/2018 | | | Erf 16787 Stellenbosch | 16/02/2018 | 19/02/2018 | Refused |
| 16/02/2018 | | | Erf 16788 Stellenbosch | 16/02/2018 | 19/02/2018 | Refused |
| 16/02/2018 | | | Erf 16746 Stellenbosch | 16/02/2018 | 19/02/2018 | Approved |
| 16/02/2018 | | | Erf 528 Stellenbosch | 16/02/2018 | 19/02/2018 | Refused |
| 16/02/2018 | | | Erf 4098 Stellenbosch | 16/02/2018 | 19/02/2018 | Refused |
| 16/02/2018 | | | Erf 6095 Stellenbosch | 16/02/2018 | 19/02/2018 | Approved |
| 16/02/2018 | | | Erf 4098 Stellenbosch | 16/02/2018 | 19/02/2018 | Approved |
| 16/02/2018 | | | Erf 306/1 Stellenbosch | 16/02/2018 | 19/02/2018 | Approved |

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| 16/02/2018 | | | Erf 8055 Stellenbosch | 16/02/2018 | 19/02/2018 | Approved |
| 16/02/2018 | | | Erf 3474 Stellenbosch | 16/02/2018 | 19/02/2018 | Approved |
| 16/02/2018 | | | Erf 2269 Stellenbosch | 16/02/2018 | 19/02/2018 | Approved |
| 16/02/2018 | | | Erf 3707 Stellenbosch | 16/02/2018 | 19/02/2018 | Approved |
| 16/02/2018 | | | Erf 3893 Stellenbosch | 16/02/2018 | 19/02/2018 | Refused |
| 16/02/2018 | | | Farm 748/34+37 Klapmuts | 16/02/2018 | 19/02/2018 | Approved |
| 16/02/2018 | | | Erf 16694 Stellenbosch | 16/02/2018 | 19/02/2018 | Approved |
| 19/02/2018 | | | Erf 27 Stellenbosch | 19/02/2018 | 19/02/2018 | Approved |
| 14/02/2018 | | | Erf 16790 Stellenbosch | 20/02/2018 | 20/02/2018 | Approved |
| 01/02/2018 | | | Erf 3097 Stellenbosch | 20/02/2018 | 20/02/2018 | Approved |
| 19/02/2018 | | | Erf 398 Pniel | 19/02/2018 | 21/02/2018 | Approved |
| 20/02/2018 | | | Erf 3420 Franschhoek | 20/02/2018 | 21/02/2018 | Refused |
| 20/02/2018 | | | Erf 3066 Mooiwater | 20/02/2018 | 21/02/2018 | Approved |
| 20/02/2018 | | | Erf 3390 Franschhoek | 20/02/2018 | 21/02/2018 | Approved |
| 20/02/2018 | | | Erf 3450 Franschhoek | 20/02/2018 | 21/02/2018 | Approved |
| 20/02/2018 | | | Farm 1631/4 Paarl | 20/02/2018 | 21/02/2018 | Approved |
| 20/02/2018 | | | Erf 409 Franschhoek | 20/02/2018 | 21/02/2018 | Refused |
| 20/02/2018 | | | Erf 1778 Franschhoek | 20/02/2018 | 21/02/2018 | Approved |
| 19/02/2018 | | | Erf 660 Franschhoek | 19/02/2018 | 21/02/2018 | Approved |
| 20/02/2018 | | | Erf 5890 Stellenbosch | 20/02/2018 | 21/02/2018 | Approved |
| 20/02/2018 | | | Erf 251 Kylemore | 20/02/2018 | 21/02/2018 | Refused |
| 20/02/2018 | | | Erf 6352 Stellenbosch | 20/02/2018 | 21/02/2018 | Approved |
| 20/02/2018 | | | Erf 5418 Stellenbosch | 20/02/2018 | 21/02/2018 | Refused |
| 20/02/2018 | | | Farm 571/6 Stellenbosch | 20/02/2018 | 21/02/2018 | Approved |
| 14/02/2018 | | | Erf 42 Longlands | 14/02/2018 | 21/02/2018 | Approved |

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| 14/02/2018 | | | Erf 314 Klapmuts | 14/02/2018 | 22/02/2018 | Refused |
| 18/02/2018 | | | Erf 15334 Stellenbosch | 18/02/2018 | 22/02/2018 | Approved |
| 14/02/2018 | | | Farm 543/1 Stellenbosch | 14/02/2018 | 22/02/2018 | Approved |
| 23/02/2018 | | | Erf 3347 Franschhoek | 23/02/2018 | 23/02/2018 | Approved |
| 23/02/2018 | | | Erf 1466 Paarl | 23/02/2018 | 23/02/2018 | Approved |
| 23/02/2018 | | | Erf 155 Johannesdal | 23/02/2018 | 23/02/2018 | Approved |
| 23/02/2018 | | | Erf 888 Franschhoek | 23/02/2018 | 23/02/2018 | Approved |
| 23/02/2018 | | | Erf 1359/14 Hollandsche Molen | 23/02/2018 | 23/02/2018 | Approved |
| 23/02/2018 | | | Erf 721 Pniel | 23/02/2018 | 23/02/2018 | Approved |
| 20/02/2018 | | | Erf 3877 Stellenbosch | 20/02/2018 | 27/02/2018 | Recommended for approval |
| 23/02/2018 | | | Erf 3732 Franschhoek | 23/02/2018 | 27/02/2018 | Refused |
| 26/02/2018 | | | Erf 9106 Stellenbosch | 26/02/2018 | 27/02/2018 | Approved |
| 26/02/2018 | | | Erf 11079 Stellenbosch | 26/02/2018 | 27/02/2018 | Approved |
| 22/02/2018 | | | Erf 16126 Stellenbosch | 22/02/2018 | 27/02/2018 | Approved |
| 27/02/2018 | | | Erf 75/2 Stellenbosch | 27/02/2018 | 27/02/2018 | Refused |
| 26/02/2018 | | | Erf 5683 Stellenbosch | 26/02/2018 | 27/02/2018 | Supported |
| 22/02/2018 | | | Erf 1967 Stellenbosch | 22/02/2018 | 28/02/2018 | Approved |
| 20/02/2018 | | | Farm 334/20 Stellenbosch | 20/02/2018 | 28/02/2018 | Approved |
| 27/02/2018 | | | Erf 16654 Stellenbosch | 27/02/2018 | 28/02/2018 | Approved |
| 21/02/2018 | | | Erf 16649 Stellenbosch | 21/02/2018 | 28/02/2018 | Approved |
| 27/02/2018 | | | Erf 16650 Stellenbosch | 27/02/2018 | 28/02/2018 | Refused |
| 21/02/2018 | | | Erf 16648 Stellenbosch | 21/02/2018 | 28/02/2018 | Recommended for approval |
| 27/02/2018 | | | Erf 6460 Stellenbosch | 27/02/2018 | 28/02/2018 | Approved |
| 27/02/2018 | | | Erf 7971 Stellenbosch | 27/02/2018 | 28/02/2018 | Refused |

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| 20/02/2018 | | | | Erf 16788 Stellenbosch | 20/02/2018 | 28/02/2018 | Recommended for approval |
| 21/02/2018 | | | | Erf 16646 Stellenbosch | 21/02/2018 | 28/02/2018 | Approved |
| 26/02/2018 | | | | Erf 16651 Stellenbosch | 26/02/2018 | 28/02/2018 | Approved |

ITEMS/DELEGATED REPORTS

| | | | | | | | |
|------------|---|---------------------|--|---|------------|------------|----------|
| | Item 7.3.3 Council Meeting 2017-07-26 | Director | Items/ reports to consider the Administrator's consent as a condition in the title deed of the property. | To consider applications in terms of section 15 (2) (b) of the Land Use Planning By-Law, October 2015 on the following properties | | | |
| | | | | None | | | |
| | | | | To issue certificates of compliance applicable to the following properties: | | | |
| 06/02/2018 | Item 7.3.3 Council Meeting 2017-07-26 | Authorised Employee | Items/ reports to consider Category 2 applications | Erf 1727 Stellenbosch | 06/02/2018 | 06/02/2018 | Approved |
| 06/02/2018 | | | | Farm 387 Stellenbosch | 06/02/2018 | 06/02/2018 | Approved |
| 06/02/2018 | | | | Farm 387 Stellenbosch | 06/02/2018 | 06/02/2018 | Approved |
| 09/02/2018 | | | | Erf 5571 Stellenbosch | 09/02/2018 | 09/02/2018 | Approved |
| 13/02/2018 | | | | Erf 405 Franschoek | 13/02/2018 | 13/02/2018 | Approved |

| | | | | | | | |
|----------------------------------|--|------------------------|--|------------------------------|------------|------------|----------|
| 13/02/2018 | | | | Erf 773 Stellenbosch | 13/02/2018 | 13/02/2018 | Approved |
| 21/02/2018 | | | | Erf 3504 Stellenbosch | 21/02/2018 | 21/02/2018 | |
| 22/02/2018 | | | | Erf 902 Stellenbosch | 22/02/2018 | 22/02/2018 | |
| 27/02/2018 | | | | Erf 3508 Stellenbosch | 27/02/2018 | 27/02/2018 | |
| EXEMPTION CERTIFICATE | | | | | | | |
| | Item 7.3.3 Council Meeting 2017-07-26 | Authorised Employee | Exemption Certificate issued in terms of section 15 (2) (b) of the Land Use Planning By-Law, October 2015 | None | | | |
| CERTIFICATE OF COMPLIANCE | | | | | | | |
| 13/02/2018 | 362 | Manager: LUM | To enforce compliance with the provisions incorporated in a zoning scheme | Farm 387 Stellenbosch | 13/02/2018 | 13/02/2018 | Approved |
| 13/02/2018 | | | | Farm 1665 Franschoek | 13/02/2018 | 13/02/2018 | Approved |
| 27/02/2018 | | | | Erf 12182+12183 Stellenbosch | 27/02/2018 | 27/02/2018 | Approved |

ITEM 1

APPENDIX 1.6

**LOCAL ECONOMIC DEVELOPMENT AND
TOURISM**

**PLANNING AND ECONOMIC
DEVELOPMENT COMMITTEE MEETING**

2018-04-03



MEMORANDUM

Local Economic Development & Tourism

T: +27 21 808 8179 | F: +27 21 886 7323

TO/AAN : ACTING DIRECTOR: PLANNING & ECONOMIC DEVELOPMENT
(B DE LA BAT)

FROM/VAN : MANAGER: LED & TOURISM - (W MOSES)



DATE/DATUM : 1 – 28 FEBRUARY 2018


REFERENCE : 8/1/4/2/5

RE/INSAKE : MONTHLY REPORT: 01 – 28 FEBRUARY 2018

6. Herewith the monthly report of the Section: Local Economic Development & Tourism.

| 6.1 Business Development | Activities | Number of activities |
|--------------------------------|--|-------------------------|
| | <p>Number of Business Registration Assisted with registration of 2 companies with the Companies and Intellectual Property Commission (CIPC):</p> <ul style="list-style-type: none"> • Filing of annual returns • Masithande maintenance (Pty) Ltd. • Mervy's mobile (Pty) Ltd. | 3 |
| | <p>Number of Municipal Supplier's Database registrations. Assisted three companies with information on Municipal Supplier's Database registrations:</p> <ul style="list-style-type: none"> • Doba contracting (Pty) Ltd. • Pbn (Pty) Ltd. • Naled Wilschut projects (Pty) Ltd. | 3 |
| | <p>Number of people benefitted from business advice (walk-ins).</p> <ul style="list-style-type: none"> • Provided advice to a number of clients on number of issues as follows: <ul style="list-style-type: none"> ✓ Business Support. | 37 |

| | | |
|--|--|--|
| | <ul style="list-style-type: none">✓ General Advice and Information.✓ Space in the Corridor.✓ Funding.• SCM Database Registration.• Informal trade enquiries. | |
| | <p>Training of Entrepreneurs</p> <p>There are two training interventions that were identified and conducted this month i.e. Costing and Pricing and Tendering Process Training. This was done in partnership with Seda and Cape Winelands District Municipality. In each training about 25 participants were targeted for the training.</p> <p>Costing & Pricing Training:</p>  <p>Tendering Process Training: Training Facilitator</p>  | |

| | | |
|------------------------------------|---|------------------------------------|
| |  <p>Entrepreneurs attending the training.</p> | |
| | <p>Number of Co-operatives Registrations.</p> <ul style="list-style-type: none"> Facilitated provision of information about registering of co-operatives. | 0 |
| <p>6.2 Applications</p> | <p>Received / Commented</p> | <p>Completed</p> |
| <p>Business Licensing</p> | <p>Received and approved.</p> | 0 |
| <p>Liquor License</p> | <p>Applications received. (Addendum 1) Comments sent to Liquor Board.</p> | <p>12 32</p> |
| <p>6.3 Informal Trading</p> | <p>Activities</p> | <p>Number of activities</p> |
| | <p>Number of site visit.</p> <p>A number of visit to informal trading sites were conducted in the past months. This was in preparation of the stakeholder's consultation as part of the Informal Trade By Law consultations. This was done in consultation with the service provider i.e. CK Rumboll & Partners appointed to do the Bylaw. In February, four markets were visited as listed below:</p> | 4 |

1. Bergzicht Taxi Rank Market.

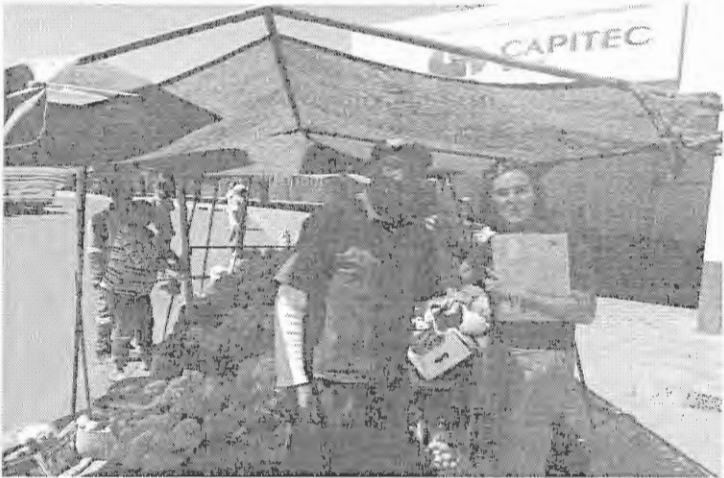



2. Die Braak – Art & Craft Market.



3. Bellville Taxi Rank Market.



| | | |
|--|--|----|
| | <p>4. Pick n Pay Market.</p>  | |
| | <p>Number of informal trading access opportunities.</p> <ul style="list-style-type: none"> • R44 Strand Road – 19 • Die Braak - 24 • Pick n Pay – 2 • Bergzicht Taxi Rank – 27 | 72 |
| | <p>SMME Mentorship Programme</p> <p>1. Exchange Mentorship Programme</p> <p>The Local Economic Development & Tourism together with Mr Leo Haenen of Exchange met to discuss the future programme. The main aim was to discuss the modalities in terms of sustainability of the programme. It was agreed that there is a need to review the programme and ensure a strong element of sustainability. The LED management of the programme further met with two local experts with possibility of inclusion in the next roll out of the programme.</p>  | |

| | |
|--|---|
| 6.4 Kayamandi Economic Tourism Corridor | <p style="text-align: center;">General Maintenance and Administration</p> <ul style="list-style-type: none"> • Reviewed Standard Bank lease agreement for final consideration. • Continued to identify maintenance issues that need urgent attention and submitted to the Maintenance Department. • Facilitated signing of lease for both A5 & A10 & A 11. • Received and considered a request for alterations from one of the tenants i.e. Ms Phiweka Kwaza <p style="text-align: center;">Leasing of Space</p> <ul style="list-style-type: none"> • Number of tenants at 28 February 2018 = 17. • Number of businesses actively trading = 12. • Number of offices occupied by Councillors = 6. • Continue to identify maintenance issues and report it immediate action. |
|--|---|

6.5 JOBS

| 6.5.1 EPWP Jobs created | Activities | Number of activities |
|---|---|----------------------|
| | Number of EPWP jobs for the month of February 2018. | 128 |
| | Number of EPWP jobs for the current financial year up to February 2018. | 695 |
| 6.5.2 EPWP Coordination & Implementation | Activities | Number of activities |
| | Number of projects registered on EPWPRS. | 63 |
| | Number of site visits to projects. | 0 |
| | Quarterly report to National Public Works and Director. | 0 |
| | Monthly Incentive Grant Expenditure Report. | 1 |
| | Number of non-compliance issues reported. | 0 |
| Monthly report on the spending of the Expanded Public Works Programme Integrated Grant to | | |

| | | |
|--|--|-----------------------------|
| Municipalities is attached as Addendum 2 | | |
| 6.5.3 Community works Programme | Activities | |
| | Cogta has managed to approve a further more 302 persons to start working. Ward 12 – 51 persons Ward 13- 28 Ward 14- 40 Ward 15 – 38 See report attached (Addendum 3) | |
| 6.5.4 Unemployment database | Activities | Number of activities |
| | Day to day updating of unemployed people that are on the database. | 210 |
| | Number of people employed until April January 2018 by making use of the unemployment database. | 175 |
| Monthly report on updates of the unemployment database attached. | | (Addendum 4) |

6.6 TOURISM

| Programme | Activities | Number of activities |
|---|--|----------------------|
| 6.6.1 Funding of Bodies Performing a Municipal Function | Number of monthly reports received. | 3 |
| 6.6.2 Tourism Training | Number of training workshops | 0 |
| 6.6.3 Stellenbosch 360 Marketing Advisory Committee Meeting | Nothing new to report. | 0 |
| 6.6.4 Stellenbosch 360 & Franschhoek Wine Valley Tourism | Funding applications in hand- Stellenbosch 360 & Franschhoek Wine Valley Tourism. Stellenbosch 360 presented to CFO. Presentation meetings to be set up for all applicants. Cllr Serdyn has requested a meeting between the Mayor and Stellenbosch 360, to explain what it is that Stellenbosch 360 does. Have enquired | 1 |

| | | |
|---|--|--|
| | whether Franschhoek Wine Valley should be included. | |
| 6.6.5 Stellenbosch 360 Business Development Committee Meeting | It is likely that this committee will be dissolved and incorporated in the Marketing Advisory Committee. | |
| 6.6.6 Cape Winelands District Municipality | District LED Forum hosted by Stellenbosch at Launch Lab- 23 rd February 2018. Presentation by CEO of Launch Lab, followed by a tour of the facility. It is of concern that the content of this engagement becomes less compelling over time, with no-shows by scheduled speakers leading to a content-light engagement. | |
| 6.6.7 Dwars Rivier Tourism | Decision taken to support the community in organising a Choir Festival for September 2018 as project, but difficulty in getting a working project team in place. | |
| 6.6.8 Airbnb | <p>List of airbnb properties, as well as Trivago bookings.com in Stellenbosch & Franschhoek researched and compared to 360 and FWV accommodation membership- will now see if it can track to erven and current Municipal Property zonings and consent usage.</p> <p>Lekkeslaap.co.za Franschhoek & Stellenbosch listings analyzed- there are street addresses. This can be compared to zoning & consent usage.</p> <p>Meeting held with City of Cape Town, regarding their transient letting policy, insights shared and will be more interaction as needed.</p> <p>San Francisco policy, implemented in January, downloaded for Stellenbosch reference, and shared with CoCT.</p> | |
| 6.6.9 Mayoral Function | <p>Successful event held on 25 January 2018.</p> <p>Sound and AV well done.</p> <p>Catering outstanding & good value.</p> <p>Guest list prepared & invitation sent.</p> <p>Hall well-decorated by Jerome.</p> <p>Well done and thanks to all involved.</p> | |
| 6.6.10 Open Public Space | <p>Open Public space item to be revised to cover just Jan Marais park and Pniel/Kylemore corridor.</p> <p>Inter-departmental meeting held with Parks to outline thinking for development of Jan & Pniel. Well-received by attendees.</p> <p>Briefed Deputy Mayor on Jan Marais plans and Dwarsrivier space, and MTB planning. He pledged his support and must remain informed.</p> <p>RFP for development proposals for Jan & Pniel to be prepared. Must be communicated to ward</p> | |

| | | |
|---|---|--|
| | Councillors. | |
| 6.6.11 Strategic Plan for Mountain Biking Proposal | <p>Strategic Plan for Mountain biking- proposal from community member submitted to Director.</p> <p>Meetings held with Dr Corrie Mulder, and Dr Richard de Villiers to establish a common understanding of the way forward.</p> <p>EPWP team appointed to maintain MTB trails in Stellenbosch.</p> <p>To engage with Portia Bolton in this regard.</p> | |
| 6.6.12 National Tourism Audit | <p>Stellenbosch Municipality in discussions with the NDoT regarding the proposed National Tourism Audit. Minimum of two NQF 5 graduates needed for 12 month contract for fieldwork. Unable to extract info from EPWP database. Engaged with Boland College with limited success, and little constructive input from SM HR.</p> <p>Still need certainty from NDoT on salaries for fieldworkers. Transport for fieldworkers, reporting lines, supervision expectations and the nature of the fieldwork, and the development of the questionnaire, and all other roles and responsibilities.</p> | |
| Monthly reports of the Tourism Local Organisations are attached as Addendum 4 | | |

6.7 PROJECTS

| Programme | Activities |
|-------------------------|--|
| 6.7.1 Farm 502 BH | <ol style="list-style-type: none"> 1. Proposal for the implementation of the Farmer Production Support Unit (FPSU) took place at the DAMC (District Agricultural Management Committee) on 2 February 2018 in Saron. The DAMC approved the proposal and served at the District Joint Operational Committee (DJOC) on 21 February 2018. If approved by the committee, the proposal will serve at the Provincial Joint Technical Committee for proposal to the National Department of Rural Development for final approval. 2. The approval of this project will ensure that R11 million capital funding will be invested in Farm 502 BH excluding all capital costs regarding the construction and implementation of the FPSU. 3. All small farmers within the Stellenbosch municipal area will benefit from the project as it is not linked to the current small farmers only. 4. Additional pipeline application for funding has been submitted to the Department of Agriculture for the installation of an additional pipeline. Cost estimate of the project is R1.6 million. 5. Meeting was held with the Western Cape Department of Agriculture on site to establish damage to current implements and the repairs thereof. |

| | |
|---|--|
| | <ol style="list-style-type: none"> 6. Management of the repaired implements will be strictly monitored by the delegated small farmers. |
| 6.7.2 Vacant Agricultural Property | <ol style="list-style-type: none"> 1. The item for the appointment of the Strategic Advisory Committee as per policy for the Management of Municipal Agricultural Land has been submitted to the Mayor and MM for approval. They Mayor approved the item on 29 January 2018. 2. The item served at the Mayoral Committee meeting of 7 February 2018 and was approved. The item will serve at the next Council meeting scheduled for 28 March 2018. 3. As soon as the item has been approved by Council in March 2018, the LED office will be able to proceed to advertise for vacant municipal agricultural land. |
| 6.7.3 Funding Applications | <ol style="list-style-type: none"> 1. Funding of R1,6 million has been allocated by the Department of Agriculture for the implementation of an additional pipeline for the small farmers on the Annandale Road. 2. R4,3 million was received from the National Department of Small Business Development for 50% towards the cost of the Idas Valley, Franschoek, Cloetesville, Kayamandi informal trading sites. 3. NDSBD requested that the proposals for Klapmuts site and Groendal site be presented at the next board meeting for April 2018 to receive external funding for these two projects. |
| 6.7.4 Men of the side of the Street Project | <ol style="list-style-type: none"> 1. Jobseekers standing next to the R44 waiting to get picked up for work has become problematic to the surrounding businesses. 2. A project was identified where these jobseekers could be accommodated while waiting for work opportunities. 3. A pilot project has been put in place where law enforcement assist LED with one of their trailers and a law enforcement official each day from 08:30 – 11:00. 4. The jobseekers are registered on the unemployment database template 5. The project will assist them by creating a space where jobseekers and employers can meet while and all transactions been recorded in as such build their CV and traceable and credible references. 6. There are individuals who do not want to register but eventually they will join the system. 7. Many of these individuals are skilled artisans that can do tiling/paving/brick laying etc. |

| | |
|--|---|
| | <ol style="list-style-type: none"> 8. A meeting was held with AF Louw Primary on possible land. The Principal committed to discuss the possibility with the committee and identified a portion of AF Louw's land that can be utilised for the implementation of this project. 9. Mandlenkosi from the Municipal Legal Department drafted an agreement that has been circulated to Mrs Tarr, the principal of AF Louw, for input. As soon as AF Louw is comfortable with the agreement the project can be implemented. Formal Quotations are ready to be advertised to appoint service providers for the current financial year. |
| 6.7.5 Establish- ment of Informal Trading Sites | <ol style="list-style-type: none"> 1. Construction was 3 weeks delayed. The project to be completed by May 2018. 2. Franschoek Informal trading – funding have been received by the National Department of Small Business development. The tender closed on 30 June 2017. The bids have been extended and will go to BAC on 2 March February 2018. Several attempts to follow up the process by SCM to take the tender to BEC but no response on dates have been received. A meeting has been set up with the SCM manager to discuss delays. If there were no delays, the tender would have been able to serve at the end of November 2017 due to delays in SCM administration. 3. Cloeteville Informal Trading – the tender was advertised on the 24th of November 2017. Closed on 22 January 2018. The compulsory site meeting took place on 5 December 2017. To serve at the BAC of Friday 2 May 2018. 4. George Blake Kayamandi trading – the tender was advertised on the 17th of November. The tender closed on Monday the 18th of December 2017 and will serve at the BAC meeting of 2 May 2018. Sufficient funding is available to complete all projects. 5. Public engagements was held in Kayamandi and Cloeteville on the evenings of 24,25 and 26 January 2018 to showcase both projects to the communities and answer all questions that they might have. 6. On request of the community another public meeting was held with Cloeteville which took place on the 15th of February 2018. 7. The National Department of Small Business Development (NDSBD) visited the trading sites on the 21st of February 2018 to monitor the implementation of their funding (R4,3 million). The NDSBD is extremely excited about the projects and the completion thereof as we will be the first Municipality in South Africa to succeed in implementing such projects and receiving the national grant for the infrastructure. We have been invited again to present in April 2018 to apply for capital funding for the construction of the Klapmuts and Groendal informal trading sites in the 2018/2019 financial year. |
| 6.7.6 FPSU | <ol style="list-style-type: none"> 1. Proposal for small farmers was presented to the DAMC (District Agri Parks Management Committee) in Saron on the 2nd of Feb 2018. Proposal was approved by the committee. |

| | |
|-------------------------------|--|
| | <p>2. Second proposal took place on the 21st of February to the District Joint Operational Committee (DJOC) and was approved.</p> <p>The National Dept of Rural Development will now present the municipal proposal to the Provincial Joint Technical Committee (PJTC) on the 8th of March 2018. If approved by this committee, the project will be implemented by the National Department of Rural Development in the Stellenbosch Municipal Area which will set an example for all municipalities within South Africa.</p> |
| 6.7.8 Mentorship Programme | <ol style="list-style-type: none"> 1. An advertisement was placed to invite local companies to participate in our mentorship programme to serve as local mentors for identified SMMEs within the Stellenbosch Municipal area. 2. A discussion took place with two identified companies who are willing to assist with the process. 3. Leo Haenen from the Exchange programme that we benefit from is a mentor from Norway that mentors our local SMMEs for the duration of 2 weeks during October on an annual basis. 4. By appointing the two local mentors the SMMEs will be able to access guidance and mentors locally on a scheduled basis. |

6.8 POLICY DEVELOPMENT

| Programme | Activities |
|--|--|
| 6.8.1 By-Law for the trading hours of Liquor | Submitted to the Mayoral Committee meeting for October 2017. |
| 6.8.2 Policy : EPWP and unemployment database | Policy and items are being distributed within the various departments. |
| 6.8.3 IGR Policy | <p>IGR Policy submitted and circulated along with Twin Cities document.</p> <p>Amendments made to policy document after comments received from Director: Corporate Services.</p> <p>Re-submitted to Councillor.</p> <p>Also provided to IDP department and to Mr Vusumzi Zwelendaba.</p> |
| 6.8.4 Informal Trader Policy | To be submitted to the Municipal Manager and Mayor for comments. |
| 6.8.5 Tourism Policy | Currently working on a policy for the funding of tourism organisations |

| | |
|-------------------------------------|---|
| 6.8.6 Strategic Tourism Policy | First draft of policy to be substantially revised as per Directors comments. In the interim, payments to the LTOs will be made according to the current External Bodies Performing a Municipal Function Policy. |
| 6.8.7 Strategic Tourism Analysis | RFQ submitted to Supply Chain for Proposals for development of a business tourism strategy for WC024 – rejected in BSC. Will reformulate as a broader strategic analysis of the broader Tourism economy in WC024 – what there is and what should be. |

6.10 CONTRACT MANAGEMENT

| Contract Management Documentation | | |
|-----------------------------------|--|-----|
| Description | Hosting development and licensing of unemployment database) | |
| BID Number | BSM 81/14 | |
| Company | Umoya | |
| 1 | Attendance registers & Minutes of Meetings held with the contractor | N/A |
| 2 | Signed tender doc - MBD 7.1, 7.2 OR 7.3 | N/A |
| 3 | SLA &/or MOU (Where applicable) | |
| 4 | Monthly supplier performance monitoring | ✓ |
| 5 | Project Progress reports | ✓ |
| 6 | Invoices & Payment certificates | ✓ |
| 7 | Any proposed price increases and approval thereof | N/A |
| 8 | Any amendments to the contract and approval thereof | N/A |
| 9 | Notifications to contractors of poor performance and corrective actions taken | N/A |
| 10 | Contract closing down evaluation (i.e. an overall evaluation of the contract as a whole) | N/A |
| 11 | Any other correspondence which impacts the contract | ✓ |

| Contract Management Documentation | | |
|-----------------------------------|--|-----|
| Description | Review and Strategic repositioning of Stellenbosch Municipality EPWP | |
| BID Number | BSM 49/16 | |
| Company | VKC Project Pty Ltd | |
| 1 | Attendance registers & Minutes of Meetings held with the contractor | N/A |
| 2 | Signed tender doc - MBD 7.1, 7.2 OR 7.3 | N/A |
| 3 | SLA &/or MOU (Where applicable) | N/A |
| 4 | Monthly supplier performance monitoring | ✓ |
| 5 | Project Progress reports | ✓ |

| | | |
|----|--|-----|
| 6 | Invoices & Payment certificates | N/A |
| 7 | Any proposed price increases and approval thereof | N/A |
| 8 | Any amendments to the contract and approval thereof | N/A |
| 9 | Notifications to contractors of poor performance and corrective actions taken | N/A |
| 10 | Contract closing down evaluation (i.e. an overall evaluation of the contract as a whole) | N/A |
| 11 | Any other correspondence which impacts the contract | ✓ |

| Contract Management Documentation | | |
|--|--|-----|
| Description | Support to the Directorate with the establishment of Informal Trading sites. | |
| BID Number | BSM 49/16 | |
| Company | MBB Consulting Engineers. | |
| 1 | Attendance registers & Minutes of Meetings held with the contractor | |
| 2 | Signed tender doc - MBD 7.1, 7.2 OR 7.3 | ✓ |
| 3 | SLA &/or MOU (Where applicable) | ✓ |
| 4 | Monthly supplier performance monitoring | |
| 5 | Project Progress reports | |
| 6 | Invoices & Payment certificates | |
| 7 | Any proposed price increases and approval thereof | N/A |
| 8 | Any amendments to the contract and approval thereof | N/A |
| 9 | Notifications to contractors of poor performance and corrective actions taken | N/A |
| 10 | Contract closing down evaluation (i.e. an overall evaluation of the contract as a whole) | N/A |
| 11 | Any other correspondence which impacts the contract | ✓ |

Yours faithfully



W MOSES

**MANAGER: LOCAL ECONOMIC DEVELOPMENT & TOURISM
DIRECORATE: PLANNING AND ECONOMIC DEVELOPMENT**

Addendum 1

Monthly report on the spending of the Expanded
Public Works Programme Integrated Grant to
Municipalities

Addendum 2

Monthly reports of the Tourism Local Organisations



February 2018 Report – Stellenbosch Municipality

Comms pillars:

- Wine – quality, first and foremost wine route, pioneering spirit, awards, exceptional quality, varietals, terroirs, wine for good, CSI and development initiatives
- Cuisine/ Gastronomy
- Natural Beauty – Landscape, environment, green, biodynamic/diversity, outdoors
- Heritage – stories, people, characters, personalities, history,
- Lifestyle – Activities, fun, art, shopping, spa, sports, family

Destination Marketing – Experience Stellenbosch (monthly, ongoing)

Objective: Position Stellenbosch as a hub from where to explore; Stellenbosch has great wine but is a key player in Wine Tourism.

The destination marketing campaign for February 2018 has a media AVE of **R959 054** with a PR value of **R2 877 162**. More than 7.18 million opportunities to see were created by 1 016 authors.

Blogposts:

<http://www.stellenboschexperience.co.za/blog/entry/celebrate-love-in-stellenbosch>

<http://www.stellenboschexperience.co.za/blog/entry/its-stellenbosch-wine-festival-time>

<http://www.stellenboschexperience.co.za/blog/entry/water-wise-in-stellenbosch>

<http://gourmino-express.com/21261/suedafrika-eine-winterliebe-fuers-ganze-jahr/>

South Africa - a winter love for the whole year

Kapstadt is for the cold-stricken Europeans in winter the perfect colorful and inspiring bridge up in the Alps while skiing the sun laughs again. And the flirtation that ends in love : South Africa is quickly addictive . In January and February enchants you a short trip to the Cape and the hinterland so much that you immediately swears hereto come back soon . A lot of new , paired with Old Fashioned Style of the luxurious kind, is waiting in Cape Town this year to be discovered by visitors .

Bottelary Hills Winemakers Lunch (quarterly)

Tags: Wine, Gastronomy, People, heritage, Lifestyle

No Bottelary Hills Lunch in February

Stellenbosch Wine Festival:

Stellenbosch Wine Festival: 23 – 25 February 2018

Special report later

Stellenbosch Street Soiree:

Two Stellenbosch Street Soirees hosted on the 7th and 21th of February.

Total event attendees for the month was 950.

Job opportunities: 2 medics per event; 10 security personnel per event; 3 SSI guards specifically looking after parked cars in the Bloemhof parking area; 11 staff members; 3 cleaning personnel

Many more opportunities created by the individual farms and food providers; economic benefits include restaurant and wine bar visits post event as well as increased wine sales directly from the farm.

#SoberStellies:

Preparing documents, communications and collateral for roll-out

I AM AMBASSADOR:

In excess of 60 guards were trained in this period already. Preparations are being made for additional training and skills development workshop.

OTHER:

Great article for Visio Magazine by

<http://winegoggle.co.za/2018/02/20/stellenbosch-is-wine-tourism/>

Internship

Stellenbosch Wine Routes employs Rudi Smith on a paid internship which forms part of the mandatory practical experience to be complete in order to complete N6 Tourism qualification.



Zile, PYDA graduate employed on a paid internship with ongoing training, education and skills development.

Stellenbosch Wine Routes, promotes Llewellyn McDilling from Visitor Liaison Officer to Stellenbosch Wine Festival Liaison. He will be mentored to take on a crucial role in coordinating the Stellenbosch Wine Festival, signing up producers, handling all communications with SWR Members, ensuring smooth set up and execution.


AVE's and PR Values with online and print articles obtained for Stellenbosch Wine Routes during February 2018



Article List - Print Media

 > Print Media > Article List

| | | |
|---|------------------------------------|--|
|  22 articles from selected filters | ZAR 544,134.54 total AVE |  Date from 2018-02-01 - |
| | | 2018-02-28 |



Clipping List - Broadcast Media

 > Broadcast Media > Clipping List

| | | |
|---|-----------------------------------|--|
|  3 clippings from selected filters | ZAR 69,555.86 total AVE |  Date from 2018-02-01 - |
|---|-----------------------------------|--|

Post List - Online Media

 > Online Media > Post List

| | | |
|--|-----------------------------------|--|
|  26 posts from selected | ZAR 99,052.00 total AVE |  Date from 2018-02-01 - |
|--|-----------------------------------|--|

Visit our Media Room for up for pr and exposure – www.wineroute.co.za -
<http://www.wineroute.co.za/media/>

Social Media Insight for February 2018:

Our objectives with social media is to keep growing our community and interaction as it can be an cost-effective way to stay in touch with followers and supporters.

Facebook:

Followers: from 10,447 to 10,609

Page Summary Last 28 days +

[Export Data](#)

Results from Feb 05, 2018 - Mar 04, 2018

Note: Data not available for any of our 11 global sites recorded in the Page's location. All activity is reported in the time zone of your ad account.

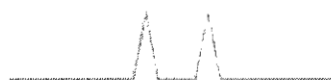
Organic Paid

Actions on Page

February 4 - March 3

2

Total Actions on Page ▲ 100%

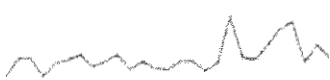


Page Views

February 4 - March 3

432

Total Page Views ▲ 100%

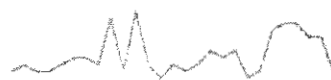


Page Previews

February 4 - March 3

91

Page Previews ▲ 62%



Page Likes

February 4 - March 3

186

Page Likes ▲ 107%



Reach

February 4 - March 3

45,333

Total Reached ▲ 1,080%



Recommendations

February 4 - March 3

0

Recommendations ▲ 0%

We don't have data to show you this metric.

Post Engagements

February 4 - March 3

5,690

Post Engagements ▲ 274%



Videos

February 4 - March 3

140

Total Video Views ▲ 362%

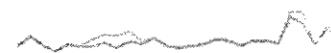


Page Followers

February 4 - March 3

188

Page Followers ▲ 104%



Your 5 Most Recent Posts

| Published | Post | Type | Targeting | Reach | Engagement |
|-----------------------|---|-------|-----------|-------|------------|
| 03/02/2018 8:44 am |  ITS THE WEEKEND and Stellenbosch Wine Routes has n | Image | 🌐 | 2.2K | 190 81 |
| 02/27/2018 8:18 am |  Did you #MakeADateWithStellenbosch Wine Routes this month? We are still c | Image | 🌐 | 4.9K | 451 90 |
| 02/26/2018 8:40 am |  So the 2018 Stellenbosch Wine Festival presented by Pi | Image | 🌐 | 2.1K | 53 277 |
| 02/24/2018 7:41 am |  Its @StellenboschWineFestival at weekend and we are havin | Image | 🌐 | 613 | 93 18 |
| 02/23/2018 8:38 am |  Stellenbosch Street Soirees | Image | 🌐 | 1.8K | 214 73 |

Twitter: Grow from 8,699 to 8,794 Followers


Analytics Home Tweets Audiences Events More

Feb 2018 • 55 days

Top Tweet earned 1.5K+ impressions

We had a blast at the #StreetSoirees on Wednesday. And the wine keeps flowing as we go into the weekend. It is the @StellWineFest and we will be there all weekend, filling your glasses.


Full SS album here:
facebook.com/StellWineRoute
pic.twitter.com/pR7qMIAAQH



Top mention earned 226 engagements

Mariette d T-Heimbold @MarietteDTHeimbold

What a lovely afternoon at @StellWineFest with these wine lovers. Thank you @StellWineRoute for your hospitality! #visitwinelands #swf #visitStellenbosch pic.twitter.com/IJCBJxug7D



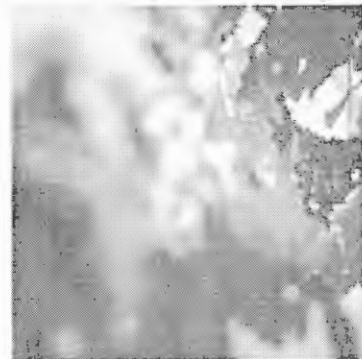
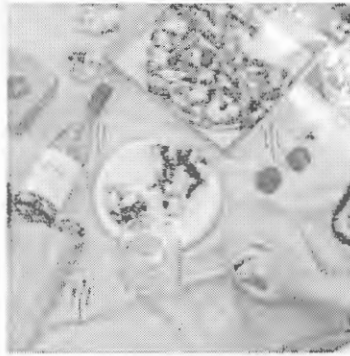
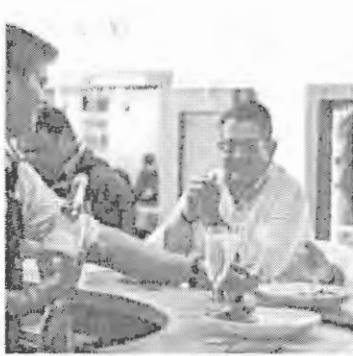
FEB 2018 SUMMARY

Tweets: 11
Profile visits: 731
New followers: 66

Twitter impressions: 12.5K
Mentions: 328

Instagram

Grew from 8303 to 8679 followers



THANK YOU

Stellenbosch Wine Routes

Management Statements for the period 01/07/2017 – 28/02/2018

| Note | Budget for the year 01/07/2017 to 30/06/2018 | Budget for the period 01/07/2017 to 28/02/2018 | Actual for the year 01/07/2017 to 28/02/2018 |
|--|--|--|--|
| Projects | | | |
| Bottelary Hills Winemakers Lunch (quarterley) | | | |
| <i>Income</i> | R - | R - | R - |
| <i>Municipal grant</i> | R 44.000,00 | R 24.640,00 | R 44.000,00 |
| <i>Expenses</i> | R -44.000,00 | R -24.640,00 | R -31.680,00 |
| <i>Net income / (loss)</i> | R - - | R - | R 12.320,00 |
| Destination Marketing (monthly, ongoing) | | | |
| <i>Income</i> | R - | R - | R - |
| <i>Municipal grant - Stellenbosch Experience</i> | R 230.000,00 | R 192.500,00 | R 230.000,00 |
| <i>Expenses</i> | R -230.000,00 | R -192.500,00 | R -183.000,00 |
| <i>Net income / (loss)</i> | R - - | R - | R 47.000,00 |
| Street Söiree (Dec, Jan, Feb & March) | | | |
| <i>Income</i> | R - | R - | R - |
| <i>Municipal grant</i> | R 34.000,00 | R 34.240,00 | R 34.000,00 |
| <i>Expenses</i> | R -34.000,00 | R -34.000,00 | R -39.440,00 |
| <i>Net income / (loss)</i> | R - - | R 240,00 | R -5.440,00 |
| Stellenbosch Valley - Savour & Secret Safari's (Ongoing, monthly) | | | |
| <i>Income</i> | - | - | - |
| <i>Municipal grant</i> | R 36.800,00 | R 25.163,64 | R 36.800,00 |
| <i>Expenses</i> | R -36.800,00 | R -26.133,33 | R -25.163,64 |
| <i>Net income / (loss)</i> | R - - | R -969,69 | R 11.636,36 |
| #SoberStellies | | | |
| <i>Income</i> | R - | R - | R - |
| <i>Municipal grant</i> | R 30.000,00 | R 20.836,36 | R 30.000,00 |
| <i>Expenses</i> | R -30.000,00 | R -21.600,00 | R -2.100,00 |
| <i>Net income / (loss)</i> | R - - | R -763,64 | R 27.900,00 |
| Stellenblog (Ongoing, Monthly) | | | |
| <i>Income</i> | R - | R - | R - |
| <i>Municipal grant</i> | R 60.000,00 | R 46.980,00 | R 60.000,00 |
| <i>Expenses</i> | R -60.000,00 | R -46.400,00 | R -46.400,00 |
| <i>Net income / (loss)</i> | R - | R 580,00 | R 13.600,00 |

Stellenbosch Wine Routes

Management Statements for the period 01/07/2017 – 28/02/2018

| | Budget for the year 01/07/2017 to 30/06/2018 | | Budget for the period 01/07/2017 to 28/02/2018 | | Actual for the year 01/07/2017 to 28/02/2018 | |
|---|--|-------------|--|-------------|--|-------------|
| Note | | | | | | |
| Projects | | | | | | |
| Stellenbosch Wine Festival Harvest Parade (January 2018) | | | | | | |
| <i>Income</i> | R | - | R | - | R | - |
| <i>Municipal grant</i> | R | 120.000,00 | R | 120.000,00 | R | 120.000,00 |
| <i>Expenses</i> | R | -120.000,00 | R | -120.000,00 | R | -130.000,00 |
| <i>Net income / (loss)</i> | R | - | R | - | R | -10.000,00 |
| I AM AMBASSADOR | | | | | | |
| <i>Income</i> | R | - | R | - | R | - |
| <i>Municipal grant</i> | R | 60.000,00 | R | 40.000,00 | R | 60.000,00 |
| <i>Expenses</i> | R | -60.000,00 | R | -40.000,00 | R | -52.000,00 |
| <i>Net income / (loss)</i> | R | - | R | - | R | 8.000,00 |
| Balance carried over | | | | | R | 105.016,36 |



Stellenbosch 360
inspiring • iimphembelele • inspirerend

STELLENBOSCH 360 MUNICIPAL REPORT

Based on Stellenbosch 360 Business Plan – Revised Addendum 2016 - 2017

FEBRUARY 2018



Stellenbosch
inspiring • iimphembelele • inspirerend

Stellenbosch 360 met with the Sales & Marketing manager of Kulula, Craig Parvess, in Johannesburg on the 28th February, with the objective of luring guests to Stellenbosch for business or leisure tourism during the quieter months, May – September 2018. He was very open to discuss the potential of packages (weekend or 2night / 3day packages). Stellenbosch 360 will also do an article in the inflight magazine to raise awareness of the packages that include flight, accommodation, car rental and activities.

Trade Activation

Stellenbosch 360 attended the Meetings Africa travel trade expo in Johannesburg for buyers, 27 & 28 February 2018. Stellenbosch 360 joined Wesgro on their stand and continued to work alongside Wesgro and the National Convention Bureau to position Stellenbosch as a premier MICE/ Conference, Events and Incentives destination. Before the expo commenced, Stellenbosch 360 had arranged back to back meetings with those buyers who indicated a 100% match in interests. Over a period of two days, four representatives of the Stellenbosch 360 business tourism unit (Annemarie Ferns, Ann Heyns, Jenna Moses and Marina Lord) attended meetings and workshops to secure future business in Stellenbosch. Of particular interest was the number of companies interested in incentive travel. i.e. interested in out-of-the ordinary activities. These packages encompass 3-4 day activities.

The Meetings Africa show was followed by a post-Meetings Africa tour/ educational for 12 international buyers, who visited Stellenbosch for a full day itinerary designed to showcase the diversity of offerings in the town.

Speed Marketing Event

On the 15th February, Stellenbosch 360 hosted a Speed Marketing event at Skilpadvlei, for Personal Conference Organizers (PCO's) enlisted with SAACI, in collaboration with the Stellenbosch University and Wesgro/ Cape Town Convention Bureau. Altogether 24 products (members and SMME's registered with Stellenbosch 360) exhibited, and 24 buyers attended the 1,5 hour Speed marketing session that saw each product present itself every four minutes to another buyer, giving buyers the opportunity to see several products

PR and Social media Campaigns

The PR & Communication agency Destinate completed its final assignment for the Stellenbosch 360 and the Stellenbosch Wine routes partnership called Stellenbosch Experience at the end of February. Owing to lack of funding, Stellenbosch 360 will not renew its contract for the next year, although the initiative proved to be very successful and contributed hugely to the international brand awareness of our town. Hatch continued to draw international and national attention to Stellenbosch via the #lovingStellenbosch campaigns. Slides refer.

Visitor's Information Centre

February saw a greater presence of international tourists in town, both international and domestic. Our consultants handled enquiries that mostly centred around activities and attractions in town, rather than accommodation bookings. Apart from the fact that it is peak tourism season, bookings for the UCI world Cup and Woordfees came in early, with very little available accommodation owing to block bookings.

Business Tourism Development

The Meeting Planner's Guide, an essential tool for conference organisers wishing to host conferences, events or incentives in Stellenbosch, is still in progress. Stellenbosch 360 met with Dr Anital Nel and her colleagues from InnovUS, regarding the university pivotal role in the development and usage of their facilities for the MICE industry. InnovUS attended the Speed Marketing session on the 15th February and have committed to working together on future initiatives to establish business tourism in Stellenbosch.

Dine with Locals (DWL) package

During February, altogether 80 international tourists attended the Dine with Locals experience in Kayamandi. Stellenbosch 360 is in the process of refining the experience – in order to do so, more talented individuals were invited (locals) to join the experience, thereby giving more artists an opportunity to earn an income. Studiosus, one of the largest and most respected tour operators in Germany, have scheduled a number of DWL bookings for the rest of the season until mid April, commencing on the 26th January and every Friday following.

MEETINGS AFRICA

Advancing Africa Together





Meetings Africa Educational
for International Buyers

#lovingStellenbosch @MyStellenbosch - Feb 15

Full-house of #conference organisers & #meeting & incentive planners of #CapeTown & #Stellenbosch meeting at @SkilpadvleiWineFarm in @MyStellenbosch introducing the region's leading venues, accommodation establishments, tourism operators. #meetinStellenbosch #lovingStellenbosch



Stellenbosch 360's Business Tourism Initiative in full swing!

A full-house of about 50 #conference organisers & #meeting & incentive planners of #CapeTown & #Stellenbosch meeting at Skilpadvlei Wine Farm in Stellenbosch introducing the region's leading venues, accommodation establishments, tourism operators. Stellenbosch, Western Cape as one of the country's premier #tourist destinations is near Cape Town, Western Cape in South Africa! #meetinStellenbosch #lovingStellenbosch Weagra Bloemfontein, SA Tour Baruch Guesthouse, Kurland Wines, Khayamandi Dine with the Local SAAC, Official Evergreen Manor & Spa, Seven Sisters Vineyards, Borne Esperance Guest House, Devon Valley Hotel, Spier Wine Farm, Eendracht Hotel and S&P Catering, Aquila Private Game Reserve, Adventureshop, Stellenbosch Life & Leisure - Luxury Accommodation.



Stellenbosch 360

CAPE TOWN STELLENBOSCH SKILPADVLEI

#lovingStellenbosch

YOU ARE INVITED!

(Official) Stellenbosch 360's Business Tourism Initiative in full swing! Introducing the region's leading venues, accommodation establishments, tourism operators. Stellenbosch, Western Cape as one of the country's premier tourist destinations is near Cape Town, Western Cape in South Africa! #meetinStellenbosch #lovingStellenbosch Weagra Bloemfontein, SA Tour Baruch Guesthouse, Kurland Wines, Khayamandi Dine with the Local SAAC, Official Evergreen Manor & Spa, Seven Sisters Vineyards, Borne Esperance Guest House, Devon Valley Hotel, Spier Wine Farm, Eendracht Hotel and S&P Catering, Aquila Private Game Reserve, Adventureshop, Stellenbosch Life & Leisure - Luxury Accommodation.

PR & Social Media Focus

PR & Social Media Focus for 2017/2018

1. Continue projecting #Stellenbosch as a top-class & preferred global tourist destination;
2. Support Stellenbosch 360 (STB 360) in promoting the diverse tourist offering (10 pillars) of all its members and the town as such through all Social & Traditional Media;
3. Promote STB 360 and its partners in optimising initiatives such as:
 - Stellenbosch as an international 'Conferencing/Business Town' of note;
 - Stellenbosch as an international sport and recreation destination.

FEBRUARY FOCUS:

- Focus on Stellenbosch Rich Heritage/Legacy & its Art Route, Museums, etc;
- US Wordfees;
- STB 360 Business Tourism Initiatives;
- Diverse Holiday, Family & Tourism Offering of Stellenbosch & Environment;
- Tourism in local communities - promote Dine-With-Locals in Jamestown & Kayamandi videos;
- Strong support of STB as international BIKING destination.



Stellenbosch
Stellenbosch, South Africa · July 19, 2016 · E

Performance for Your Post

33,921 People Reached

10,303 Video Views

202 Likes, Comments & Shares

Share in Stellenbosch's people magic - like our 'Dine with the Locals' #tourist packages - more on our Website at ... <http://www.stellenbosch.travel/routes920/dine-with-locals>. Get the feeling in this video clip below ... and ENJOY!

#vlog #Stellenbosch and share in our Wintervelds 'magic' - uniquely South African!



Stellenbosch - Come 'Dine with the Locals'
02:05

79 Like

2 Love

37 Comments

33 Shares

74 On Post

2 On Trip

4 On Page

33 On Video

6 On Shares

0 On Groups

33 On Images

0 On Videos

1,140 Post Likes

873 Click to Post

17 Like this

250 Share this

NEGATIVE FEEDBACK

1 Hide Post

0 Report as Spam

Get More Likes, Comments and Shares

When you boost this post, you'll show it to more people.

11,921 people reached

Boost Post

Stellenbosch, Stellenbosch, Stellenbosch, Stellenbosch and 24 others

0 Comments · 33 Shares

Summary FEBRUARY Social Media Reach, Growth & Engagement



■ FACEBOOK ■ TWITTER ■ INSTAGRAM

Audience Growth Metrics

| | Totals | Change |
|--------------------------|---------------|---------------|
| Total Fans | 22,049 | ▲ 1.0% |
| New Facebook Fans | 85 | ▲ 0.6% |
| New Twitter Followers | 26 | ▲ 0.7% |
| New Instagram Followers | 93 | ▲ 3.6% |
| Total Fans Gained | 204 | ▲ 1.0% |

TOTAL FOLLOWERS = 22 049 (+ 211 Increase)



03(i)

| | | |
|---|---|---|
|  440,485 Impressions |  4,088 Engagements |  139 Link Clicks |
|---|---|---|



February 28

REPORT

2018

Progress report for Dwarsrivier Tourism



(TRAINING)-WINE ACADEMIC COURSE 2018

This wine academic course is the second year hosting in Banguet hall at the Stellenbosch Municipal Building in Pniel

(EVENTS)-PICNIC UNDER THE STARS

Pniel community in conjunction with the Dwarsrivier Tourism was hosting a Town festival to Celebrates the 175 years of the history and cultural of the Pniel Community. The vote of thanks was given by Achmat Florence and the M c was Merlin Balie and Melanie Bois (Felecity from 7 de laan) was entertaining the people for the night with other be forming bands.

(EVENTS)-ADAM SMALL BOOK FESTIVAL

The Adams Small book festival was hosted on the 23-25 February 2018. The people over has attend this event and it was a huge success. The local schools were attended the festival and special items was performed with drama and doll plays.

(EXIBITIONS)-BEELD HOLIDAY SHOW

Dwarsrivier Tourism was participating in the two shows sponsor by The Cape Winelands District Municipality and Wesgro. The Beeld Holiday show in Midrand 23-25 February 2018 and Meeting Africa in Sandton 26-28 February 2018.

(EXIBITIONS)-MEETING AFRICA

Meeting Africa was the first expo we attend and we participate with Cape Winelands District Municipality and WESGRO that was organize the stand for the LTA's

MEETING AFRICA -EDUCTIONAL (SOWETO)

SA Tourism arrange this educational for us through the streets of Soweto. It was an walking tour and we visit the Hector Pietersen Museum, Madiba house and Winnie restaurant next to the house.

(MARKETING)- MATERIAL

We are busy developing our freedom route and apply for funding to develop the route. CWDM has sponsor DVRT the new freedom route brochure and the WINE &DINE with local needs to sign off by the CEO of Franschhoek Wine Valley Tourism for printing.

CONCLUSION

Once again, a big thanks to Cape Wine Lands District Municipality for allocated funding for Dwarstrivier Tourism and it make possible to possible for us to attend these two shows to market our Tourism destinations in the regions.

Usage Report for Period from 2018-02-01 to 2018-02-28

Usage for Thursday, February 15, 2018 1 Additions

| Time | Action | Change Applied To | Changed Applied By | Ref # |
|-------|--------|-------------------|--------------------|-------|
| 09:15 | Create | Byron Anthony | Yamkela Madikizela | 39735 |

Usage for Tuesday, February 20, 2018 2 Changes 26 Additions


| Time | Action | Change Applied To | Changed Applied By | Ref # |
|-------|--------|--------------------------------------|--------------------|-------|
| 08:19 | Create | Reon Meyer | Yamkela Madikizela | 39736 |
| 08:27 | Create | Percival Rodney Adams | Yamkela Madikizela | 39738 |
| 08:33 | Create | Nobuntu Cynthia Xhakaza | Yamkela Madikizela | 39739 |
| 08:39 | Create | Zandile Meyer | Yamkela Madikizela | 39740 |
| 08:43 | Create | katrina Petersen | Yamkela Madikizela | 39741 |
| 08:49 | Create | Mtandazo Ngozamangani | Yamkela Madikizela | 39742 |
| 09:05 | Create | Kwanele Magaqana | Yamkela Madikizela | 39743 |
| 09:09 | Create | Elizabeth Tanga | Yamkela Madikizela | 39744 |
| 09:14 | Create | Loyiso Mbambo | Yamkela Madikizela | 39745 |
| 09:20 | Create | James Pietsen | Yamkela Madikizela | 39746 |
| 09:37 | Create | Riyaad Masarapa | Yamkela Madikizela | 39747 |
| 09:46 | Create | Elvis Alvent | Yamkela Madikizela | 39748 |
| 09:56 | Create | Thandeka Gxuluwe | Yamkela Madikizela | 39749 |
| 10:06 | Create | Vuyelwa Hoboyi | Yamkela Madikizela | 39750 |
| 10:15 | Create | Nomathanana Velisile | Yamkela Madikizela | 39751 |
| 10:23 | Create | Arend John Williams | Yamkela Madikizela | 39752 |
| 10:36 | Update | Neliswa Millicent Zazini (1 Changes) | Yamkela Madikizela | 36942 |
| 10:39 | Create | Tessa Nerina Hammers | Yamkela Madikizela | 39753 |
| 10:45 | Create | Vincent Hammers | Yamkela Madikizela | 39754 |
| 11:11 | Create | Graham Koopman | Yamkela Madikizela | 39755 |
| 11:24 | Create | Bonita Daniels | Yamkela Madikizela | 39756 |
| 11:44 | Create | Daryl Pietersen | Yamkela Madikizela | 39757 |
| 12:01 | Create | Ellias Gungushe | Yamkela Madikizela | 39758 |
| 12:12 | Create | Sakhumzi Mazantsana | Yamkela Madikizela | 39759 |
| 12:19 | Create | Sibusiso Joko | Yamkela Madikizela | 39760 |
| 12:33 | Update | Johan Fredericks (1 Changes) | Yamkela Madikizela | 37692 |
| 12:36 | Create | Mzukisi Luduli | Yamkela Madikizela | 39761 |
| 12:42 | Create | Sonwabiso Terrence Spambo | Yamkela Madikizela | 39762 |

Usage for Thursday, February 22, 2018 4 Changes 28 Additions

| Time | Action | Change Applied To | Changed Applied By | Ref # |
|-------|--------|--------------------------------|--------------------|-------|
| 08:11 | Update | Richard John Meyer (2 Changes) | Yamkela Madikizela | 39775 |
| 08:26 | Create | Francisca Rosaline Meyer | Yamkela Madikizela | 39776 |

 Usage for Thursday, February 22, 2018 4 Changes 28 Additions

| | | | | |
|-------|--------|---------------------------------------|--------------------|-------|
| 08:31 | Create | John Mattheus Smith | Yamkela Madikizela | 39777 |
| 08:37 | Update | Lebelonyana David Porongo (6 Changes) | Yamkela Madikizela | 38757 |
| 09:05 | Create | Johannes Leteba | Yamkela Madikizela | 39778 |
| 09:17 | Update | Loyiso Mbambo (1 Changes) | Yamkela Madikizela | 39745 |
| 09:25 | Create | Lee-Hanh Didier Williams | Yamkela Madikizela | 39780 |
| 09:35 | Create | Daring Peterson | Yamkela Madikizela | 39781 |
| 09:43 | Create | Ntsikelelo Ofisi | Yamkela Madikizela | 39782 |
| 09:51 | Create | Carlo Februarie | Yamkela Madikizela | 39783 |
| 09:59 | Create | Thandiwe Gantile | Yamkela Madikizela | 39784 |
| 10:13 | Create | Arend Le Keur | Yamkela Madikizela | 39785 |
| 10:24 | Create | Solethu Thokie | Yamkela Madikizela | 39786 |
| 10:29 | Create | Thina Ntise | Yamkela Madikizela | 39788 |
| 10:49 | Create | patrick Seroon | Yamkela Madikizela | 39789 |
| 11:08 | Update | Okuhle Spondo (1 Changes) | Yamkela Madikizela | 36804 |
| 11:18 | Create | Jerome Adriaanse | Yamkela Madikizela | 39793 |
| 11:24 | Create | Khayaletu Ncunza | Yamkela Madikizela | 39794 |
| 11:33 | Create | Thulisile Mafika | Yamkela Madikizela | 39796 |
| 11:41 | Create | Ntombizanele Ngxubula | Yamkela Madikizela | 39798 |
| 11:48 | Create | Cameron Williams | Yamkela Madikizela | 39799 |
| 11:55 | Create | Lerato Setona | Yamkela Madikizela | 39801 |
| 12:09 | Create | Valentino Samuels | Yamkela Madikizela | 39802 |
| 12:21 | Create | Wanda Mxeleleni | Yamkela Madikizela | 39804 |
| 12:33 | Create | Esona Gudla | Yamkela Madikizela | 39805 |
| 12:43 | Create | Vuyisani Nqandisa | Yamkela Madikizela | 39807 |
| 13:06 | Create | Xolile Siko | Yamkela Madikizela | 39808 |
| 13:15 | Create | Pedro Goliath | Yamkela Madikizela | 39809 |
| 13:26 | Create | Gcinisizwe Stofile | Yamkela Madikizela | 39810 |
| 13:48 | Create | Ronaldo Adams | Yamkela Madikizela | 39811 |
| 15:10 | Create | Sivuyisiwe August | Yamkela Madikizela | 39812 |
| 15:24 | Create | Luvokazi Madliwa | Yamkela Madikizela | 39815 |

 Usage for Friday, February 23, 2018 2 Changes 23 Additions

| Time | Action | Change Applied To | Changed Applied By | Ref # |
|-------|--------|------------------------------|--------------------|-------|
| 09:15 | Update | Luvokazi Madliwa (1 Changes) | Yamkela Madikizela | 39815 |
| 09:23 | Create | Bongani Sikhondo | Yamkela Madikizela | 39820 |
| 09:44 | Create | Shaun Frederick Van Kerwel | Yamkela Madikizela | 39821 |
| 09:59 | Create | Thembeke Mahlamvu | Yamkela Madikizela | 39823 |
| 10:09 | Create | Quinton Jackwill Adonis | Yamkela Madikizela | 39825 |
| 10:17 | Create | Khaya Bobotyana | Yamkela Madikizela | 39826 |
| 10:34 | Create | Zimbini Tshakumana | Yamkela Madikizela | 39827 |

Usage for Friday, February 23, 2018 2 Changes 23 Additions

| | | | | |
|-------|--------|-----------------------------------|--------------------|-------|
| 10:50 | Create | Vuyiseka Genu | Yamkela Madikizela | 39828 |
| 11:00 | Create | Elroy Fredericks | Yamkela Madikizela | 39829 |
| 11:06 | Update | Williams Clyde Jemone (2 Changes) | Yamkela Madikizela | 34515 |
| 11:25 | Create | Pinkie Constance Philiso | Yamkela Madikizela | 39833 |
| 11:48 | Create | Alicia Pietersen | Yamkela Madikizela | 39834 |
| 11:54 | Create | Akhona Kafile | Yamkela Madikizela | 39835 |
| 12:00 | Create | Nolusindiso Sigogwana | Yamkela Madikizela | 39836 |
| 12:18 | Create | Zukiswa Rose mary Galelekile | Yamkela Madikizela | 39838 |
| 12:26 | Create | Ntomboxolo Sithonga | Yamkela Madikizela | 39840 |
| 12:34 | Create | Pamella Sombo | Yamkela Madikizela | 39841 |
| 12:41 | Create | Shaydon olivier | Yamkela Madikizela | 39843 |
| 12:49 | Create | Nosive Mendasi | Yamkela Madikizela | 39845 |
| 12:56 | Create | Lizalise Xhalisile | Yamkela Madikizela | 39847 |
| 13:45 | Create | Olwethu Ndaba | Yamkela Madikizela | 39850 |
| 14:47 | Create | Linda Mankayi | Yamkela Madikizela | 39854 |
| 15:00 | Create | Fundeka Ngodeni | Yamkela Madikizela | 39855 |
| 15:15 | Create | Sipho Mbube | Yamkela Madikizela | 39856 |
| 15:54 | Create | Busiswa Prudence Mfazwe | Yamkela Madikizela | 39868 |

Usage Averages

| | |
|-------------------------|-----|
| Average Daily Updates | 0.4 |
| Average Daily Additions | 3.9 |


Usage Report for Period from 2018-02-01 to 2018-02-28

Usage for Thursday, February 8, 2018 2 Changes


| Time | Action | Change Applied To | Changed Applied By | Ref # |
|-------|--------|-----------------------------|--------------------|-------|
| 11:09 | Update | Tozama Bangani (1 Changes) | Martha Ndabambi | 33101 |
| 11:11 | Update | Richard Booysen (1 Changes) | Martha Ndabambi | 34652 |

Usage for Friday, February 9, 2018 1 Changes 9 Additions


| Time | Action | Change Applied To | Changed Applied By | Ref # |
|-------|--------|--------------------------------|--------------------|-------|
| 08:14 | Create | Bennett Mbuyiseli Dingile | Martha Ndabambi | 39704 |
| 08:24 | Create | Andre Pietersen | Martha Ndabambi | 39705 |
| 08:43 | Create | Somandla Ncanywa | Martha Ndabambi | 39706 |
| 08:59 | Create | Khanyisa Mbilini | Martha Ndabambi | 39707 |
| 09:29 | Create | Jonathan Samuels | Martha Ndabambi | 39709 |
| 09:57 | Create | Edwin Ignitius Anthonie | Martha Ndabambi | 39710 |
| 10:17 | Update | Sibongiseni Wanana (4 Changes) | Martha Ndabambi | 39699 |
| 10:47 | Create | Werner Niel combrinck | Martha Ndabambi | 39711 |

 Usage for Friday, February 9, 2018 1 Changes 9 Additions


| | | | | |
|-------|--------|-------------------|-----------------|-------|
| 11:18 | Create | Nandile Gubudela | Martha Ndabambi | 39712 |
| 11:41 | Create | Aphindiwe Makaula | Martha Ndabambi | 39713 |

 Usage for Monday, February 12, 2018 1 Additions


| Time | Action | Change Applied To | Changed Applied By | Ref # |
|-------|--------|---------------------------|--------------------|-------|
| 08:44 | Create | Njongo Livingstone Kiviet | Martha Ndabambi | 39714 |

 Usage for Tuesday, February 13, 2018 1 Changes 1 Additions


| Time | Action | Change Applied To | Changed Applied By | Ref # |
|-------|--------|-------------------------------|--------------------|-------|
| 09:57 | Update | Preston Pietersen (1 Changes) | Martha Ndabambi | 36688 |
| 10:11 | Create | Mandla Twala | Martha Ndabambi | 39724 |

 Usage for Wednesday, February 14, 2018 1 Changes 9 Additions

| Time | Action | Change Applied To | Changed Applied By | Ref # |
|-------|--------|------------------------------|--------------------|-------|
| 08:32 | Update | Jonathan Samuels (2 Changes) | Martha Ndabambi | 39709 |
| 08:37 | Create | Sinazo Ndamase | Martha Ndabambi | 39725 |
| 09:10 | Create | Moegamat Shafiek | Martha Ndabambi | 39726 |
| 09:39 | Create | Bulelwa Cynthia Mthi | Martha Ndabambi | 39727 |
| 10:03 | Create | Mauritius Gouws Gouws | Martha Ndabambi | 39728 |
| 10:34 | Create | Nomahala Fata | Martha Ndabambi | 39729 |
| 10:46 | Create | Phumzile Hendi | Martha Ndabambi | 39730 |
| 11:30 | Create | Namhla Mpethe | Martha Ndabambi | 39731 |
| 11:38 | Create | Carlene Krouts | Martha Ndabambi | 39732 |
| 11:55 | Create | Sandee Tramainne Titus | Martha Ndabambi | 39733 |

 Usage for Thursday, February 15, 2018 1 Changes

| Time | Action | Change Applied To | Changed Applied By | Ref # |
|-------|--------|--------------------------------------|--------------------|-------|
| 12:24 | Update | Anthea Annecia Swartland (1 Changes) | Martha Ndabambi | 39549 |

 Usage for Friday, February 16, 2018 1 Changes


| Time | Action | Change Applied To | Changed Applied By | Ref # |
|-------|--------|---------------------------|--------------------|-------|
| 09:52 | Update | Nomntu Matayi (1 Changes) | Martha Ndabambi | 35828 |


 Usage for Monday, February 19, 2018 4 Changes

| Time | Action | Change Applied To | Changed Applied By | Ref # |
|-------|--------|--------------------------------|--------------------|-------|
| 09:51 | Update | Noluthando Qulu (11 Changes) | Martha Ndabambi | 22941 |
| 10:26 | Update | Zodidi Mpete (2 Changes) | Martha Ndabambi | 25417 |
| 15:59 | Update | Siphamandla Ngceni (5 Changes) | Martha Ndabambi | 34576 |
| 16:17 | Update | Wasim Poqo Swartz (3 Changes) | Martha Ndabambi | 35546 |


 Usage for Tuesday, February 20, 2018 1 Changes

| Time | Action | Change Applied To | Changed Applied By | Ref # |
|-------|--------|-------------------------------------|--------------------|-------|
| 08:08 | Update | Sizwe Cameron Matsibisa (9 Changes) | Martha Ndabambi | 22111 |


 Usage for Wednesday, February 21, 2018 6 Additions

 Usage for Wednesday, February 21, 2018 6 Additions

| Time | Action | Change Applied To | Changed Applied By | Ref # |
|-------|--------|---------------------|--------------------|-------|
| 14:16 | Create | Xolile Mantwana | Martha Ndabambi | 39770 |
| 14:23 | Create | Ndumiso Mqwala | Martha Ndabambi | 39771 |
| 14:44 | Create | Simthembile Ntengo | Martha Ndabambi | 39772 |
| 14:56 | Create | Unathi Mene | Martha Ndabambi | 39773 |
| 15:11 | Create | Khumbulani Balizulu | Martha Ndabambi | 39774 |
| 16:26 | Create | Richard John Meyer | Martha Ndabambi | 39775 |

 Usage for Monday, February 26, 2018 1 Additions

| Time | Action | Change Applied To | Changed Applied By | Ref # |
|-------|--------|-----------------------|--------------------|-------|
| 16:18 | Create | Vusumzi Richard Mxako | Martha Ndabambi | 39880 |

 Usage Averages

Average Daily Updates 0.6


Average Daily Additions 1.35

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Execution Time: 1.116 milliseconds.

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Usage Report for Period from 2018-02-01 to 2018-02-28

 Usage for Wednesday, February 7, 2018 2 Additions

| Time | Action | Change Applied To | Changed Applied By | Ref # |
|-------|--------|-------------------|--------------------|-------|
| 11:05 | Create | Charlton Coetzee | Thandeka Ndwalaza | 39700 |
| 15:30 | Create | Shanecia Herman | Thandeka Ndwalaza | 39701 |

 Usage for Thursday, February 8, 2018 2 Additions


| Time | Action | Change Applied To | Changed Applied By | Ref # |
|-------|--------|-----------------------------|--------------------|-------|
| 08:26 | Create | Melisa Sinazo Ziningi Mkati | Thandeka Ndwalaza | 39702 |
| 14:48 | Create | Anele Makupula | Thandeka Ndwalaza | 39703 |

 Usage for Friday, February 9, 2018 1 Additions


| Time | Action | Change Applied To | Changed Applied By | Ref # |
|-------|--------|-----------------------|--------------------|-------|
| 09:10 | Create | Ndleko Nosethu Ndleko | Thandeka Ndwalaza | 39708 |

 Usage for Monday, February 12, 2018 1 Changes 8 Additions


| Time | Action | Change Applied To | Changed Applied By | Ref # |
|-------|--------|-----------------------------------|--------------------|-------|
| 08:52 | Create | Betram Williams | Thandeka Ndwalaza | 39715 |
| 09:04 | Create | Nosimiselo Katikati | Thandeka Ndwalaza | 39716 |
| 11:03 | Create | Vuyiswa Maasimini | Thandeka Ndwalaza | 39717 |
| 11:50 | Create | Vuyisa Magadlela | Thandeka Ndwalaza | 39718 |
| 12:33 | Update | Sithembile Mkhendiana (2 Changes) | Thandeka Ndwalaza | 35983 |
| 12:37 | Create | Myron Sebastian Makwenyana | Thandeka Ndwalaza | 39720 |

 Usage for Monday, February 12, 2018 1 Changes 8 Additions


| | | | | |
|-------|--------|-------------------------------|-------------------|-------|
| 13:10 | Create | Phumlani Alveni | Thandeka Ndwalaza | 39721 |
| 14:17 | Create | Nomthandazo Rebecca Mpongwana | Thandeka Ndwalaza | 39722 |
| 14:43 | Create | Fundiswa Mavis Mangesi | Thandeka Ndwalaza | 39723 |

 Usage for Tuesday, February 20, 2018 2 Additions


| Time | Action | Change Applied To | Changed Applied By | Ref # |
|-------|--------|-------------------|--------------------|-------|
| 08:26 | Create | Gcinikhaya Goniwe | Thandeka Ndwalaza | 39737 |
| 12:59 | Create | Sylvia Gumede | Thandeka Ndwalaza | 39763 |

 Usage for Wednesday, February 21, 2018 2 Changes 6 Additions


| Time | Action | Change Applied To | Changed Applied By | Ref # |
|-------|--------|--------------------------------------|--------------------|-------|
| 09:17 | Update | Gcinikhaya Goniwe (3 Changes) | Thandeka Ndwalaza | 39737 |
| 09:22 | Create | Abongile May | Thandeka Ndwalaza | 39764 |
| 09:46 | Update | Roderick Gerald Jonathan (1 Changes) | Thandeka Ndwalaza | 34325 |
| 09:47 | Create | Ayandisa Tshatshela | Thandeka Ndwalaza | 39765 |
| 10:12 | Create | Peter Daniels | Thandeka Ndwalaza | 39766 |
| 10:27 | Create | Elton John Muller | Thandeka Ndwalaza | 39767 |
| 12:24 | Create | Sesona Mahlali | Thandeka Ndwalaza | 39768 |
| 13:58 | Create | Sabelo Tikwayo | Thandeka Ndwalaza | 39769 |

 Usage for Thursday, February 22, 2018 1 Changes 15 Additions


| Time | Action | Change Applied To | Changed Applied By | Ref # |
|-------|--------|--------------------------|--------------------|-------|
| 09:10 | Create | Mcingeni Mphuthana | Thandeka Ndwalaza | 39779 |
| 10:27 | Create | Ziyanda Magxegxesi | Thandeka Ndwalaza | 39787 |
| 10:56 | Create | Zenande Adonisi | Thandeka Ndwalaza | 39790 |
| 11:03 | Create | Abongile Mbina | Thandeka Ndwalaza | 39791 |
| 11:11 | Create | Sandisiwe Nkonjane | Thandeka Ndwalaza | 39792 |
| 11:27 | Create | Akhona Mdebetha | Thandeka Ndwalaza | 39795 |
| 11:40 | Create | Lusanda Tyeshani | Thandeka Ndwalaza | 39797 |
| 11:49 | Create | Nwabisi Dambuza | Thandeka Ndwalaza | 39800 |
| 12:11 | Create | Amanda Jada | Thandeka Ndwalaza | 39803 |
| 12:41 | Create | Jacques Magadayi | Thandeka Ndwalaza | 39806 |
| 15:19 | Create | Siyakholwa Mehlo | Thandeka Ndwalaza | 39813 |
| 15:19 | Create | Siyakholwa Mehlo | Thandeka Ndwalaza | 39814 |
| 16:06 | Create | Mfundo Ndumiso | Thandeka Ndwalaza | 39816 |
| 16:10 | Create | Zizipho Ntabeni | Thandeka Ndwalaza | 39817 |
| 16:13 | Create | Sindiswa Mthelo | Thandeka Ndwalaza | 39818 |
| 16:27 | Update | Notata Mpiti (2 Changes) | Thandeka Ndwalaza | 35135 |

 Usage for Friday, February 23, 2018 5 Changes 31 Additions

| Time | Action | Change Applied To | Changed Applied By | Ref # |
|-------|--------|--------------------------|--------------------|-------|
| 08:38 | Update | Notata Mpiti (3 Changes) | Thandeka Ndwalaza | 35135 |

 Usage for Friday, February 23, 2018 5 Changes 31 Additions

| | | | | |
|-------|--------|---------------------------------|-------------------|-------|
| 08:42 | Update | Thembakazi Gubhuza (10 Changes) | Thandeka Ndwalaza | 33495 |
| 08:46 | Update | Thanduxolo Tyhulu (5 Changes) | Thandeka Ndwalaza | 36930 |
| 09:00 | Update | Siyakholwa Mehlo (1 Changes) | Thandeka Ndwalaza | 39813 |
| 09:02 | Create | Sindile Bonke | Thandeka Ndwalaza | 39819 |
| 09:56 | Create | Chrizaan Monique Leros | Thandeka Ndwalaza | 39822 |
| 10:01 | Create | Nwabisa Prudence Juqu | Thandeka Ndwalaza | 39824 |
| 11:04 | Create | Bukelwa Nyakaza | Thandeka Ndwalaza | 39830 |
| 11:10 | Create | Bonga Mkhutshwa | Thandeka Ndwalaza | 39831 |
| 11:19 | Create | Naledi Maqokolo | Thandeka Ndwalaza | 39832 |
| 12:13 | Create | Nomthandazo Tom | Thandeka Ndwalaza | 39837 |
| 12:20 | Create | Kaylin Hadie | Thandeka Ndwalaza | 39839 |
| 12:38 | Create | Mendy Gasa | Thandeka Ndwalaza | 39842 |
| 12:45 | Create | Aphiwe Skokwana | Thandeka Ndwalaza | 39844 |
| 12:53 | Create | Allison Megan Fortuin | Thandeka Ndwalaza | 39846 |
| 13:01 | Create | Athi Mxhonywa | Thandeka Ndwalaza | 39848 |
| 13:16 | Create | Magdeline Pollmer | Thandeka Ndwalaza | 39849 |
| 14:05 | Create | Nayton Jimmers | Thandeka Ndwalaza | 39851 |
| 14:13 | Create | Sinazo Tryphina Madolo | Thandeka Ndwalaza | 39852 |
| 15:13 | Update | Sylvia Gumede (1 Changes) | Thandeka Ndwalaza | 39763 |
| 15:15 | Create | Janine Philander | Thandeka Ndwalaza | 39857 |
| 15:18 | Create | Rozelda Farao | Thandeka Ndwalaza | 39858 |
| 15:23 | Create | Davine Francer | Thandeka Ndwalaza | 39859 |
| 15:26 | Create | Rochelle De Kaker | Thandeka Ndwalaza | 39860 |
| 15:30 | Create | Lorenzo Rix | Thandeka Ndwalaza | 39861 |
| 15:33 | Create | Marshell Manuel | Thandeka Ndwalaza | 39862 |
| 15:38 | Create | Marikana Van der Berg | Thandeka Ndwalaza | 39863 |
| 15:42 | Create | Carmen Seconds | Thandeka Ndwalaza | 39864 |
| 15:45 | Create | Claudine Duisel | Thandeka Ndwalaza | 39865 |
| 15:50 | Create | Eva Duiser | Thandeka Ndwalaza | 39866 |
| 15:54 | Create | Bernadine van Coller | Thandeka Ndwalaza | 39867 |
| 15:59 | Create | Uzomisele Lumeck Javu | Thandeka Ndwalaza | 39869 |
| 16:02 | Create | Berenicwe Elias | Thandeka Ndwalaza | 39870 |
| 16:05 | Create | Mark Damonse | Thandeka Ndwalaza | 39871 |
| 16:09 | Create | Buhle Ntunja | Thandeka Ndwalaza | 39872 |
| 16:14 | Create | Nosisa Sikolweni | Thandeka Ndwalaza | 39873 |

 Usage for Monday, February 26, 2018 7 Additions

| Time | Action | Change Applied To | Changed Applied By | Ref # |
|-------|--------|------------------------|--------------------|-------|
| 14:02 | Create | Duwayne Orden Oliphant | Thandeka Ndwalaza | 39874 |
| 14:10 | Create | Jessica Jasmyn Swarts | Thandeka Ndwalaza | 39875 |

Usage for Monday, February 26, 2018 7 Additions

| | | | | |
|-------|--------|--------------------------|-------------------|-------|
| 15:31 | Create | Marlon Ashville Williams | Thandeka Ndwalaza | 39876 |
| 15:42 | Create | Jermaine Robyn | Thandeka Ndwalaza | 39877 |
| 15:51 | Create | Siyavuya Fayo | Thandeka Ndwalaza | 39878 |
| 16:00 | Create | Lungile Banzana | Thandeka Ndwalaza | 39879 |
| 16:26 | Create | Monique Humphries | Thandeka Ndwalaza | 39881 |

Usage for Tuesday, February 27, 2018 1 Changes 1 Additions

| Time | Action | Change Applied To | Changed Applied By | Ref # |
|-------|--------|-------------------------------|--------------------|-------|
| 14:51 | Update | Monique Humphries (1 Changes) | Thandeka Ndwalaza | 39881 |
| 16:02 | Create | Natasha Julies | Thandeka Ndwalaza | 39882 |

Usage Averages

| | |
|-------------------------|------|
| Average Daily Updates | 0.5 |
| Average Daily Additions | 3.75 |

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Execution Time: 0.833 milliseconds.

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Monthly Report as per the Division of Revenue Act

Municipality Name **WC024 - Stellenbosch**

| | | |
|----------------------------------|---|-----------|
| Budget Allocation for 2017-18 FY | R | 4,820,000 |
| Accumulated Expenditure | R | 4,662,059 |
| Available Balance | R | 157,941 |

| | |
|----------------|---------|
| Financial Year | 2017-18 |
| Month End | Feb-18 |

Financial Accounting for Grant Funds Received and Expended

| | July | August | September | October | November | December | January | February | March | April | May | June | Total |
|---|------|-------------|-------------|-------------|--------------|-------------|--------------|-------------|-------|-------|-----|------|-------------|
| Received Prior Months (Current Financial Year) | R - | R - | R 1,205,000 | R 1,205,000 | R 1,205,000 | R 1,205,000 | R 3,374,000 | R 3,374,000 | R - | R - | R - | R - | - |
| Received in the Current Month | | R 1,205,000 | R - | R - | | R 2,169,000 | R 3,374,000 | R 1,446,000 | | | | | R 4,820,000 |
| Total EPWP funds Received | R - | R 1,205,000 | R 1,205,000 | R 1,205,000 | R 1,205,000 | R 3,374,000 | R 3,374,000 | R 4,820,000 | R - | R - | R - | R - | R 4,820,000 |
| Spent Prior Months (Current Financial year) | | R - | R 806,378 | R 1,513,107 | R 2,147,293 | R 2,824,421 | R 3,625,041 | R 4,462,469 | | | | | - |
| Spent in the Current Month | | R 806,378 | R 706,729 | R 634,186 | R 677,128 | R 800,620 | R 837,428 | R 199,590 | | | | | R 4,662,059 |
| Accumulated EPWP Expenditure | R - | R 806,378 | R 1,513,107 | R 2,147,293 | R 2,824,421 | R 3,625,041 | R 4,462,469 | R 4,662,059 | R - | R - | R - | R - | R 4,662,059 |
| Total EPWP funds Received and Not Spent | R - | R 398,622 | R -308,107 | R -942,293 | R -1,619,421 | R -251,041 | R -1,088,469 | R 157,941 | R - | R - | R - | R - | R 157,941 |
| Expenditure as % of received amount | | 0% | 67% | 126% | 178% | 234% | 107% | 132% | 97% | 0% | 0% | 0% | 0% |
| Funds Currently Committed but Not Spent | R - | R - | R - | R - | R - | R - | R - | R - | R - | R - | R - | R - | R - |
| Scheduled Transfers Withheld | R - | R - | R - | R - | R - | R - | R - | R - | R - | R - | R - | R - | R - |

Expenditure on Approved Rollover

| Approved Rollover | November | December | January | February | March | April | May | June | Total |
|-------------------|----------|----------|---------|----------|-------|-------|-----|------|-------|
| R - | R - | R - | | | | | | | R - |

Comments:

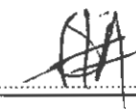
(Print Name Below)

I, **WIDMARIE MOSEF**

The Accounting Officer or Delegate certify that the above information is correct

Certify that this report is correct and that this report has been submitted electronically as required.

Signed 

Dated  02-03-2018

| Date received | Erf/Farm no. | Date delegated | Comments received from TP | Comments received from LE | Comments received from Clr | Sent to liquor board |
|---------------|--------------|----------------|---------------------------|---------------------------|----------------------------|----------------------|
| 19/01/18 | E2149 S | 22/01/18 | 01/02/18 | 31/01/18 | No comments | 05/02/18 |
| 23/01/18 | E2194 S | 24/01/18 | | | | |
| 23/01/18 | E746 P | 24/01/18 | | | | |
| 25/01/18 | F312-316 S | 26/01/18 | 12/02/18 | 05/02/18 | No comments | 13/02/18 |
| 30/01/18 | E1258 S | 30/01/18 | 01/02/18 | 31/01/18 | No comments | 05/02/18 |
| 30/01/18 | E5357 S | 31/01/18 | 09/02/18 | 24/01/18 | 17/01/18 | 13/02/18 |
| 31/01/18 | E9118 S | 31/01/18 | | | | |
| 01/02/18 | F537/20 S | 02/02/18 | | | | |
| 02/02/18 | F748/34 P | 09/02/18 | 13/02/18 | 14/02/18 | No comments | 16/02/18 |
| 02/02/18 | F748/37 P | 09/02/18 | 13/02/18 | 14/02/18 | No comments | 16/02/18 |
| 06/02/18 | F748/34 P | 09/02/18 | 13/02/18 | 14/02/18 | No comments | 16/02/18 |
| 06/02/18 | F1530 S | 09/02/18 | | | | |
| 06/02/18 | F664/7 S | 09/02/18 | | | | |
| 14/02/18 | E67 L | 15/02/18 | | | | |
| 14/02/18 | E532 K | 15/02/18 | | | | |
| 15/02/18 | F1356 S | 16/02/18 | | | | |
| 16/02/18 | E6162 S | 19/02/18 | | | | |
| 22/02/18 | F747/40 P | 23/02/18 | | | | |
| 26/02/18 | E5357 S | 27/02/18 | | | | |
| 26/02/18 | F312-316 S | 27/02/18 | | | | |
| 28/02/18 | F90/20 S | 28/02/18 | | | | |
| 28/02/18 | F537 S | 01/03/18 | | | | |

| | |
|--------------|--|
| 5.2.2 | APPLICATION FOR SUBDIVISION ON ERF 3623, STELLENBOSCH |
|--------------|--|

Collaborator No: 586719
File No: LU/4234
IDP KPA Ref No: D488
Meeting Date: 08 May 2018

1. SUBJECT:

APPLICATION FOR SUBDIVISION ON ERF 3623, STELLENBOSCH

2 PURPOSE

To obtain the Planning and Economic Development Committee's approval for the application below.

Application is made in terms of Section 24(1) of the Land Use Planning Ordinance, 1985 (Ordinance 15 of 1985) for the subdivision of Erf 3623, 4 Van Coppenhagen Street, Stellenbosch into two portions namely Portion A ($\pm 495\text{m}^2$) and Remainder ($\pm 755\text{m}^2$), as indicated on the plan attached as **ANNEXURE 2**.

3. DELEGATED AUTHORITY

For decision by the Planning and Economic Development Committee

4. EXECUTIVE SUMMARY

Erf 3623, 4 van Coppenhagen Street, Stellenbosch is zoned Single Residential and the application under consideration is to subdivide the subject property into two portions and the adjoining property owner has objected to the proposal.

| | |
|-------------------------------------|---|
| FILE REFERENCE | 3623 |
| AUTHOR | Robert Fooy |
| SENIOR PLANNER | Robert Fooy |
| MANAGER: LAND USE MANAGEMENT | Hedre Dednam |
| WARD | 7 |
| WARD COUNCILLOR | Cllr A. Hanekom |
| REPORT DATE | 13 November 2017 |
| COMPETENT AUTHORITY | Planning and Economic Development Committee |

4.1 APPLICANT'S DETAILS

| | | | | |
|---|------------------------------------|---|----|--|
| First name & Surname | Emile vand Der Merwe | | | |
| Company name | Emile vand Der Merwe Town Planners | | | |
| Is the applicant authorised to submit this application? | Yes | √ | No | |
| Registered owner(s) | B G Zietsman | | | |

4.2 GENERAL INFORMATION

| | | | | |
|--|---|---|----------------------------------|---|
| Property description (in accordance with Title Deed) | Erf 3623 Stellenbosch in the Municipality and Division of Stellenbosch Western Cape Province (see ANNEXURE 5) | | Title Deed number & date | T 73162/98 |
| Physical address | 4 Van Coppenhagen Street. (see ANNEXURE 1) | | Town | Stellenbosch |
| Current zoning | Single Residential | | Extent (m ² /ha) | 1250m ² |
| Applicable zoning scheme | Stellenbosch Municipality Zoning Scheme Regulations, July 1996 | | | |
| Current land use | Residential | | | |
| Any restrictive title conditions applicable | Y | N | If Yes, list condition number(s) | Condition B pg 2, (No Double Storey Buildings may be constructed) |
| Any third party conditions applicable? | Y | N | If Yes, specify | |
| Any unauthorised land use | Y | N | If Yes, specify | |
| Heritage Compliant? | Y | N | Specify | Not Applicable. |
| NEMA Compliant? | Y | N | Specify | Not Applicable. |

5. RECOMMENDATIONS

That **approval is granted** in terms of Section 25 of the Land Use Planning Ordinance, 1985 (Ordinance 15 of 1985) for the subdivision of Erf 3623, 4 Van Coppenhagen Street, Stellenbosch into two portions namely Portion A (±495m²) and Remainder (±755m²), as indicated on the plan attached as **ANNEXURE 3**, subject to the following approval conditions:

1. The approval applies only to the application under consideration and shall not be construed as authority to depart from any other legal prescriptions or requirements from Council;
2. The conditions as imposed by the Director: Engineering Services in their memo dated 06/07/2017, attached as **ANNEXURE 4**, be complied with;

3. The conditions as imposed by the Director: Electrical Services in there memo dated 15/02/2016, attached as **ANNEXURE 4**, be complied with;
4. That a 2.5m wide servitude be registered over the relocated sewer line on registration of the subdivision in the deeds office;
5. No additional dwelling unit may be constructed on the Remainder of erf 3623 or the newly created portion , Portion 1 and that this restrictive condition be registered against both properties title deeds on transfer of the subdivided portion, Portion 1;
6. The applicant submits an electronic copy (shp,dwg,dxf) of the General Plan which was preliminary approved by the SG. The following information must be indicated:
 - a. Newly allocated Erf Numbers
 - b. Co-ordinates
 - c. Survey Dimensions
7. No building plans will be approved prior to the submission of an approved SG diagram (electronic or hard copy, containing a SG number and signed by the Office of the SG);
8. Building plans will only be approved on Portion 1 of the subdivision when all conditions of subdivision have been complied with;
9. That this Municipality reserves the right to impose further conditions if deemed necessary.

REASONS FOR RECOMMENDATION

- a) The proposed subdivision is considered desirable as the proposal is seen as a form of infill development and will ensure that the existing services within the urban edge are optimally used.
- b) The proposal is also in line with the principles of the Stellenbosch SDF and complies with the subdivision policy of Council as adopted in 2003.

6. DISCUSSION / CONTENTS**6.1 Discussion**

In 1994 erf 3623 was zoned for Public Open Space purposes and was closed by Council and rezoned to single residential purposes with a title deed condition that only a single storey building could be constructed on the property.

The subject property is located in Uniepark a well-established residential area of Stellenbosch. The surrounding properties are all developed with dwelling units and associated buildings. The existing dwelling unit on the subject property is located to one side of the property and thus the proposed subdivision will not require a building line relaxation to accommodate the proposal.

The proposal was initially not supported by the engineers department due to the fact that a municipal sewer line ran through the portion that was to be subdivided. This was resolved after consultation with the engineers department where it was agreed that the sewer line could be relocated to within the building line of the subdivided portion (Portion 1) and that a servitude area would be registered over the sewer line.

The objection received relates to the fact that the proposed subdivision is not in line with the property sizes currently found in the surrounding area. As the subject property is one of the first to apply to be subdivided the existing character of the area will not be in line with what is proposed but will over time change as the surrounding properties also apply for approval to be subdivided or densify by applying for additional dwelling units to be constructed.

The conditions of approval imposed by Council in 1994 for the rezoning of the subject property from Public Open Space to Single Residential purposes restricted the development of the property to that of a single storey dwelling unit which has not been complied with, as the existing dwelling has a double storey component to it.

The fact that the SDF of Stellenbosch promotes densification will result in smaller properties being created within established residential areas and in turn will result in double storey dwelling units being developed on these properties as owners maximise the development potential of these smaller erven.

As noted above the subject property has a restrictive title deed condition which will need to be complied with and will restrict any new building on the subdivided portion to that of a single storey structure. The current building lines applicable to the subject property on the common boundary with other erven are 2.5m. Due to the servitude area which is located on the common boundary with the objector, the building line applicable to the subdivided portion on this common boundary will still be 2.5m as a the servitude area that needs to accommodate the existing sewer line will be located on this boundary.

As this residential area is well established most of the gardens in the area have large trees which obscure or interrupt most of the views that the properties have over the town. The objectors dwelling unit has also been oriented to take advantage of these views but does not overlook the applicant's property but across the street.

Due to the fact that large trees are located on the common boundary with the objector's property, the objector's double storey dwelling unit is screened from the applicant's property. Thus should a single storey dwelling unit will be constructed on the subdivided portion it would have no impacted on the objectors property as a result of the large trees which are located on the common boundary between these two properties.

The SDF for Stellenbosch promotes sensible densification within the urban edge and thus the proposal under consideration is seen to be in line with these principles. The proposed subdivision also complies with the subdivision policy adopted by Council in 2003 and in light of the above the application is supported from a town planning point of view.

6.2 Existing and proposed zoning comparisons and considerations

The subdivision complies with the subdivision policy of Council and will facilitate densification within the urban edge as promoted by the SDF.

6.3 The desirability of the proposal

The proposal is desirable due to the fact that existing land and municipal services within the urban edge will be optimally utilised. The proposal under consideration is currently out of character with its surroundings as the proposed subdivision is one of the first to be submitted but will over time become the norm as the area densities due to other subdivision and second dwelling unit applications being submitted for consideration. The proposal also complies with the Subdivision Policy of Council as adopted in 1994.

6.4 Financial Implications

There are no financial implications for Council should the recommendations as set out in the report be accepted.

This report has the following financial implications. The Directorate Engineering Services has calculated a bulk infrastructure cost which must be paid by the owner should the application be supported and this calculation forms part of the conditions of approval.

6.5 Legal Implications

The recommendations in this report comply with Council's policies and all applicable legislation.

The applicant has been advertised to the affected property owners for comment and one objection was received. Refer to **ANNEXURE 3** for the objection and comments on the objection by that applicant. The proposal was circulated to the relevant internal departments and the Manager: Spatial Planning, Heritage and Environment whom had no objection to the proposal as noted below.

6.6.1 Overall summary of public participation

| | | Yes / No | Date published | Closing date for comments |
|--------------------|------------------------------------|-------------|----------------|--|
| ADVERTISING | Notice in media | No | N/a | N/a |
| | Notice to a person | Yes | 11-10-2016 | 09-11-2016 (see ANNEXURE 7) |
| | Notice to representatives | No | 11-10-2016 | 09-11-2016 (see ANNEXURE 7) |
| | Notice to Provincial Government | No | N/a | N/a |
| | Notice to Organ of state | No | N/a | N/a |
| | On site display | No | N/a | N/a |
| | Public meetings | No | N/a | N/a |

| NUMBERS RECEIVED | | | |
|-------------------------|----------------------------|------|--|
| OUTCOME | Objections | 1 | Prof F J W Hahne |
| | Letter of Support | None | N/a |
| | Comment/s | None | N/a |
| | Ward Councilor Response | None | No response was received from the ward councilor. |

6.6.2 Summary of comments received from organs of state

| DEPARTMENT | DATE DISTRIBUTED AND COMMENT DATE RECEIVED | SUMMARY OF COMMENTS / ANNEXURE |
|--|---|--|
| Dept. Agriculture (Eisenburg) | | <i>No comment was required as the subject property is located in a residential area of Stellenbosch.</i> |
| Manager: Health Department (Cape Winelands District Municipality: Health Section) | | <i>No comment was required as the subject property is located in a residential area of Stellenbosch.</i> |

6.6.3 Summary of objections and comments on objections (See Annexure 3)

| NO OF OBJECTIONS | ISSUES RAISED | APPLICANT'S RESPONSE | DEPARTMENTAL RESPONSE |
|-----------------------------|---|-----------------------------------|--|
| Prof F J W Hahne | The approval granted by Council for the rezoning of the subject property from Public Open Space to Single Residential in 1994 limited the development of the property to that of a single storey dwelling unit. | The condition will be adhered to. | The existing title deed condition will still be applicable should the property be subdivided. As densification is important to ensure that existing Municipal services are optimally used and to reduce |

| | | | |
|------------------|--|--|---|
| | | | <p>further urban growth into the rural areas double storey dwelling units will become the norm as erven sizes decrease.</p> <p>The objectors double storey dwelling unit has been orientated in such a way that it looks down the road and not over the applicants property and is screened off from the applicants property by large trees and thus the construction of a dwelling unit on the newly created portion should have no impact on the objectors property in terms of privacy or visual impact.</p> |
| Prof F J W Hahne | That the current building lines applicable to the property should be applicable to the subdivided portion as well. | The building lines as determined by the Stellenbosch Zoning Scheme will be applicable to the newly created erven | As noted in the report below the current building lines applicable to the larger property for the common boundary with the objector's property is 2.5m and will be maintained due to the servitude area that needs to be registered. |
| Prof F J W Hahne | It is also noted that portion 1 will be approximately 50% of the size of the erven in the area. | The proposal conforms to the Subdivisional Policy of the Municipality | The proposal conforms to the 1994 Subdivision Policy of the Municipality. |
| Prof F J W Hahne | It should be noted that the sewer connection for erf 3601 is located on portion 1 of the subdivision. | The owner has submitted and Engineering drawing to the Municipal Engineering Department in respect of the re-alignment of the sewer. | The existing sewer line will be relocated to within the common building line area of the subdivided portion and a 2.5m wide servitude area will be registered over the relocated sewer line. |

6.6.4 Consistency or Inconsistency with the IDP/Various levels of SDF's/Applicable policies

The proposal is consistent with the forward planning vision for the town of Stellenbosch as promoted by the Stellenbosch SDF.

6.6.5 Consistency or Inconsistency with guidelines prepared by the Provincial Minister

Not applicable.

6.6.6 Impact on municipal engineering services

The proposal was circulated to the Engineering Department who supported the application. A development charge is payable for the additional use right (see **ANNEXURE 4**) for the comments from the Director: Engineering Services).

6.6.7 Outcomes of investigations/applications in terms of other legislation

No environmental authorization in terms of the NEMA Regulations is applicable.

6.6.8 Existing and proposed zoning comparisons and considerations

The application does not entail the rezoning of the property and will remain zoned for general residential purposes.

6.7 Staff Implications

This report has no staff implications to the Municipality.

6.8 Previous / Relevant Council Resolutions:

None

6.9 Risk Implications

This report has no risk implications for the Municipality.

6.10 Comments from Senior Management:**6.10.1 Director: Infrastructure Services**

The **Director: Electrical Services** supported the proposal subject to the following conditions (see **ANNEXURE 4**):

Infrastructure Contribution Levies (BICL's)

The application for subdivision is recommended for approval subject to the following conditions:

a) Water Connections

- Each subdivided portion must have its own water connection.
- No internal water pipes may cross the lateral boundary. Applicant responsible for the cost of the installation.

- Each subdivided portion must have its own sewer connection.
 - The applicant is responsible for the cost of the installation as well as an inspection fee.
- b) A servitude must be registered over the proposed sewer as indicated on the drawing by Element Consulting Engineers with number P170063/C/100.
- c) An engineer's drawing has to be submitted for approval indicating the following.
- Existing sewer layout of existing buildings and the connection point to the Municipal system;
 - The existing municipal sewer line and all the connection points;
 - Position of existing water connection and meter;
 - Sewer layout of proposed municipal sewer and all new connection points;
 - Position of new water connection to newly created erf;
 - A longitudinal section of proposed sewer systems.
- d) Any changes to the civil engineering infrastructure are for the account of the applicant.
- e) Development Contributions (DCs) based on the information provided in the application, payable by the developer is R 64 710.00 (Vat incl.) as per attached Development Charge Calculating (Annexure DC). The DC's were calculated for the 2017/2018 financial year. If the account is paid after 30 June 2018 it has to be recalculated using the then applicable tariffs.
- f) The Municipality reserves the right to withhold any clearance certificates until such time as above conditional have been complied with.

6.10.2 Director: Planning and Economic Development

The **Manager: Spatial Planning, Heritage and Environment** supports the application considering that the subject property is located in an area identified for densification and the scale of the proposal is not out of character with the surrounding area.

6.10.3 Director: Strategic and Corporate Services:

Agrees with the recommendations.

6.10.4 Chief Financial Officer:

Agree with the recommendations.

ANNEXURES

- Annexure 1 : Locality Map
- Annexure 2 : Subdivision Plan
- Annexure 3 : Comment on objection and Objection received
- Annexure 4 : Internal Departments Comments
- Annexure 5 : Applicants Motivation Report
- Annexure 6 : Copy of Registered Notices
- Annexure 7 : Copy of Title Deed

ANNEXURE 1

Locality plan & Zoning Map

Stellenbosch Map



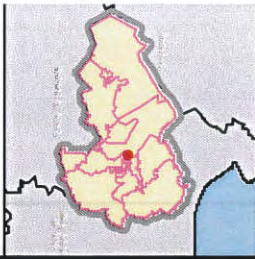
Sources: Esri, HERE, DeLorme, Intermap, incrementP Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), Swisstopo, MapboxIndia, ©OpenStreetMap contributors, and the GIS User Community

SCALE

1:564,25

Legend

- - District Boundary
- - Street
- - Wards
- - Railway
- - Rivers
- - Ocean
- - Even



Stellenbosch Municipality
 Planning & Economic Development
 Created by: Corporate GIS
 Date: 2017-10-20



Author: Stellenbosch Municipality

Stellenbosch Municipality
 Street Address:
 71 Plein Street, Stellenbosch, 7600
 Tel: 021 808 8658

This map is a general overview of the information currently held made to meet the user's needs for the product. Certain information may not be included in the map as a result of the policy of the map and data providers or as a result of errors in the data provided by the user.



STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK
MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

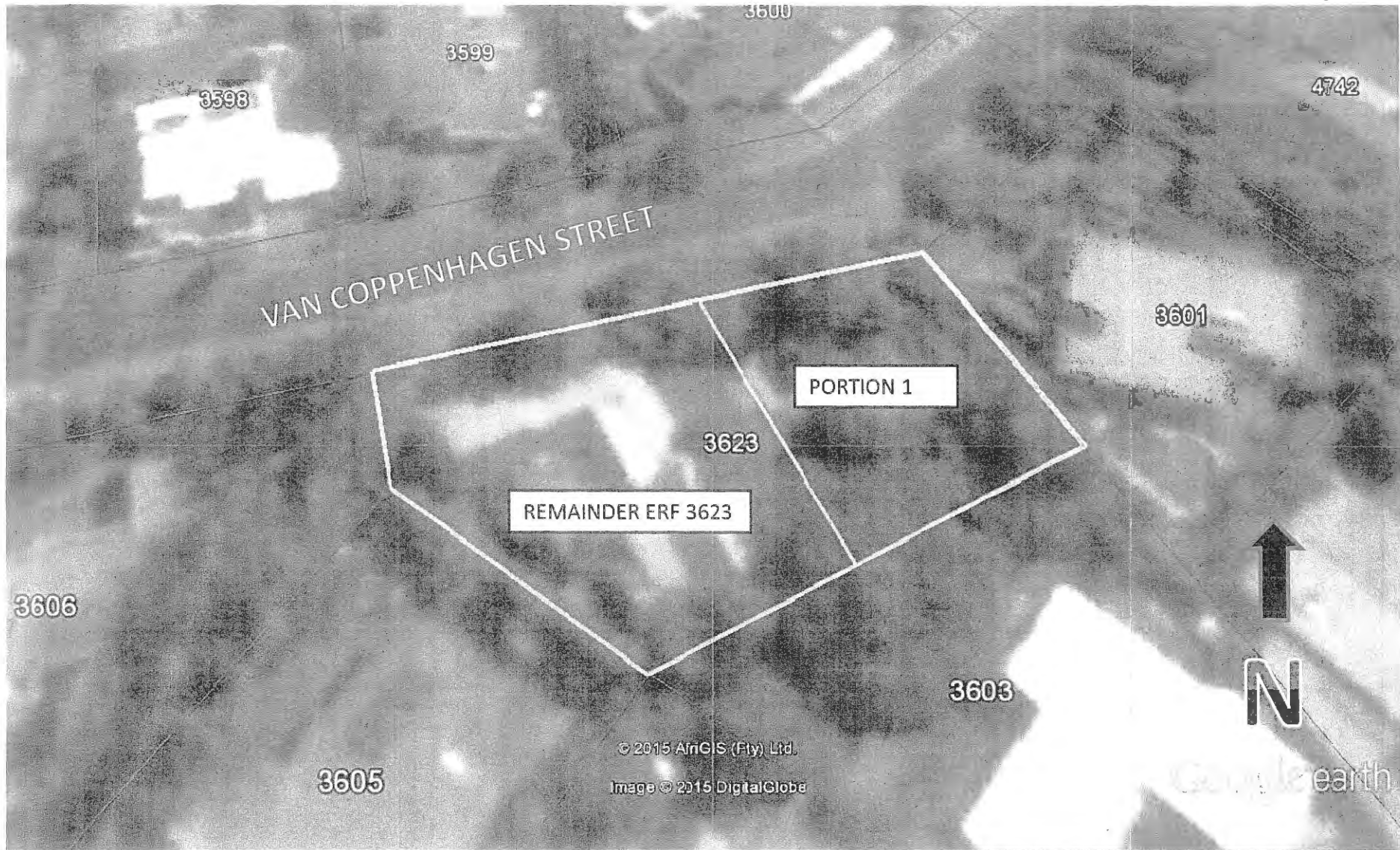
SUBJECT
PROPERTY
Erf 3623



LOCALITY PLAN

ANNEXURE 2

Subdivision Plan



PROPOSED SUBDIVISION OF ERF 3623 (1250M²) STELLENBOSCH

REMAINDER ERF 3623 – 755M²

PORTION A – 495M²

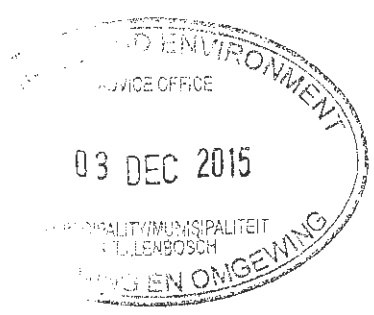
DWG NO: SUB 3633
JULY 2015



EMILE VAN DER MERWE

ANNEXURE 3

Comments on Objections and Objection received



Prof F J W Hahne
6 Van Copenhagen Street
Stellenbosch, 7600
Tel. 021 886 4020

2nd December 2015

The Director: Planning & Economic Development
Stellenbosch Municipality
Plein Street
Stellenbosch



Madam / Sir

Proposed subdivision of Erf 3623

As owner of erf 3601 I received notification of the above and I herewith express my concerns and objections.

When I purchased erf 3601 in 1981 the neighbouring plot was zoned as a public park which was a clear benefit in the sale. Many years later the park was rezoned as a building plot for a house, and this was clearly to our disadvantage. One of the conditions which were imposed was that any dwelling to be erected there, had to be a single-storey building. In our view this restriction must be retained for the erf and for each portion of any possible future subdivision.

Equally all building lines need to be respected in the same way as they apply for the original erf, and in fact for all properties in the suburb. It is noted that on the map for the proposed subdivision of erf 3623 building lines are only shown for the portion denoted as "remainder erf 3623." None are shown for the part denoted as "Portion 1". This would in any case need to be rectified.

It is also noted that portion 1 has an area of only 495 square meters. This is only about half of the average area of properties of the suburb and it is considered as not acceptable. It appears not to be possible to build a single-storey dwelling on this portion of erf 3623 while respecting the building lines and while in addition keeping in line with the general standard of homes in the area.

When we built our house the municipal sewerage connection was done via the park which is now erf 3623. It was specifically done on what is now shown as the proposed portion 1. It is evident that any new building if approved on this portion would cause problems for our connections.

Yours faithfully

Prof F J W Hahne

Stamp area containing handwritten text: E 3623 S and 399138



EMILE VAN DER MERWE

town planning consultants

2017-10-25

My ref: Erf 3623 Stellenbosch

Your ref: Erf 3623 Stellenbosch

LU4234

Stellenbosch Municipality

Department Planning and Economic Development

PO Box 17

Stellenbosch

7599

Dear Sir/Madam

COMMENT ON OBJECTION: APPLICATION FOR SUBDIVISION: ERF 3623 STELLENBOSCH

The objection in respect of the above has reference. My comments as follows:

Title Deed

The condition in the Title Deed will be adhered to. There is no restriction contained that limits the subdivision of the property.

Building lines

The building lines in respect of the existing dwelling (Remainder) will be maintained. The rules of development as per the Stellenbosch Zoning Scheme remain applicable to the newly created portion.

Deerbosch Centre | Strand Road | PO Box 204 | Stellenbosch 7599
Tel: 021 - 886 5050 | Fax: 021 - 883 8965 | Email: emilevdm@edepi.co.za

EvdM Town Planning Services CC Reg. No. 2005/162249/23
Emile van der Merwe URP(SA) B. Hon. M(URP) MSAPI

Policy context

The application conforms to the approved Subdivision Policy of the Municipality

Engineering Services

The application, based on the Engineering drawing, has been approved by the Directorate Engineering and Technical Services.

Conclusion

The proposed subdivision is in line with the approved Subdivision Policy of the Municipality. The proposal presents an appropriate form of densification within the urban edge as supported by the Integrated Development Plan and Spatial Development Framework.

In light of the above the Stellenbosch Municipality is requested to favourably consider the application for the subdivision of Erf 3623 Stellenbosch,

Yours faithfully

EMILE VAN DER MERWE

EMILE VAN DER MERWE TOWN PLANNING CONSULTANTS

ANNEXURE 4

Internal Departments Comments



MEMO E 3623 SB

DIRECTORATE: ENGINEERING SERVICES
DIREKTORAAT: INGENIEURSDIENSTE

S25386

To ▫ Aan: Director: Planning + Economic Development
Att Aandag S Newman
From ▫ Van: Colin Taylor (Development Services)
Date ▫ Datum: 6/07/2017
Our Ref ▫ Ons Verw: Lupo 1127
Re ▫ Insake: Erf 3623 (Stellenbosch): Application for subdivision



This memo replaces our memo dated 19/01/2016.

Details, specifications and information reflected in the abovementioned application, dated 2015-12-08 (date on internal circulation form), as well as the drawing by Element Consulting Engineers with number P170063/C/100 dated 16 February 2017 (Annexure A), refers.

The application for the subdivision of erf 3623 into two portions namely Portion A ($\pm 495 \text{ m}^2$) and Remainder ($\pm 755 \text{ m}^2$) refer.

Comments from the Directorate Engineering Services i.e Roads + Stormwater, Water Services, Traffic Engineering and Development Services will be reflected in this memo.

The application for subdivision is recommended for approval subject to the following conditions:

1. Water Connections

- 1.1 Each subdivided portion must have its own water connection.
- 1.2 No internal water pipes may cross the lateral boundary.
- 1.3 Applicant responsible for the cost of the installation.

2. Sewer Connections

- 2.1 Each subdivided portion must have its own sewer connection.
- 2.2 Applicant responsible for the cost of the installation as well as an inspection fee.
- 2.3 A servitude must be registered over the proposed sewer as indicated on the drawing by Element Consulting Engineers with number P170063/C/100.
- 2.4 An engineer's drawing has to be submitted for approval indicating the following.
 - 2.4.1 Existing sewer layout of existing buildings and the connection point to the Municipal system.
 - 2.4.2 The existing municipal sewer line and all the connection points
 - 2.4.3 Position of existing water connection and meter.
 - 2.4.4 Sewer layout of proposed municipal sewer and all new connection points.
 - 2.4.5 Position of new water connection to newly created erf.
 - 2.4.6 A longitudinal section of proposed sewer systems.

Any changes to the civil engineering infrastructure are for the account of the applicant.

3. Development Contributions (DCs)

Based on the information provided in the application, the Development Contribution payable by the developer is R 64 710.00 (Vat incl.) as per attached Development Charge Calculation (Annexure DC).

The DC's were calculated for the 2017/2018 financial year. If the account is paid after 30 June 2018 it has to be recalculated using the then applicable tariffs.

4. Section 31 (1) Clearance Certificates

The Municipality reserves the right to withhold any clearance certificates until such time as the applicant has complied with the above mentioned conditions.



COLIN TAYLOR
PRINCIPAL TECHNICAL: PROJECT MANAGEMENT (ENGINEERING SERVICES)

Q:\AAUSERS\Colin\DS\Dev Applications\1127 - LUPO - Erf 3623 Stellenbosch (Subdivision)\Memo Erf 3623 Stellenbosch Subdivision 04062017.doc

Annexure DC

Stellenbosch Municipality - Development Charge Calculation



APPLICATION INFORMATION

| | |
|----------------------------|---------------------|
| Application Number | |
| Date | 06 July 2017 |
| Financial Year | |
| Erf Location | Stellenbosch Town |
| Erf No | 3623 |
| Erf Size (m ²) | 1250 |
| Suburb | Uniepark |
| Applicant | Emile van der Merwe |
| Approved Building Plan No. | |

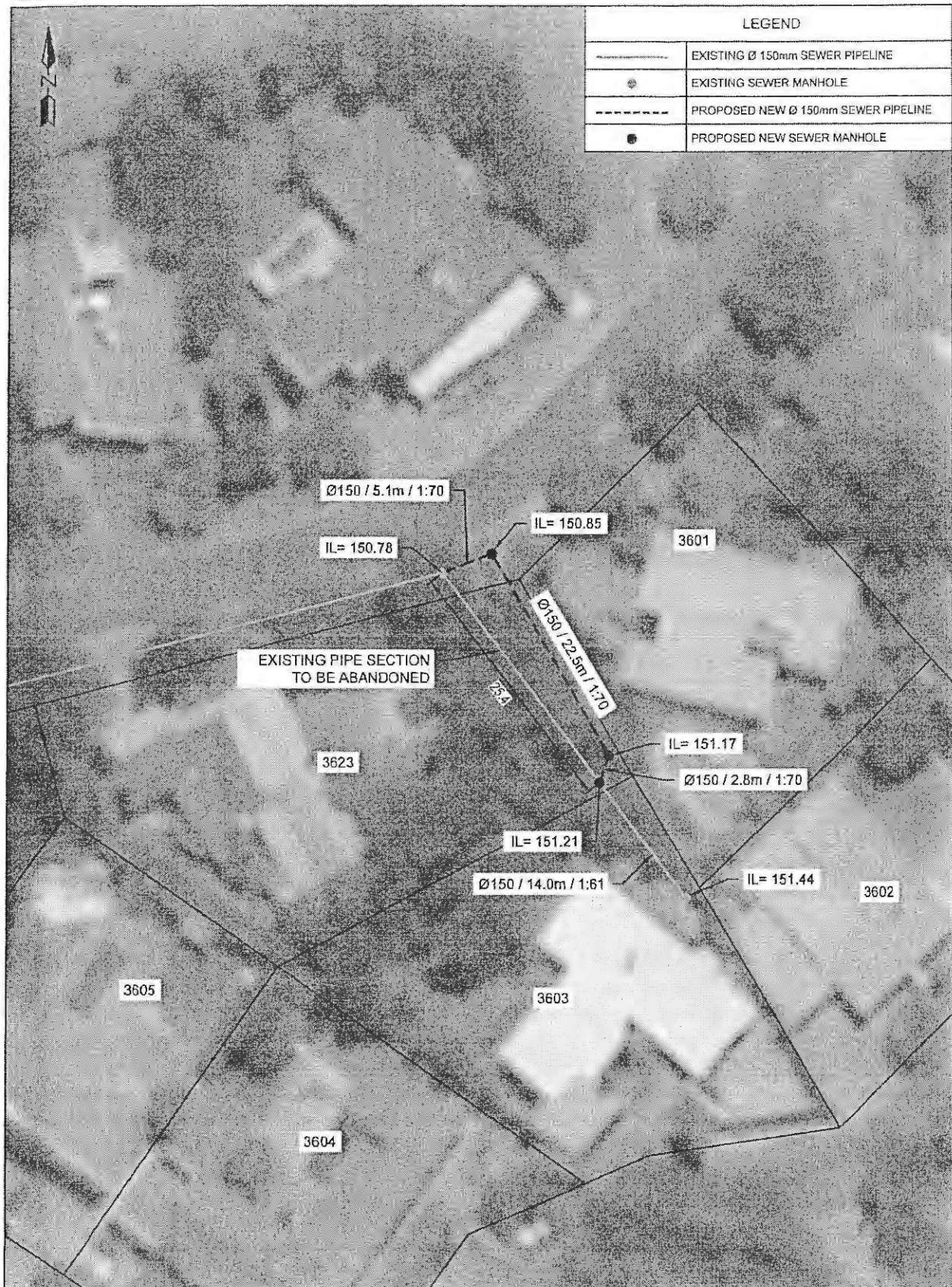
SUMMARY OF DC CALCULATION (from page 2)


| | |
|---|----------|
| Total Development Charges before Deductions | R 56 763 |
| Total Deductions | R 0 |
| Total Payable (excluding VAT) | R 56 763 |
| VAT | R 7 947 |
| Total Payable (including VAT) | R 64 710 |

APPLICANT INFORMATION

| | |
|---------------------------|--------------|
| Application Processed by: | Colin Taylor |
| Signature | |
| Date | 6/7/2017 |
| Amount Paid: | |
| Date Payment Received | |
| Receipt Number | |

Annexure A



| | | | | |
|---|--|---|-------------------|------------------------------|
|  <p>ELEMENT Consulting Engineers A FIFTH DIMENSION TO ENGINEERING</p> | Block C, Oxford Gate, 54 Oxford Street, Durbanville, 7550 | Client / Employer BG ZIETSMAN | Scale 1:500 | ORIGINAL SIZE A4 |
| | P O Box 1142, Durbanville, 7551 | Project HOUSE ZIETSMAN, ERF 3623 STELLENBOSCH | Date 16/2/2017 | Designed PCD |
| | Tel: +27 21 975 1718 Fax: +27 21 976 8495 E-Mail: info@eceng.co.za | Plan Description PROPOSED SEWER PIPE REDIRECTION ERF 3623, STELLENBOSCH | Checked EW | Drawn PCD |
| | COPYRIGHT IS RESERVED IN ELEMENT CONSULTING ENGINEERS (PTY) LTD BY TERMS OF THE COPYRIGHT ACT (ACT 95 OF 1978) | Contract No. P170063 | Approved BV | Drawing No. P170063/C/100 |
| | | Rev. A | | |

P:\Durbanville\Marketing And Speculative\Consultant Tender\House Zietsman - Erf 3623 Stellenbosch - P170063\BCE\NIE SEWERPIPELINE.DWG

| Land Use Category | Unit Type | Existing Usage | | Proposed New Usage | | Increased Usage | Development Charge levied (excl VAT) | | | | | | Total | | |
|--|--|----------------|--------------------|--------------------|-------------|-----------------|--------------------------------------|--------------------|-----------|-----------|----------|----------|-----------|-----------|-----------|
| | | Water | Sewer | Storm-water | Solid-Waste | | Roads | Community Facility | | | | | | | |
| Infrastructure Type applicable? (yes/no) | | | | | | | yes | yes | yes | yes | yes | yes | | | |
| | du | area (m2) | du | du/ha | area (m2) | du | du/ha | du | | | | | | | |
| | m2 GLA | | m ² GLA | % GLA | | m2 GLA | % GLA | m2 GLA | | | | | | | |
| | m2 | | m ² | | | m2 | | m2 | | | | | | | |
| Residential | Single Residential >1000m2 | du | 1 250 | 1 | 8 | | 0 | -1 | R -28 586 | R -15 993 | R -7 176 | R -1 865 | R -22 961 | R -11 776 | R -88 358 |
| | Single Residential >500m2 | du | | | 0 | 755 | 1 | 13 | R 19 058 | R 14 851 | R 4 186 | R 1 865 | R 22 961 | R 11 776 | R 74 697 |
| | Single Residential >250m2 | du | | | 0 | 495 | 1 | 20 | R 16 675 | R 13 708 | R 3 439 | R 1 865 | R 22 961 | R 11 776 | R 70 425 |
| | Single Residential <250m2 | du | | | 0 | | | 0 | R - | R - | R - | R - | R - | R - | R - |
| | Less Formal Residential >250m2 | du | | | 0 | | | 0 | R - | R - | R - | R - | R - | R - | R - |
| | Less Formal Residential <250m2 | du | | | 0 | | | 0 | R - | R - | R - | R - | R - | R - | R - |
| | Group Residential >250m2 | du | | | 0 | | | 0 | R - | R - | R - | R - | R - | R - | R - |
| | Group Residential <250m2 | du | | | 0 | | | 0 | R - | R - | R - | R - | R - | R - | R - |
| | Medium Density Residential >250m2 | du | | | 0 | | | 0 | R - | R - | R - | R - | R - | R - | R - |
| | Medium Density Residential <250m2 | du | | | 0 | | | 0 | R - | R - | R - | R - | R - | R - | R - |
| | High Density Residential - flats | du | | | 0 | | | 0 | R - | R - | R - | R - | R - | R - | R - |
| | High Density Residential - student rooms | du | | | 0 | | | 0 | R - | R - | R - | R - | R - | R - | R - |
| Commercial | Local Business - office | m2 GLA | | | 0% | | | 0% | R - | R - | R - | R - | R - | R - | R - |
| | Local Business - retail | m2 GLA | | | 0% | | | 0% | R - | R - | R - | R - | R - | R - | R - |
| | General Business - office | m2 GLA | | | 0% | | | 0% | R - | R - | R - | R - | R - | R - | R - |
| | General Business - retail | m2 GLA | | | 0% | | | 0% | R - | R - | R - | R - | R - | R - | R - |
| | Community | m2 GLA | | | 0% | | | 0% | R - | R - | R - | R - | R - | R - | R - |
| | Education | m2 GLA | | | 0% | | | 0% | R - | R - | R - | R - | R - | R - | R - |
| Industrial | Light Industrial | m2 GLA | | | 0% | | | 0% | R - | R - | R - | R - | R - | R - | R - |
| | General Industrial - light | m2 GLA | | | 0% | | | 0% | R - | R - | R - | R - | R - | R - | R - |
| | General Industrial - heavy | m2 GLA | | | 0% | | | 0% | R - | R - | R - | R - | R - | R - | R - |
| | Noxious Industrial - heavy | m2 GLA | | | 0% | | | 0% | R - | R - | R - | R - | R - | R - | R - |
| Other | Resort | m2 GLA | | | 0% | | | 0% | R - | R - | R - | R - | R - | R - | R - |
| | Public Open Space | m2 | | | | | | 0 | R - | R - | R - | R - | R - | R - | R - |
| | Private Open Space | m2 | | | | | | 0 | R - | R - | R - | R - | R - | R - | R - |
| | Natural Environment | m2 | | | | | | 0 | R - | R - | R - | R - | R - | R - | R - |
| | Utility Services | m2 GLA | | | 0% | | | 0% | R - | R - | R - | R - | R - | R - | R - |
| | Public Roads and Parking | m2 | | | | | | 0 | R - | R - | R - | R - | R - | R - | R - |
| | Transport Facility | m2 | | | | | | 0 | R - | R - | R - | R - | R - | R - | R - |
| | Limited Use | | | | | | | 0 | R - | R - | R - | R - | R - | R - | R - |
| Special | To be calculated | | | | | | | | | | | | | | |
| | based on equivalent demands | | | | | | | | | | | | | | |

* Complete yellow/green cells.

1 250

1 250

** du = dwelling unit, GLA=Gross lettable area.

*** displays red if not equal to existing area

| | | | | | | | |
|---|---------|----------|-------|---------|----------|----------|----------|
| Total Development Charges before Deductions | R 7 147 | R 12 566 | R 449 | R 1 865 | R 22 961 | R 11 776 | R 56 763 |
| % Exemption per service (%) | 0% | 0% | 0% | 0% | 0% | 0% | |
| % Exemption per service (amount) | R 0 | R 0 | R 0 | R 0 | R 0 | R 0 | R 0 |
| Additional Deduction per service - from Service Agreement (sum) | R 0 | R 0 | R 0 | R 0 | R 0 | R 0 | R 0 |
| Sub Total after exemptions (excluding VAT) | R 7 147 | R 12 566 | R 449 | R 1 865 | R 22 961 | R 11 776 | R 56 763 |
| VAT | R 1 001 | R 1 759 | R 63 | R 261 | R 3 215 | R 1 649 | R 7 947 |
| Total | R 8 147 | R 14 325 | R 511 | R 2 126 | R 26 176 | R 13 425 | R 64 710 |

VERWYSING/REF: Erf 3623, Stellenbosch

DATUM/DATE : 08 December 2015

MEMO AAN :

Director : Verkeers Ing / Traffic Engineer
 Director : Ing en Tegn Dienste / Engineering Dep
 > Director : Elek Ing dienste/ Electrical Dept
 Manager : Building Control
 Director : Brandweerdienste / Fire Dept
 Director: Corporate Services
 Manager: Spatial Planning / Heritage / Environment / Signage
 Director : Gesondheidsdienste / Health Dept (**Winelands Health**)
 Director : Parks

| | |
|---|--|
| Application | Subdivision |
| Adres / Address | 04 Van Copenhagen Street, Stellenbosch |
| Aansoek Datum Application Date | 27 July 2015 |
| Aansoeker Applicant | Emile van der Merwe Town Planning |



Aangeheg vind u tersaaklike dokumentasie in verband met bogenoemde aansoek. Ten einde my in staat te stel om die aansoek aan die Beplanning- en Ontwikkelingskomitee vir oorweging voor te lê, word u versoek om my skriftelik van u kommentaar, indien enige, te voorsien.

Onderskei asseblief tussen algemene kommentaar op die meriete van die aansoek en enige voorwaardes wat u departement wil oplê indien die aansoek goedgekeur word.

Attached please find the relevant documentation regarding the abovementioned application. In order to enable us to submit the application to the Planning and Development committee for consideration, we request that you supply us with your written comment, if any.

Please intercept between general comment on the merits of the application and any conditions that your department would like to lay on if the application has been approved.

Geliewe die memorandum per hand aan my terug te besorg voor of op:

GENERAL COMMENT:

1. Pro - Rata fees are payable.

CONDITIONS:

2. The proposed subdivided portion of plot 3623 must have its own electricity supply cable separate of the existing house.
3. Installation cost for the new electrical service cable is the responsibility of the applicant.
4. All electrical wiring for the house on the proposed subdivided portion A should be carried out in accordance with SANS 10142
5. No electricity supply will be switched on if the Certificate of Compliance is outstanding.

.....
HANDTEKENING / SIGNATURE

15/02/2016
.....
DATUM / DATE

E3623S

412633

ANNEXURE 5

Applicants Motivation Report



APPLICATION FOR SUBDIVISION; ERF 3623
STELLENBOSCH

PREPARED BY



EMILE VAN DER MERWE
CONSULTING

JULY 2015

1. BRIEF

Emile van der Merwe Town Planning Consultants have been appointed by the registered owner of Erf 3623 Stellenbosch to prepare and submit the required application to the Stellenbosch Municipality for of the following:

- **APPLICATION IN TERMS OF SECTION 24 OF THE LAND USE PLANNING ORDINANCE, 1985 FOR THE SUBDIVISION OF THE PROPERTY INTO TWO PORTIONS NAMELY REMAINDER (755M²) AND PORTION 1 (495M²) RESPECTIVELY.**

The report will show that the application is considered desirable from an integrated town planning perspective and that it conforms to the town planning policies and frameworks adopted by the Stellenbosch Municipality.

2. LOCATION

The property is located in the Uniepark residential neighbourhood approximately 2 km to the east of the Stellenbosch Central Business area.

The location of the property is depicted on the map below.

4. ZONING

The property in terms of Section 14(1) of the Land Use Planning Ordinance, 1985 read with the Stellenbosch Zoning Scheme Regulations is zoned for Single Residential purposes.

5. PROPOSED SUBDIVISION – SEE PLAN ATTACHED AS APPENDIX 4

The Stellenbosch Municipality during 2003 approved a subdivision policy (**Appendix 5**) applicable to erven that is zoned for single residential purposes. The resolution for your easy reference is provided below

RESOLVED (nem con)

- (a) that the new subdivision policy for single residential erven be amended to read as follows and that it be subject to the conditions as stated in (b)(i) and (ii) below:

"A single residential erf may be subdivided if none of the portions that will be formed will be smaller than 50% of the existing average size of the 10 surrounding properties."

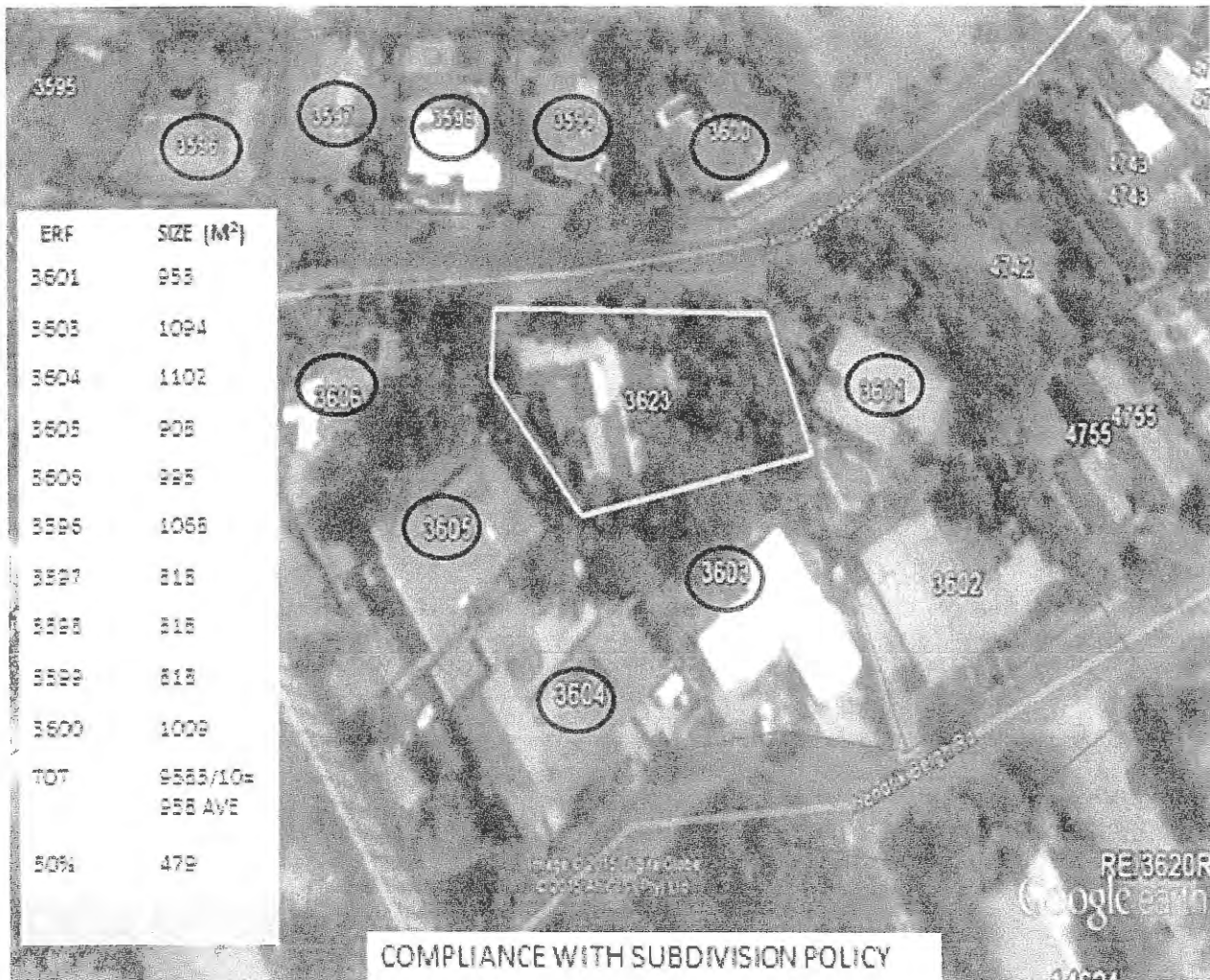
- (b) that this policy can be deviated from if the new erven are 600m² or larger (in cases where the application does not fit the 50% policy) provided that:

In light of the approved subdivision policy it is the intention of the owner to subdivide the property into two portions namely:

- Remainder measuring 755m² in extent
- Portion 1 measuring 495m² in extent

The proposed subdivision (plan attached as Appendix 4) conforms the approved policy as per the calculation set out below.

TABLE SHOWING COMPLIANCE WITH POLICY



6. DESIRABILITY

In terms of Section 36 (1) & (2) of the Land Use Planning Ordinance, 1985 (Ordinance 15 of 1985) Chapter V: General Provisions, land use applications shall be refused solely on the basis of a lack of desirability of the contemplated utilisation of land concerned or on the basis of its effect on existing rights concerned (except any alleged right to protection against trade competition). Subsection (2) states that where a land use application is not refused by virtue of the matters referred in subsection (1), regard shall be had, in considering relevant particulars, to only the safety and welfare of the members of the community concerned, the preservation of the natural and developed

environment concerned or the effect of the application on existing rights concerned (with the exception of any alleged right to protection against trade competition).

In light of the above one can thus argue that a desirable application will not unreasonably or unacceptably prejudice the interest of the contemplated users of the property, the residents of the immediate surroundings, the broader community and the local authority and will in all probability give rise to an improvement in the social, economical and physical circumstances of the parties concerned.

Taking the above into account the application is motivated according the following aspects:

- ◆ Legislative Planning Policies and Frameworks
- ◆ Statutory requirements

6.1 LEGISLATIVE POLICY AND BROADER PLANNING FRAMEWORKS

From a planning and evaluation perspective is it important that cognisance be given the hierarchy of national, provincial and local planning policies and frameworks.

6.1.1 Stellenbosch Municipal Spatial Development Framework SMSDF)

The Spatial Development Framework was compiled for the WCO 24 Stellenbosch municipal area by CNDV Africa during April 2010. The SMSDF was formally approved by the Stellenbosch Municipality during February 2013. The SMSDF has adopted the planning principles as endorsed by the National and Provincial government as reflected in terms of the Development Facilitation Act, the National Spatial Development Perspective, the Western Cape Provincial Spatial Development Framework, the Western Cape Growth Development Strategy and the Western Cape Planning and Development Act.

Although the SMSDF is not an approved urban structure plan under Section 4(6) of the Land Use Planning Ordinance, 1985, it is considered as a guiding document to direct growth and development and forms the basis to which development applications are evaluated. In terms of the SMSDF the following 7 strategic overarching spatial proposals have been identified:

- Strategic Perspective 1: Interconnected Nodes
- Strategic Perspective 2: Car Free Living
- Strategic Perspective 3: Inclusive Economic Growth
- Strategic Perspective 4: Optimal Land Use
- Strategic Perspective 5: Resource Custodianship
- Strategic Perspective 6: Food and Agriculture
- Strategic Perspective 7: Heritage

From a spatial planning perspective it is important to note the following:

- The application will not result in any form of urban sprawl
- The application will give practical execution to the concept of densification as promoted in terms of the SDF and provincial planning policies.
- The application will not have a detrimental impact on the character of the area;
- The application will not result in the loss of any agricultural and productive land;
- The application will not have impact on the service capacity levels of the municipality;

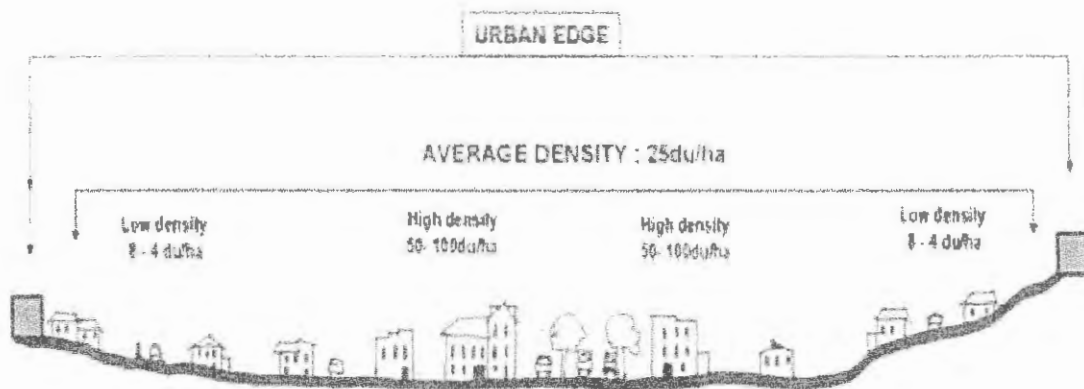
6.1.2 Stellenbosch Town Growth Management Strategy (CNDV June 2004)

The Stellenbosch Town Growth Strategy informed the Stellenbosch Spatial Development Framework and is based on the same planning principles and policies as contained in terms of the approved Spatial Development Framework. One of the

fundamental principles that relates to the spatial pattern and growth of the town is the concept of appropriate densification.

This density model referred to above actively promotes the urban edge as a critical factor in starting to manage the growth of settlements and that the density within the towns should be an average of 25du/ha. Average is stressed because it could well be that there are low densities on the urban periphery, which one would argue is appropriate but it is important to provide much higher densities in well located parts of the town.

Pattern of densification



In
In

With reference to the map below it is evident to note that the application property is located within the Uniepark neighbourhood that comprises a very low average density. This is partly explained by the large lot subdivisions of the 1960s that characterised the townships in this area, as well as the large school sites, the open space along Helshoogte Road and in particular Jan Marais Park. Although these large expanses of open space significantly decrease the densities in this sub-district, this sub-district would have a low density even if these were excluded.

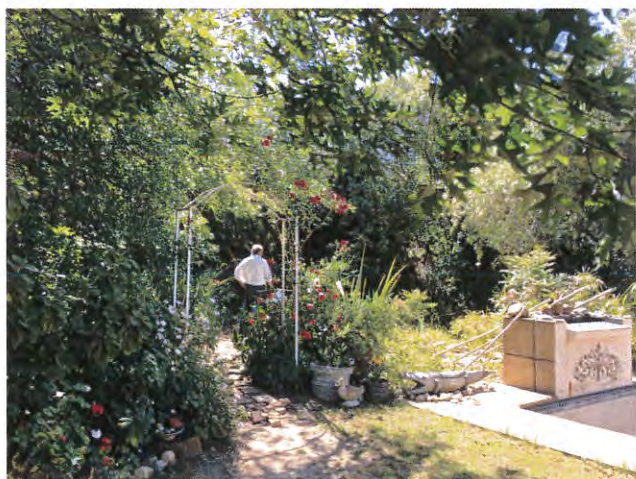
- subdivided to a minimum erf size which could entail subdividing a building or large house into two portions; and
- sectionalizing such a building into common property with individually owned sections

In terms of the above it is clear that the property is located within an area that has been earmarked for appropriate densification and in terms whereby the policy endorses subdivision of large plots.

9. CONCLUSION

From a land use management and spatial planning perspective it is evident that the application conforms to the overarching planning policies and guidelines as adopted and endorsed by national, provincial and local government. The application is consistent with the spatial planning proposals envisaged for this section of town. The development proposal will support appropriate densification within the urban edge. The application, from a planning perspective conforms to the criteria of desirability as contemplated in terms of Section 36 of the Land Use Planning Ordinance, 1985.

In light of the above report it is trusted that the Stellenbosch Municipality favourably will consider the subdivision of Erf 3623 Stellenbosch.



ANNEXURE 6

Copy of Registered Notice

Municipaliteit Stellenbosch Municipality
Posbus / P O Box 17
STELLENBOSCH
7599

REGISTERED POST ON ERF 3623, STELLENBOSCH

F J W Hahne
Van Copenhagenstraat 06
STELLENBOSCH
7600 (3601)

REGISTERED LETTER
(with a domestic insurance option)
ShareCall 0860 111 502 www.sapo.co.za
RC 069 382 264 ZA
CUSTOMER COPY 301028R

N J Vlok
Hendrik Bergstraat 05
STELLENBOSCH
7600 (3602)

REGISTERED LETTER
(with a domestic insurance option)
ShareCall 0860 111 502 www.sapo.co.za
RC 069 382 247 ZA
CUSTOMER COPY 301028R

Bundu 2 Eerste Trust
Posbus 6153
UNIEDAL
7612 (3599)

REGISTERED LETTER
(with a domestic insurance option)
ShareCall 0860 111 502 www.sapo.co.za
RC 069 382 220 ZA
CUSTOMER COPY 301028R

PJ + M Randewijk
Van Copenhagenstraat 05
Uniepark
STELLENBOSCH
7600 (3598)

REGISTERED LETTER
(with a domestic insurance option)
ShareCall 0860 111 502 www.sapo.co.za
RC 069 382 202 ZA
CUSTOMER COPY 301028R

I Gersbach
Posbus 6268
Uniepark
STELLENBOSCH
7612 (3597)

REGISTERED LETTER
(with a domestic insurance option)
ShareCall 0860 111 502 www.sapo.co.za
RC 069 382 180 ZA
CUSTOMER COPY 301028R

GJ + JS Scholtz
03 Hendrik Berg Avenue
Rozendal
STELLENBOSCH
7600 (3603)

REGISTERED LETTER
(with a domestic insurance option)
ShareCall 0860 111 502 www.sapo.co.za
RC 069 382 162 ZA
CUSTOMER COPY 301028R

A F Pretorius
Martinsonstraat 06
Rozendal
STELLENBOSCH
7600 (3604)

REGISTERED LETTER
(with a domestic insurance option)
ShareCall 0860 111 502 www.sapo.co.za
RC 069 382 145 ZA
CUSTOMER COPY 301028R

CW + GM Knipe
Martinsonstraat 08
STELLENBOSCH
7600 (3605)

REGISTERED LETTER
(with a domestic insurance option)
ShareCall 0860 111 502 www.sapo.co.za
RC 069 382 128 ZA
CUSTOMER COPY 301028R

Seunsville Trust
Keetstraat 03
Mostertdriif
STELLENBOSCH
7600 (3606)

REGISTERED LETTER
(with a domestic insurance option)
ShareCall 0860 111 502 www.sapo.co.za
RC 069 382 105 ZA
CUSTOMER COPY 301028R

SA POST OFFICE
STELLENBOSCH 7599
12 NOV 2015
FOLIO 3

Enquiries/Navrae
Our ref/Ons Verw
Date/Datum
Aansoek / Appl No
Ext / Uitbr
Fax

R Fooy/ S Newman
Erf 3623, Stellenbosch
2015-11-09
LU/4234
021-808 8680 / 8659
021-886 6899

REGISTERED POST

Sir/Madam / Meneer/Dame

**APPLICATION FOR A SUBDIVISION ON ERF 3623, STELLENBOSCH
AANSOEK VIR 'N ONDERVERDELING OP ERF 3623, STELLENBOSCH**

Notice is hereby given in terms of the provisions of the Land Use Planning Ordinance, 1985 (Ordinance 15 of 1985) that the Council has received the abovementioned application, which is available for inspection during office hours (08:30 – 13:30) at the advice centre, municipal offices, Plein Street, Stellenbosch. **Attached** for your convenience please find details of the proposal.

Applicant:

Emile van der Merwe Town Planning

Erf/Erven number(s):

Erf 3623, Stellenbosch

Locality/Address:

04 Van Copenhagen Street, Uniepark, Stellenbosch, as

| | |
|------------------|---------------|
| FILE NR: | OUTGOING POST |
| Erf 3623 | LU/4234 |
| SCAN NR: | |
| COLLABORATOR NR: | 395818 |

indicated on the attached locality plan.

Nature of Application:

Application for the subdivision on Erf 3623, Stellenbosch, into two portions, Portion 1 (495m²) and the Remainder (755m²).

Written objections, if any, stating reasons and directed to the undersigned, P O Box 17, Stellenbosch, 7599, or faxed to 021-886 6899, or hand delivered to the Land Use Management Branch, Advice Centre, Ground Floor, municipal offices, Plein Street, Stellenbosch, quoting the abovementioned reference and erf number, as well as your erf number, contact number and address, will be received within 30 days from date of registration of this letter. Please note that only written objections received within the aforementioned timeframe will be considered as valid.

If your response is not sent to this postal address, physical address or fax number and if, as a consequence it arrives late, it will be deemed to be invalid.

Any enquiries in the above regard can be directed R Fooy 021-808 8680.

P12.12.2015

Kennis geskied hiermee ingevolge die bepalings van die Grondgebruiksbeplanningsordonnansie, 1985, (Ordonnansie 15 van 1985) dat die Raad die bostaande aansoek ontvang het, wat gedurende kantoorure (8:30 – 13:30) by die advieskantoor, munisipale kantore, Pleinstraat Stellenbosch ter insae lê. **Aangeheg** vir u gerief vind asseblief besonderhede van die aansoek.

Applikant:

Emile van der Merwe Stadsbeplanning

Erf/Erwe nommer(s):

Erf 3623, Stellenbosch

Ligging/Adres:

Van Coppehagenstraat 04, Uniepark, Stellenbosch, soos aangedui op die aangehegte liggingsplan.

Aard van Aansoek :

Aansoek vir die onderverdeling van Erf 3623, Stellenbosch in twee gedeeltes, naamlik gedeelte 1 (495m²) en die Restant (755m²).

Skriftelike besware, indien enige, met 'n opgaaf van redes en gerig aan die ondergetekende, Posbus 17, Stellenbosch, 7599, of gefaks word aan 021-886 6899, of per hand afgelewer by die Grondgebruiksbestuursafdeling, Advieskantoor, Grondvloer, Munisipale kantore, Pleinstraat, Stellenbosch, met vermelding van die bostaande verwysings- en ernommer, sowel as u ernommer, kontaknommer en adres, word binne 30 dae vanaf datum van registrasie van hierdie skrywe ingewag. Let asseblief daarop dat slegs skriftelike besware ontvang binne die voormelde tydsraamwerk as geldig beskou sal word.

Indien u terugvoering nie na die bogenoemde posadres, fisiese adres of faksnommer gestuur word nie en indien, dit as gevolg daarvan laat arriveer, sal dit as ongeldig geag word.

Enige navrae in die bogenoemde verband kan aan R Fooy by tel. 021-808 8680 gerig word.

Yours faithfully / Die uwe



for **DIRECTOR: PLANNING & ECONOMIC DEVELOPMENT**
nms **DIREKTEUR: BEPLANNING & EKONOMIESE ONTWIKKELING**

REGISTERED POST ON ERF 3623, STELLENBOSCH

F J W Hahne
Van Coppenhagenstraat 06
STELLENBOSCH
7600 (3601)

N J Vlok
Hendrik bergstraat 05
STELLENBOSCH
7600 (3602)

Bundu 2 Eerste Trust
Posbus 6153
UNIEDAL
7612 (3599)

Pj + m Randewijk
Van Coppenhagenstraat 05
Uniepark
STELLENBOSCH
7600 (3598)

I Gersbach
Posbus 6268
Uniepark
STELLENBOSCH
7612 (3597)

GJ + JS Scholtz
03 Hendrik Berg Avenue
Rozendal
STELLENBOSCH
7600 (3603)



A F Pretorius
Martinsonstraat 06
Rozendal
STELLENBOSCH
7600 (3604)

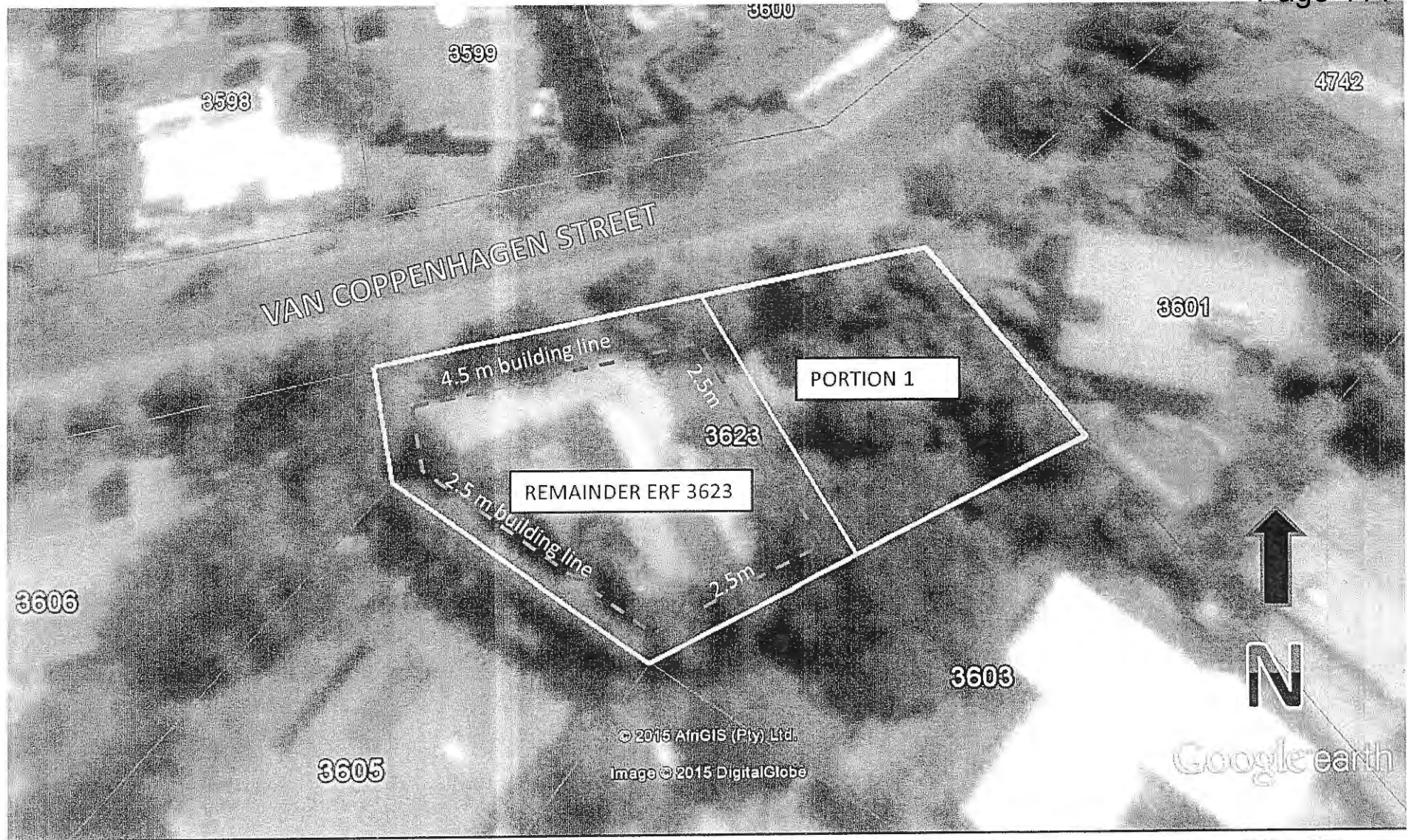
CW + GM Knipe
Martinsonstraat 08
STELLENBOSCH
7600 (3605)

Seunsville Trust
Keetstraat 03
Mostertdrift
STELLENBOSCH
7600 (3606)

Locality Map



-  Subject property
-  Surrounding properties



PROPOSED SUBDIVISION OF ERF 3623 (1250M²) STELLENBOSCH

REMAINDER ERF 3623 – 755M²

PORTION A – 495M²

DWG NO: SUB 3633
JULY 2015



ANNEXURE 7

Copy of Title Deed

Opgestel deur my

SEELPEG
DUTY R. _____

FOOD
FEE R. 165,00

TRANSPORTBESORGER
KAT J

VERBIND MORTGAGED

VIR
FOR R. 1 000 000,00

B 00072717, 2004

10 SEP, 2004

E. ...
REGISTRATEUR/REGISTRAR

[Handwritten Signature]

T 73162 98

AKTE VAN TRANSPORT

MOSTERT & BOSMAN
ECCLESIA GEBOU
PLEINSTRĀAT
STELLENBOSCH 7600
POSBUS 315 STELLENBOSCH 7699
(021) 888 6588

HIERMEE WORD BEKEND GEMAAK

DAT ~~MARJORIE LESLIE HILL SMITH~~ *→* **JOHANNES FRANCOIS COETZEE**

voor my REGISTRATEUR VAN AKTES te KAAPSTAD verskyn het, die genoemde komparant synde behoorlik daartoe gemagtig deur 'n Volmag aan hom/haar verleen deur:

1. VOLKER HANS LANG
Gebore op 22 JANUARIE 1958
Ongetroud
Ten aansien van 1/5 (Een Vyfde) aandeel; en
2. RUTH ALMA FISCHER
Gebore op 5 JUNIE 1959
Ongetroud
Ten aansien van 4/5 (Vier Vyfde) aandeel

gedatsoer die 7de JULIE 1998 en geteken te ASCHAFFENBURG

Bladsy 2

EN die genoemde Komparant het verklaar dat 1. VOLKER HANS LANG en 2. RUTH ALMA FISCHER op 12 Mei 1998 waarlik en wettiglik per PRIVAAAT OOREENKOMS verkoop het en dat hy in sy voormelde hoedanigheid hierby in volkome en vrye eiendom sedeer en transporteer aan en ten gunste van:

BAREND GABRIEL ZIEFSMAN
Identiteitsnommer 590307 5095 08 3
Getroud buite gemeenskap van goed

sy erfgenama, eksekuteurs, administrateurs of regverkrygendes.

ERF 3623 STELLENBOSCH, geleë in die gebied van die Munisipaliteit en Afdeling van STELLENBOSCH, PROVINSIE WES-KAAP

Groot 1 250 (EEN DUISEND TWEE HONDERD EN VYFTIG) Vierkante Meter

AANVANKLIK GETRANSPORTEER kragtens Transportakte Nr T92935/1994 met Diagram No. 9589/1994 wat daarop betrekking het en gehou kragtens Transportakte Nr T67885/1996.

- A. ONDERHEWIG aan die voorwaardes verwys na in Transportakte Nr T2907/1914.
- B. ONDERHEWIG VERDER AAN soos vervat in Transportakte Nr. T92936/1994, die volgende voorwaarde opgelê deur die Munisipaliteit van Stellenbosch toe die eiendom verkoop is, naamlik:

"Dit is 'n spesifieke voorwaarde van die verkoping van Erf 3623 STELLENBOSCH dat slegs 'n enkelverdiepingwoonhuis opgerig mag word op gemelde erf en dat hierdie voorwaarde vervat moet word in die Titelakte waarkragtens gemelde eiendom op die Koper se naam geregistreer moet word."

Bladsy 3

WESHALWE die Komparant afstand doen van al die reg en titel wat die gesegde
1. VOLKER HANS LANG en 2. RUTH ALMA FISCHER voorheen in die genoemde
eiendom gehad het en gevolglik ook erken dat hulle geheel en al uit die besit
daarvan onthef is en nie meer daartoe geregtig is en dat kragtens hierdie akte, die
genoemde

BAREND GABRIEL ZIETSMAN

sy erfgename, eksekuteurs, administrateurs of regverkrygendes tans en voortaan
daartoe geregtig is, ooreenkomstig plaaslike gebruik, behoudens die Regte van die
Staat, en ten slotte erken hy dat die eiendom verkoop is op 12 Mei 1998 vir 'n
koopprys van R760 000,00 (SEWE HONDERD EN SESTIG DUISEND RAND).

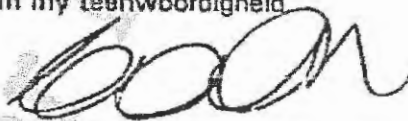
IN GETUIENIS WAARVAN EK, die genoemde REGISTRATEUR VAN AKTES tesame
met die Komparant, q.q. hierdie Akta onderteken het en met my Ampseël
bekragtig het.

ALDUS GEDOEN EN GETEKEN op die kantoor van die REGISTRATEUR VAN
AKTES te KAAPSTAD op 4 Augustus 1998



q.q.

In my teenwoordigheid



REGISTRATEUR VAN AKTES

| | |
|-----------|--|
| 6. | REPORTS FROM OFFICIALS: LED AND TOURISM |
|-----------|--|

NONE

| | |
|-----------|--|
| 7. | REPORTS FROM OFFICIALS: COMMUNITY DEVELOPMENT |
|-----------|--|

NONE

| | |
|-----------|---|
| 8. | REPORTS SUBMITTED BY THE MUNICIPAL MANAGER |
|-----------|---|

NONE

| | |
|-----------|--|
| 9. | NOTICES OF MOTIONS AND NOTICES OF QUESTIONS RECEIVED BY THE MUNICIPAL MANAGER |
|-----------|--|

NONE

| | |
|------------|-----------------------|
| 10. | URGENT MATTERS |
|------------|-----------------------|

NONE

| | |
|------------|--|
| 11. | MATTERS TO BE CONSIDERED IN-COMMITTEE |
|------------|--|

NONE